

Barnesville City Council

Regular Meeting

April 8, 2024

Mayor Rick called this regular meeting to order at 7:00 p.m. Member's present were Council members Tonya Stokka, Alyssa Bergman, Don Goedtke, Dawn Stuvland, and Brad Field. Absent was Council member Scott Bauer. Others in attendance were City Administrator Jeremy Cossette, Karen Skoyles with Ramstad, Skoyles & Winters, PA, City Clerk Jeri Reep, EDA Director Karen Lauer, TEC Manager Guy Swenson Finance Director Laurie Schell, Police Chief Joel Voxland, Police Officer Chris Olson, Public Works Supt. Charlie Revering, Ambulance Manager Averil Whiteford, Terry Wolf with MRES, Sam Jones with MRES, Josh Kadrmas, and Ley Bouchard with the Record Review.

Mayor Rick asked if there were any additions or corrections to the agenda. City Administrator Jeremy Cossette stated that the only change to the agenda is to remove the installation of FFA signage from the consent agenda.

04-08-24-01 Motion by Mrs. Stuvland and second by Mrs. Stokka to approve the agenda, with the removal of the FFA signage installation on the consent agenda. Motion carried.

04-08-24-02 Motion by Mrs. Stokka and second by Mrs. Bergman to approve the consent agenda, with the removal of the installation of FFA signage from the consent agenda. Motion carried. The following items were on the consent agenda:

1. Approval of the minutes of the regular meeting held on March 11, 2024.
2. Approval of the department head reports.
3. Approval of check numbers 94782 – 94881 and EFT payments for a total of \$542,065.16
4. Approval of the 1st Quarter transfers.
5. Approval to hire Greg Cahoy as Seasonal Employee
6. Approval to hire Allan Kertscher, George Ericson and Harold Opsahl as Seasonal Golf Course mowers.
7. Approval of EDA computer purchase.
8. Approval of travel for TEC Manager Guy Swenson and City Administrator Jeremy Cossette to attend the MRES Annual meeting.
9. Approval of payment to MN Dept of Revenue for Fuel rebate audit.
10. Approval of Diligent Community Software Board Management platform.

11. Approval of travel-Telecom Operations Conference-TEC Manager Guy Swenson, Telephone Technician Dillan Budd and Cable TV Technician Mike Pearson
12. Approval of Calix Giga Spire Support Agreement
13. Approval of lot merge request-805 4 ½ Ave NE

Mayor Rick stated the next item on the agenda was the boards and commission reports.

Council members reported on the boards and commissions they serve on.

Mayor Rick stated the next item on the agenda was the public forum. Mayor Rick asked if there were any citizens present to be heard. There were none.

Mayor Rick stated the next item on the agenda was the Mayor and Council members announcements.

Council member Stokka stated that she has been approached by others, and asked council members if the city would be interested to a buy a building and running a fitness center with the closing of Anytime Fitness.

There were no other announcements from Mayor Rick and council members.

Mayor Rick stated the next item on the agenda was the MRES-Distribution system operations and maintenance agreement.

Mr. Terry Wolf with MRES next approached the council. Mr. Wolf discussed the Distribution System Operations and Maintenance Agreement with MRES. Mr. Wolf discussed the term of this agreement, which is an additional five-year term through April 30, 2034, unless terminated by a written notice given by one Party to the other Party, no less than one year prior to the end of a term, and thereafter shall continue on a year-to-year basis unless terminated by a written notice given to one Party to the other Party, no less than one year prior to the end of a term.

TEC Manager Guy Swenson stated that the City Attorney has reviewed the agreement, and that the TEC Board recommends approval.

04-08-24-03 Motion by Mr. Field and second by Mr. Goedtke to approve the MRES-Barnesville Distribution System Operations and Maintenance Agreement. Motion carried.

Mayor Rick stated the next item on the agenda was the water treatment plant filter rehab project.

Public Works Supt. Charlie Revering informed council members that a 3-cell gravity filter system was installed in 2003 at the water treatment plant. The filter system currently is past its designed usable life expectancy and with conversations, will suddenly lose its ability to remove the iron and manganese. Staff received 2 quotes from contractors, and the lowest quote is from

Treatment Resources at \$154,870. Although Kurita was initially cheaper, \$153,000 this did not include the Potassium permanganate and chlorine for disinfection. This is a budgeted capital expenditure.

04-08-24-04 Motion by Mr. Goedtke and second by Mrs. Stuvland to approve the quote from Treatment Resources in the amount of \$154,870.00. Motion carried.

Mayor Rick stated the next item on the agenda was the approval to purchase of an ambulance.

Ambulance Manager Averil Whiteford next discussed the need for a different ambulance. The current ambulance injectors went bad and were unable to use the ambulance. Premier Specialty Vehicles in Fergus Falls has an ambulance in stock. City Administrator Jeremy Cossette stated that only one quote was received, that this would be a Public Safety purchase. Presently the ambulance department has \$85,000.00 in sinking funds available. The Personnel & Finance and Public Safety portfolios approve of this purchase.

04-08-24-05 Motion by Mrs. Stuvland and seconded by Mrs. Stokka to purchase the 2024 Ford ambulance from Premier Specialty in Fergus Falls, MN for a total delivered price of \$174,900.00. Motion carried.

Mayor Rick stated the next item on the agenda was the resolution for the Cable TV rate increase.

TEC Manager Guy Swenson informed council members that due to a large increase in the Big 4 stations, along with the annual cost increases for all channels, Barnesville Cable TV will have to increase our rates to recover the additional costs. The Economy Basic cable will need to be increased to \$34.95, and the Preferred Basic Cable will need to be increased to \$109.95 per month. TEC Board recommends approval of the rate increase.

04-08-24-06 Motion by Mrs. Stokka and second by Mr. Field to approve the resolution to increase the Cable TV rates. Upon a roll call vote, the following voted aye: Council members Stokka, Goedtke, Stuvland, Bergman and Field. The following were absent: Council member Bauer. Motion carried.

COUNTY OF CLAY

STATE OF MINNESOTA

RESOLUTION NO. 04-08-24-06

RESOLUTION SETTING 2024 CABLE TV RATES

WHEREAS, Title VIII, Section 2-0113 of the City of Barnesville Revised City Code of 2013 provides that Cable TV Rates are to be set by resolution of the City Council; and

WHEREAS: the City of Barnesville, has received and reviewed the 2024 Cable TV Rates; and

WHEREAS: the 2024 Cable TV Rates are as follows:

Per month service rate* (plus applicable taxes and FCC charges)

Economy Basic Cable	\$28.95 <u>\$34.95</u>
Preferred Basic	\$98.95 <u>\$109.95</u>
HD Equipment Charge **+ \$ 9.99	
Requires Preferred Basic Service** required to receive HD+	

Per month premium channel rate* (plus applicable taxes and FCC charges)

HBO	\$16.00
CINEMAX	\$ 9.25

Per month premium channel package rate* (plus applicable taxes and FCC charges)

HBO/CINEMAX	\$24.50
STARZ/ENCORE	\$ 7.95

Per Month equipment charges (plus applicable taxes and FCC charges)

Each Cable customer will be allowed up to two (2) PICO VMX1 Set Top Boxes at no charge per month.

Additional boxes will be charged at the following monthly rates:

PICO VMX1 Set Top Boxes\$4.95 per month per box

Personal Video

Recorder (PVR)\$10.95 per month per box

Set Top Boxes can be purchased at the following Rates:

PICO VMX1Set Top Boxes Purchase Price\$66.70 per box

PICO VMX3 Personal Video Recorder (PVR)

Purchase Price\$229.00 per box

Monthly cable TV costs for businesses and institutions such as Nursing homes, Assisted living, Hotels and Motels. This section is exclusive to the above-mentioned Institutions.

BULK RATE: *

Utilize the current monthly Basic/Preferred Basic rate plus the total number of living units multiplied times the current wholesale cost of programming.

Utilize a mix & match process. Subscribe to Preferred Basic for the “House” location and the Basic rate for the resident units

Examples:

Preferred Basic*

~~\$98.95~~ \$109.95 plus 11 ~~6~~ living units x ~~\$77.42~~ \$94.21 (the wholesale cost of programming) = ~~\$944.57~~ \$675.21 plus tax and FCC charge.

Economy Basic*

~~\$28.95~~ \$34.95 plus 11 ~~6~~ living units x ~~\$16.40~~ \$22.47 (the wholesale cost of programming) = ~~\$209.35~~ \$169.77 plus tax and FCC charge.

Mix & Match* (Preferred Basic & Economy Basic)

~~\$98.95~~ \$109.95 plus 11 ~~6~~ living units x ~~\$16.40~~ \$22.47 (the wholesale cost of programming) = ~~\$273.35~~ \$244.77 plus tax and FCC charge.

Premium Channels*

- HBO: \$16.00 per month per subscriber when provided on an individual occupant basis.
\$12.00 per month per subscriber when provided to all occupants.
- Cinemax: \$12.00 per month per subscriber when provided on an individual occupant basis.
\$9.25 per month per subscriber when provided to all occupants.
- Starz/Encore: \$7.95 per subscriber

Service Charges

- New Install \$49.95
Applicable to a residence/business to which Cable TV service has never been installed. Does not apply to multi-tenant buildings.
- Relocates: \$19.95
Relocating established cable service from one location to another.
- Install additional outlet: \$15.00
Outlets installed at the time when service is established or relocated.
- Reconnect: \$19.95
Restoring service previously disconnected.
- Service Call:..... \$19.95
Charge applies for services performed at user's request. Also applies when repair calls are made as a result of defective or improperly tuned customer owned equipment.
- Install Outlet:\$19.95

Charge applies to each additional outlet installed at a current subscriber's location.

*Premium channels not included. All rates subject to change.

Incentives

- 1) Refer a Friend Program:
New Customers to Barnesville Cable TV can receive a one-time \$10.00 credit for being referred to Barnesville Cable TV by a current Barnesville Cable TV customer. The Referring Barnesville Cable TV customer will also receive a \$10.00 credit for referring a new customer.
 - a) To receive the referral reward credit, the new customer must mention the referral at the time they sign up for service.
 - b) Only one \$10.00 referral reward credit per customer. (Name on the Account)
 - c) Current customers are eligible for multiple referral rewards. They will receive a \$10.00 referral reward credit for each new customer they refer to Barnesville Cable TV.
 - d) \$10.00 referral reward credits will be paid to the referring customer after the new customer has signed up for Barnesville Cable TV.
 - e) Previous Barnesville Cable TV customers returning to Barnesville Cable TV are eligible for the one-time \$10.00 referral reward credit.

NOW, THEREFORE, BE IT RESOLVED: that the 2024 Cable TV Rates are hereby adopted by the City Council.

BE IT FURTHER RESOLVED: that the approved 2024 Cable TV Rates will remain in effect until otherwise amended by resolution of the City Council.

BE IT FURTHER RESOLVED: that this resolution will be effective May 8, 2024

Dated: April 8, 2024

APPROVED:

—
Jason Rick, Mayor

ATTEST:

Jeremy Cossette, City Administrator

Mayor Rick stated the next item on the agenda was the discussion of an Open House for the Event Center. City Administrator Jeremy Cossette stated that he spoke with Tornell Contracting, and the building will be completed in three weeks. After some discussion, council members set Monday, May 13, 2024, as the Open House for the Event Center, and a light meal will be served from 4:30 p.m. – 7:30 p.m.

04-08-24-07 Motion by Mr. Goedtke and second by Mr. Field to approve to use Council discretionary funds for a light meal at the Event Center on May 13, 2024, not to exceed \$4,750.00. Motion carried.

Mayor Rick stated the next item on the agenda was the certificate of commendation for the Barnesville WWTP from the MPCA.

Public Works Supt. Charlie Revering informed council members that the Barnesville WWTP and its staff received the certificate of commendation from the MPCA. Council members thanked Public Works Supt. Charlie Revering and staff for receiving this certificate.

Mayor Rick adjourned the meeting at 7:42 p.m.

Submitted by:

Attest:

Jeri Reep

City Clerk

Jason Rick

Mayor

