

## **Barnesville City Council**

### **Regular Meeting**

**January 8, 2024**

Mayor Rick called this regular meeting to order at 7:00 p.m. Member's present were Council members Tonya Stokka, Alyssa Bergman, Don Goedtke, Dawn Stuvland, and Brad Field. Absent was Council member Scott Bauer. Others in attendance were City Administrator Jeremy Cossette, City Attorney Charles Ramstad, City Clerk Jeri Reep, EDA Director Karen Lauer, Finance Director Laurie Schell, Police Chief Joel Voxland, TEC Manager Guy Swenson, Laura Lempe and Katie Hutton with the Barnesville Early Learning Program, and Ley Bouchard with the Record Review.

Mayor Rick asked if there were any additions or corrections to the agenda. City Administrator Jeremy Cossette stated that there were two additions to the agenda. To add the approval of a lot merge request from Larry Davis, Jr., and the ECFE presentation.

**01-08-24-01** Motion by Mrs. Stokka and seconded by Mrs. Stuvland to approve the agenda, with the addition of a lot merge request from Larry Davis, Jr. and the ECFE presentation. Motion carried.

Mayor Rick stated the next item on the agenda was the consent agenda.

**01-08-24-02** Motion by Mrs. Stuvland and second by Mrs. Bergman to approve the consent agenda. Motion carried. The following items were on the consent agenda:

1. Approval of the minutes of the regular meeting held on December 11, 2023.
2. Approval of the department head reports
3. Approval of check numbers 94452 – 94559 and EFT payments for a total of \$1,264,741.36
4. Approval to appoint Lyle Held to Park Board with term expiring 12/31/27
5. Approval to appoint Adam Hutton to Park Board with term expiring 12/31/27
6. Approval to designate Official Depositories-Midwest Bank, MN Municipal Money Market Funds, Ehlers Investment Partners
7. Approval to designate Barnesville Record Review as official newspaper
8. Approval for Finance Director Laurie Schell to make EFT payments
9. Approval to accept donation from the Barnesville Relief Association to the Barnesville Fire Department in the amount of \$10,952.00 for equipment from Great Plains Fire.
10. Approval of contract for ASP-Security Services-Event Center

11. Approval of Police Dept. squad car and body worn camera five-year contract with Axon, in the amount of \$59,199.20. The entire cost of purchasing and implementing this system will be from the one-time Public Safety funds received from the State of MN.
12. Approval of the Barnesville Event Center Purchases/Change Order, not to exceed \$39,300.00.
13. Approval of travel request for Dillan Budd for MN Power Limited Test-January 10, 2024
14. Approval of FOX Cable & News agreement renewal
15. Approval of WDAY Retransmission 3-year agreement
16. Approval of KVRR Retransmission 3-year agreement
17. Approval of Pole Mount Transformer purchase from T & R Electric in the amount of \$23,720.00 plus shipping and taxes.
18. Approval of Pad Mount Transformer purchase
19. Approval of lot merge request-Larry Davis, Jr., Parcel No. 50.900.0011, 50.900.0010, and 50.900.0030

Mayor Rick stated the next item on the agenda was the boards and commission reports.

Board members reported on the boards and commissions they serve on.

Council member Bauer arrived at 7:02 p.m.

Mayor Rick stated the next item on the agenda was the public forum. Mayor Rick asked if there were any citizens present to be heard. There were none.

Mayor Rick stated the next item on the agenda was the State of the City address by Mayor Rick. Mayor Rick had presented the State of the City Address earlier in the packets. Mayor Rick stated that the city is doing well, and it takes everyone to work together.

Mayor Rick next called on Laura Lempe and Katie Hutton with the Barnesville Early Learning Program.

Ms. Laura Lempe stated that she is the Coordinator of the Early Childhood Family Education-ECFE. They presently have 83 students in their program. The program offers midday busing for the students, there is no state funding for busing of the students. Council members had no questions for ECFE Coordinator Laura Lempe.

Mayor Rick stated the next item on the agenda was the public hearing for the Property Tax Abatements.

**01-08-24-03** Motion by Mr. Goedtke and seconded by Mrs. Stokka to open the public hearing at 7:16 p.m. Motion carried.

EDA Director Karen Lauer stated that the city is required to hold a public hearing, the abatement program is for two years. The City, School District and Clay County all participate in this program. Council members had no further questions for Mrs. Lauer.

**01-08-24-04** Motion by Mrs. Stokka and seconded by Mrs. Bergman to close the public hearing at 7:20 p.m. Motion carried.

Mayor Rick stated the next item on the agenda was the resolution authorizing a property tax abatement.

**01-08-24-05** Motion by Mr. Bauer and second by Mrs. Stuvland to approve the resolution authorizing a Property Tax Abatement. The following voted aye: Council members Stokka, Goedtke, Stuvland, Bauer, Berman and Field. The following voted nay: none. Motion carried.

**City of Barnesville**

**Clay County Minnesota**

**Resolution Authorizing A Property Tax Abatement For Qualified**

**Property Owners--Resolution- 01-08-24-05**

**WHEREAS**, pursuant to proper notice duly given as required by law, the City Council met on January 8, 2024 and heard any and passed upon all objections to the proposed property tax abatement for the properties located within the City of Barnesville.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the Barnesville, Minnesota

Such proposed abatement, which applies to the properties described below are YEAR 2 of the tax abatement program.

108 16 <sup>th</sup> Street SE	Parcel No. 50.236.0210
109 17 <sup>th</sup> Street SE	Parcel No. 50.236.0250
103 17 <sup>th</sup> Street NE	Parcel No. 50.236.0280
101 17 <sup>th</sup> Street NE	Parcel No. 50.236.0290
104 17 <sup>th</sup> Street NE	Parcel No. 50.236.0310
117 19 <sup>th</sup> Street SE	Parcel No. 50.237.0190
105 16 <sup>th</sup> Street NE	Parcel No. 50.236.0140
106 16 <sup>th</sup> Street NE	Parcel No. 50.236.0200
1709 2 <sup>nd</sup> Avenue NE	Parcel No. 50.237.0290

1804 2 <sup>nd</sup> Avenue SE	Parcel No. 50.237.0590
1802 2 <sup>nd</sup> Avenue SE	Parcel No. 50.237.0600
1706 2 <sup>nd</sup> Avenue SE	Parcel No. 50.237.0610
116 19 <sup>th</sup> Street SE	Parcel No. 50.237.0500

The abatement for the parcels described as follows as per a resolution passed by the Barnesville Board of Education in December of 2023 is hereby affirmed for YEAR 1 of the tax abatement program.

1801 2 <sup>nd</sup> Avenue NE	Parcel No. 50.237.0300
1803 2 <sup>nd</sup> Avenue NE	Parcel No. 50.237.0310
1101 Main Avenue East	Parcel No. 50.745.0190
1402 2 <sup>nd</sup> Avenue SE	Parcel No. 50.236.0030
202 19 <sup>th</sup> Street Circle SE	Parcel No. 50.237.0520
1602 2 <sup>nd</sup> Avenue SE	Parcel No. 50.236.0080
106 19 <sup>th</sup> Street NE	Parcel No. 50.237.0450
118 18 <sup>th</sup> Street SE	Parcel No. 50.237.0180

The aforementioned properties qualify with the program established by the Resolution approved by the City Council initially in 2012, and approved in subsequent two –year intervals of 2014, 2016, 2018, 2020 and 2022 (January 1, 2023-December 31, 2024) is hereby accepted and shall constitute the estimated total abated as noted as **\$40,531.**

2. Abated taxes are to be refunded at the end of the year of which they were paid.
3. The abatement shall not apply to any special assessments that are levied against the property.
4. The Mayor and City Administrator are hereby authorized to sign any documents necessary to affect these abatements.

PASSED, by the Barnesville City Council this 8th day of January 2024.

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Jason Rick

Mayor

Attest:

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Jeremy Cossette

City Administrator

Mayor Rick stated the next item on the agenda was the 1<sup>st</sup> reading of Ordinance 2024-01, regarding campground fees.

City Administrator Jeremy Cossette stated that the Park Board recommends approval of this Ordinance change.

**01-08-24-06** Motion by Mrs. Stokka and second by Mrs. Bergman to approve the 1<sup>st</sup> reading of Ordinance 2024-01. Motion carried.

**CITY OF BARNESVILLE**

**ORDINANCE NO. 2024-01**

**AN ORDINANCE CREATING CHAPTER 8-01, SEC. 1-0604 OF THE MUNICIPAL CODE REGARDING  
PARK AND RECREATION FEES AND CHARGES.**

NOW THEREFORE, BE IT ORDAINED by the City Council of the City of Barnesville as follows:

CHAPTER 8-01, SECTION 1-0604 is created to read as follows:

**Sec. 1-0604 Park and Recreation Fees and Charges**

**B. Wagner Campground fees:**

Sites with water, sewer and electric	\$35.00 per night
	\$200.00 per week

	\$650.00 per month
Sites without water, sewer and electric	\$20.00 per night \$100.00 per week \$350.00 per month
Fee for exceeding the maximum 6 people per site	\$15 per person per night
Fee for exceeding the maximum 3 vehicles per site	\$15 per vehicle per night
Dump Station only	\$10.00 per time
Reservation Deposit	\$35.00 deposit on all daily and weekly stays \$325.00 deposit on all monthly and extended stays (Balances Due upon arrival)

C. Cancellation Policy:

**Daily and weekly reservations-** full refunds for cancellations up to two (2) days prior to arrival date. For cancellations less than two (2) days prior to arrival, a credit for a future stay in the same season will be applied but no refunds will be issued.

**Monthly and extended stay reservations-** full refunds for cancellations up to 14 days prior to the arrival date. 50% refund for cancellations 7-13 days prior to the arrival date, and no refund for cancellations less than 7 days prior to the arrival date.

PASSED AND ADOPTED by the Barnesville City Council this 12th day of February 2024.

APPROVED:

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Jason Rick, Mayor

ATTEST:

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Jeri Reep, City Clerk

First Reading: January 8, 2024

Second Reading: February 12, 2024

Adopted: February 12, 2024

Publication: February 19, 2024

Mayor Rick stated the next item on the agenda was the 1<sup>st</sup> reading of Ordinance 2024-02, regarding the Golf Course fees.

City Administrator Jeremy Cossette stated that the Park Board recommends approval of this Ordinance change.

**01-08-24-07** Motion by Mrs. Stokka and second by Mrs. Bergman to approve the 1<sup>st</sup> reading of Ordinance 2024-02. Motion carried.

**CITY OF BARNESVILLE**

**ORDINANCE NO. 2024-02**

**AN ORDINANCE AMENDING CHAPTER 19, SEC. 2.63 OF THE MUNICIPAL CODE REGARDING PARK AND RECREATION FEES AND CHARGES.**

NOW THEREFORE, BE IT ORDAINED by the City Council of the City of Barnesville as follows:

CHAPTER 19, SECTION 2.63 is amended to read as follows:

**Sec. 2.63 Park and Recreation Fees and Charges**

**A. Golf Course Fees**

Greens Fees:

Weekday

Weekend

9-hole adult	\$20.00	\$27.00
18-hole adult	\$27.00	\$35.00
9 hole 17 & under	\$17.00	\$25.00
18 hole 17 & under	\$24.00	\$33.00
9 hole age 11 & under with adult	Free	\$17.00
18-hole age 11 & under with adult	Free	\$24.00

All Day	\$35.00	\$40.00
Mon-Tues Special 18 Holes with a cart	\$35.00	
Docking Trail Fee per day	\$9.00	

Season Passes

Immediate Family living in the same household	\$460.00
Husband & Wife	\$410.00
Single - 18 & over	\$305.00
Single – 17 & under	\$115.00
Docking Trail Fee per year per car	\$80.00

Rentals

Motor Car 9 holes	\$20.00
Motor Car 18 holes	\$27.00
Motor Car all day	\$35.00
Pull Cart	\$5.00

Clubs and bag \$6.00

Storage

Gas car per year \$200.00

Electric car per year \$225.00

Clubs – no private door \$20.00  
per year

Clubs – private door per \$30.00  
year

PASSED AND ADOPTED by the Barnesville City Council this 13th day of February 2023.

APPROVED:

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Jason Rick, Mayor

ATTEST:

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Jeri Reep, City Clerk

First Reading: January 9, 2023

Second Reading: February 13, 2023

Adopted: February 13, 2023

Publication: February 20, 2023

Mayor Rick stated the next item on the agenda was the 1<sup>st</sup> reading of Ordinance 2024-03, regarding the Ambulance fees.

City Administrator Jeremy Cossette stated that the ambulance fees need to be increased to cover our costs.

**01-08-24-08** Motion by Mr. Bauer and second by Mr. Goedtke to approve the 1<sup>st</sup> reading of Ordinance 2024-03. Motion carried.

**CITY OF BARNESVILLE  
ORDINANCE 2024-03  
AN ORDINANCE AMENDING CHAPTER 8-01, SEC. 2-0114 OF THE  
MUNICIPAL CODE REGARDING AMBULANCE FEES**

NOW THEREFORE, BE IT ORDAINED by the City Council of the City of Barnesville as follows:

CHAPTER 8-01, SECTION 2-0114 is amended to read as follows:

Fees payable by those receiving ambulance services are hereby established as follows:

Basic Life Support, Non-Emergency	\$1,400
Basic Life Support, Emergency	\$1,500
Advanced Life Support, Non-Emergency	\$1,500
Advanced Life Support-1	\$1,800
Advanced Life Support-2	\$2,000
Specialty Transport	\$ 900

**No Transport**

Assessment, no transport	\$ 250
Treat and Release	\$ 500
Rehab Fee per Hour	\$ 125
Extra EMT Charge	\$ 40

The fees listed here are the base fees and supplies. Charges for mileage will also be billed as calculated by the Ambulance Director.

PASSED AND ADOPTED by the Barnesville City Council this 12th day of February 2024.

Approved:

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Jason Rick, Mayor

Attest:

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Jeri Reep, City Clerk

First Reading            January 8, 2024  
Second Reading:        February 12, 2024  
Adopted:                February 12, 2024  
Published

Mayor Rick stated the next item on the agenda was the 2024 revised final budget resolution.

City Administrator Jeremy Cossette stated that there was an error in the calculation of one employee was not calculated at the correct percentage for the annual rate increase. The correction has been made and it resulted in a decrease in the budget.

**01-08-24-09** Motion by Mr. Goedtke and second by Mr. Bauer to approve the 2024 revised final budget resolution. Upon a roll call vote, the following voted aye: Council members Stokka, Goedtke, Stuvland, Bauer, Bergman and Field. The following voted nay: none. Motion carried.

CITY OF BARNESVILLE

COUNTY OF CLAY

STATE OF MINNESOTA

RESOLUTION NO. 01-08-24-09

FINAL REVISED BUDGET RESOLUTION

BE IT RESOLVED that the City of Barnesville, Minnesota is required to maintain a budget for its fiscal operations.

BE IT FURTHER RESOLVED that the City of Barnesville, Minnesota has the legal authority to use its taxation authorities to levy necessary funds to operate the city.

BE IT FUTURE RESOLVED that the City of Barnesville, Minnesota is continually monitoring its budget and develops a fiscal budget based on the calendar year.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Barnesville that the 2024 Final Revised Budget be adopted.

I. 2024 Final Revised Budget \$ 12,238,890

Adopted this 8th day of January 2024

Approved this 8<sup>th</sup> day of January 2024

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Jason Rick

Mayor

Attest: \_\_\_\_\_

Jeremy Cossette

City Administrator

Mayor Rick stated the next item on the agenda was the discussion of the Administrative Hearing Appeal Board.

City Administrator Jeremy Cossette informed council members that he and Police Chief Joel Voxland had met regarding the Administrative Hearing Appeal Board and recommend to appoint a hearing board. Council member Stokka recommended a yearly appointment of a council member from each ward.

**01-08-24-10** Motion by Mrs. Bergman and second by Mr. Bauer to appoint Council member Tonya Stokka, Don Goedtke and Dawn Stuvland to the Administrative Appeal Board. Motion carried.

Mayor Rick stated the next item on the agenda was the closed session pursuant to the attorney client privilege to discuss pending or threatened litigation: MN Statues 13D.05.

**01-08-24-11** Motion by Mrs. Stokka and seconded by Mrs. Stuvland to close the meeting at 7:34 p.m. Motion carried.

**01-08-24-12** Motion by Mr. Goedtke and second by Mrs. Bergman to open the meeting at 8:01 p.m. Motion carried.

Mayor Rick stated the next item on the agenda was the training session with City Attorney Charles Ramstad and council members.

Mayor Rick adjourned the meeting at 8:45 p.m.

Submitted by:

Attest:

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Jeri Reep

City Clerk

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Jason Rick

Mayor