

## **Barnesville City Council**

### **Regular Meeting**

**November 13, 2023**

Mayor Rick called this regular meeting to order at 7:00 p.m. Member's present were Council members Tonya Stokka, Dawn Stuvland, Scott Bauer, Alyssa Bergman, Don Goedtke, and Brad Field. Others in attendance were City Administrator Jeremy Cossette, City Attorney Charles Ramstad, City Clerk Jeri Reep, EDA Director Karen Lauer, Public Works Director Charlie Revering, Finance Director Laurie Schell, Police Chief Joel Voxland, TEC Manager Guy Swenson, Ambulance Manger Scott Nelson, Andrew Aakre with Moore Engineering, Andrew Stout, Travis Braton, Roger Cayler, Janna Cayler, Floyd Copple, Mitch Landphere, Gene Prim, Jodi LaFayette, Quintin Evje, Cris Mortensen, Kayla Divel, Mike Divel, Gregg Lamm, Diane Otto, Theresa Renecker, Diane Copple, Dwight Berg, Chris Hoppe, Craig Labelle, and Ley Bouchard with the Record Review.

Mayor Rick asked if there were any additions or corrections to the agenda. City Administrator Jeremy Cossette stated that the only addition was to discuss the City Administrator 12-month review.

**11-13-23-01** Motion by Mrs. Stokka and second by Mrs. Stuvland to approve the agenda as presented, with the addition of the discussion of the City Administrator 12-month review. Motion carried.

Mayor Rick stated the next item on the agenda was the consent agenda.

**11-13-23-02** Motion by Mrs. Stuvland and second by Mr. Goedtke to approve the consent agenda as presented. Motion carried. The following items were on the consent agenda:

1. Approve the minutes of the regular meeting held on October 9, 2023.
2. Approve the minutes of the special meeting held on October 9, 2023.
3. Approval of the department head reports.
4. Approval of the check numbers 94211-94316 and EFT payments for a total of \$1,192,506.74.
5. Set the truth in taxation date of December 11, 2023.
6. Approval of the Library remodel donation increase, for a total of \$5,197.50.
7. Approval of the Clay County HRA 2024 levy request for a .003% levy.
8. Approval of the Wagner Campground website proposal in the amount of \$4,676.25 with Jayme Bochman.

9. Approval of the Police Department Teamsters Local 120 contract for 2023-2024.
10. Approval to hire Andrew Olson as a Water Technician.
11. Approval of the resignation of Ambulance Manager Scott Nelson.
12. Approval of the audit service agreement with CliftonLarsonAllen, LLP for the 2023 audit.
13. Approval of the Barnesville Event Center purchases.
14. Approval of the Habitat for Humanity internet request of free internet 200 service for the winter months.
15. Approval of the Genband C-15 training for Telephone Technician Dillan Budd in the amount of \$3,200.00.
16. Approval of the Calix Internet System Upgrade in the amount of \$55,147.35.
17. Approval of the on call pay for the telephone/internet/Cable TV Technicians.
18. Approval of the Well #8 rehab in the amount of approximately \$18,000.00.

Mayor Rick stated the next item on the agenda was the board and commissions reports. Council members reported on the boards and commissions they serve on.

Mayor Rick stated the next item on the agenda was the public forum.

Mr. Andrew Stout, 504 3<sup>rd</sup> Ave NW, approached the council. Mr. Stout was asking for help with snow removal at 3<sup>rd</sup> Ave NW. Mayor Rick stated the Public Works Supt would be in contact with him.

Mayor Rick asked if there were any other citizens to be heard. There were none.

Mayor Rick stated the next item on the agenda was the Public Hearing for the Improvement No. 2023-01, MN TH 9/Front Street Reconstruction Project.

**11-13-23-03** Motion by Mrs. Stokka and second by Mrs. Stuvland to open the Public Hearing for the Improvement No. 2023-01, MN TH 9/Front Street Reconstruction Project at 7:06 p.m.  
Motion carried.

City Engineer Andrew Aakre with Moore Engineering went thru the presentation of the project. The City has received three appeals for the assessment prior to this meeting.

Mayor Rick next asked if there was anyone that wanted to address the council.

Mitch Landphere, 319 3<sup>rd</sup> Ave SE, Mr. Landphere asked council members how is the city going to pay for this improvement.

Quintin Evje, 102 5<sup>th</sup> Ave NE, stated that he lives along Front Street, and is getting assessed for 80' of property, this improvement has no benefit to his property. Mr. Evje asked council members how this improvement benefits him.

Diane Otto, 112 4<sup>th</sup> Street NE, she had questions about the deferment, that the house has to be sold within 60 days for the deferment, asked about extending the 60 day rule.

Dwight Berg, 209 6<sup>th</sup> Ave NW, asked if anyone from the MN DOT was present. Mr. Berg stated that this is the worst paving job ever, never should have passed approval of the project.

Mike Divel, 511 Front Street North, Mr. Divel questioned why he is paying more than others, were the costs split evenly?

Theresa Renecker, representing the Assumption Church, 307 Front Street North, asked what the amount of the monthly replacement fee amount was applied to the project.

Janna Cayler, 602 4<sup>th</sup> Ave NE, asked how the assessment area is decided.

Dwight Berg, 209 6<sup>th</sup> Ave NW, questioned why this assessment wasn't divided through the whole town, that it benefits the whole town.

Mike Divel, 511 Front Street North, asked if assessments will keep coming now?

Mayor Rick asked if there were any other citizens to be heard. There were none.

**11-13-23-04** Motion by Mrs. Stokka and second by Mrs. Bergman to close the public hearing at 8:02 p.m. Motion carried.

Mayor Rick stated the next item on the agenda was the resolution for the Hwy 9/Front Street Reconstruction Project.

**11-13-23-05** Motion by Mr. Field and second by Mr. Goedtke to approve the 2023-01 MN TH 9/Front Street Reconstruction Project resolution. Upon a roll call vote, the following voted aye: Council members Stokka, Goedtke, Stuvland, Bauer, Bergman and Field. Motion carried.

**CITY OF BARNESVILLE  
COUNTY OF CLAY  
STATE OF MINNESOTA**

**RESOLUTION ADOPTING ASSESSMENT FOR THE HWY 9/FRONT STREET  
RECONSTRUCTION PROJECT**

**RESOLUTION NO. 11-13-23-05**

**WHEREAS**, by resolution passed by the City Council on September 11, 2023 (Resolution 09-11-23-), the City Administrator, with the assistance of the City Engineer, was

directed to prepare proposed assessment of the cost of contract has been let for State of Minnesota: Department of Transportation Contract No. 1051249A01 (Hwy 9/Front Street Reconstruction Project”); and

**NOW, THEREFORE, BE IT RESOLVED,** the City Council for the City of Barnesville:

1. Such proposed assessment, a copy of which is attached hereto and made a part hereof, is hereby accepted and shall constitute the special assessment against the lands named therein, and each tract of land therein included is hereby found to be benefited by the proposed improvement in the amount of the assessment levied against it.
2. Such assessment shall be payable in equal annual installments extending over a period of 20 years, the first of the installments to be payable in conjunction with the property’s taxes beginning the first year after the assessment has been certified to the county and shall bear interest at the rate of 5.27 percent per annum from the date of the adoption of this assessment resolution. To each installment, when due, shall be added interest for one year on all unpaid installments.
3. The owner of any property so assessed may, at any time prior to certification of the assessment to the county auditor, pay the whole of the assessment on such property, with interest accrued to the date of payment, to the city treasurer, except that no interest shall be charged if the entire assessment is paid within 30 days from the adoption of this resolution; and he/she may, at any time thereafter, pay to the city treasurer the entire amount of the assessment remaining unpaid, with interest accrued to December 31 of the year in which such payment is made. Such payment must be made before November 15 or interest will be charged through December 31 of the next succeeding year.
4. The City Administrator shall forthwith transmit a certified duplicate of this assessment to the county auditor to be extended on the property tax lists of the county. Such assessments shall be collected and paid over in the same manner as other municipal taxes.

**ADOPTED.**

Dated: November 13, 2023

APPROVED:

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Jason Rick  
Mayor

ATTEST:

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Jeremy Cossette  
City Administrator

Mayor Rick stated the next item on the agenda was the CUP request for Jeremy and Chandler Burnside.

City Administrator Jeremy Cossette stated that this CUP request was sent back to the Planning Commission for review at the October regular council meeting, and the Planning Commission recommend approval of this CUP at this meeting.

**11-13-23-06** Motion by Mr. Bauer and second by Mrs. Stuvland to approve the CUP for Jeremy and Chandler Burnside to allow outside storage on their commercial property. Motion carried.

Mayor Rick stated the next item on the agenda was the 1<sup>st</sup> reading of Ordinance 2023-10, the Police Dept fee schedule.

City Administrator Jeremy Cossette stated that this ordinance is updating the police department fee schedule. The Public Safety and Ordinance committees have reviewed and recommend approval of this ordinance.

**11-13-23-07** Motion by Mrs. Stokka and second by Mrs. Bergman to approve the 1<sup>st</sup> reading of Ordinance 2023-10. Motion carried.

**ORDINANCE NUMBER 2023-10**

**CITY OF BARNESVILLE, MINNESOTA**

**AN ORDINANCE AMENDING THE BARNESVILLE CITY CODE**

The Council of the City of Barnesville, Minnesota does ordain:

Sections 1-0904 and 8-01 of the Barnesville City Code are hereby amended to incorporate the attached Barnesville Police Department Fee Schedule.

This ordinance is adopted by affirmative vote of \_\_\_\_\_ of the six (6) Ward Representatives of the City Council, constituting a majority of the Ward Representatives.

Approved by Mayor this 11<sup>th</sup> day of December 2023.

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Jason Rick, Mayor

ATTEST:

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Jeri Reep, City Clerk

First Reading: November 13, 2023

Second Reading: December 11, 2023

Adopted: December 11, 2023

Published: December 18, 2023

Mayor Rick stated the next item on the agenda was the City Administrator 12-month performance review. Council members Brad Field and Don Goedtke stated that they will meet with staff and department heads for input on the evaluation for the City Administrator.

Mayor Rick adjourned the meeting at 8:07 p.m.

Submitted by:

Attest:

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Jeri Reep

Jason Rick

City Clerk

Mayor