

## **High School Health Aide/MA Billing Paraprofessional**

Barnesville Schools are hiring for a High School Health Aide/MA Billing Paraprofessional. Duties include, but are not limited to, assisting with ill students, medication dispensing and basic first aid. This position does not require a nursing license, but medical knowledge is preferred. This position also includes Medical Assistance billing, Data Entry, and IEP meeting scheduling. Applicants should be knowledgeable in Google (Docs, Sheets, Drive, etc.) and have a basic understanding of computer and iPad skills. This position is Monday-Friday, 6.5 hours per day. Deadline for applications is June 28<sup>th</sup> at 4:00 PM.

Non-Certified applications can be found in the District Office or on the School website at [www.barnesville.k12.mn.us](http://www.barnesville.k12.mn.us). Please send applications to Barnesville Schools, Attn: Brooke Fradet, PO Box 189 Barnesville, MN 56514.