

**Barnesville Planning Commission Meeting
Monday, January 3, 2022
City Hall Council Chambers**

Meeting was called to order at 6:39 p.m. by Brent Berg

Present: Brent Berg, Michael Harbin, Paul Karsnia, Steve Mortenson, Dustin Korynta, Dawn Stuvland, Rick Hamman.

Absent: None

Others Present: City Administrator Brenda Andrews, Planning Staff Karen Lauer

Approval of Agenda: No additions or changes to the agenda.

01-03-2022-01 Motion by Stuvland, second by Mortenson to accept the agenda as listed. Motion approved.

01-03-2022-02 Approval of Minutes: Motion by Hamman, second by Stuvland to accept minutes as written from 11-01-2021 meeting. Motion approved.

Business:

- 1. Conversation with Planning Commission Candidates** – Brenda had received Letters of Interest from three individuals who are interested in the vacancy being created with Steve Mortenson's upcoming resignation - Joshua Schroeder, Dan Swenson and Ben Schumann. All three of those individuals were in attendance. Each Individual provided some background information and Commission members asked questions relative to their experience and interest in the position. The candidates left the meeting at 7:45 pm.

There was discussion regarding the Planning Commission Candidates and the qualifications of each. All individuals were very good candidates and the decision wasn't an easy one. There was also discussion about the Clay County Planning Commission, which will have an opening after Steve resigns from that board. It was suggested to recommend Brent Berg for that position. There was also discussion regarding the Board of Adjustment, which will also be needing another member.

Steve will be resigning his position following the February 7th meeting. Rick Hamman told the group that they are planning to list their house for sale in April. They will be moving to Lake Lida. He was flexible about when he would officially resign but thought that May 15 might work well for him. That will create another opening for a second candidate.

01-03-2022-03 Motion by Hamman, second by Mortenson to recommend first open position to Dan Swenson and second open position to Josh Schroeder.

Discussion: Adding "Accessory Use" language to Zoning Ordinance in C-1, C-2, C-3, I-1 and I - 2 – Current commercial ordinance language does not have "Accessory Uses" or "Accessory Structures" as either Permitted or Conditional. This came to light as the group worked with Chris Hoppe during 2021. The City Attorney has indicated that if it was the intention of the Planning Commission that accessory buildings would be allowed, either permitted or as a conditional use, the ordinance needs to be modified. Lauer had researched how other communities handle this and provided examples from Moorhead and Dilworth. Some

Accessory Use sections included a square footage restrictions such as no greater than 30% of the primary building. Commission members also felt that the accessory building should complement the primary building with similar materials or colors.

Lauer indicated that in her research other communities also use different definitions for the words "Accessory Uses and Buildings". The group reviewed those examples. It was also suggested that at a later time, the Definitions Chapter should also be reviewed as there are many terms in our ordinance that are not defined.

Lauer will review examples from more communities and based on the feedback provided by the group, draft some sample language for review by the Commission members at the next meeting.

2. Info Only – Building Permits. The Commission reviewed the buildings permits.

3. Other Zoning Concerns – None.

4. Adjournment

01-03-2022-04 Motion by Hamman, second by Stuvland to adjourn the meeting at 8:40 p.m. Motion approved.

Minutes prepared by Shannon Jablonsky 01-05-2022