

**Barnesville City Council**  
**Regular Meeting**  
**July 11, 2022**

Mayor Rick called this regular meeting to order at 7:00 p.m. Member's present were Council members Tonya Stokka, Brad Field, Dawn Stuvland, and Don Goedtke. Absent was Council member Scott Bauer and Alyssa Bergman. Others in attendance were City Administrator Brenda Andrews, Kathryn DelZoppo with Ohnstad Twichell, City Clerk Jeri Reep, EDA Director Karen Lauer, Finance Director Laurie Schell, Public Works Supt. Charlie Revering, Police Chief Joel Voxland, TEC Manager Guy Swenson, Ambulance Manager Scott Nelson, City Engineer Tracy Eslinger, Samantha VanWechel-Meyer with West Central Initiative, Jeremy Burnside, and Michael Stein with Barnesville Record Review.

Mayor Rick asked if there were any additions or corrections to the agenda. City Administrator Brenda Andrews stated there were no additions to the agenda.

**07-11-22-01** Motion by Mrs. Stokka and second by Mr. Goedke to approve the agenda as presented. Motion carried.

Mayor Rick stated the next item on the agenda was the consent agenda.

**07-11-22-02** Motion by Mrs. Stuvland and second by Mrs. Stokka to approve the consent agenda as presented. Motion carried. The following items were on the consent agenda:

1. Approval of the city council minutes from the regular meeting held on June 13, 2022.
2. Approval of check numbers 92218 – 92353 and EFT payments for a total of \$872,129.38.
3. Approval of the monthly department head reports.
4. Approval of the 2<sup>nd</sup> quarter transfers.
5. Approval of the Inteliquent Wholesale Master Services Agreement
6. Approval of the 911 Gateway Service Agreement

Mayor Rick stated the next item on the agenda was the boards and commission reports.

Council members reported on the boards and commissions they serve on.

Mayor Rick stated the next item on the agenda was the public forum.

Mayor Rick asked if there were any citizens present to be heard. There were none.

Mayor Rick stated the next item on the agenda was the Mayor and Council members announcements. Mayor Rick thanked the Public Works Dept for cleaning the water tower, thanked Bell State Bank for the \$2,500 donation to the city, and congratulated the class of

EMT's, and Customer Service Representative Holly Aberle for her working to obtain her EMT license. Mayor Rick also asked council members if they are not going to attend a council meeting, to let City Administrator Brenda Andrews know.

Mayor Rick stated the next item on the agenda was the Jeremy Burnside Conditional Use Permit request.

City Administrator Brenda Andrews informed council members that Jeremy Burnside has applied for a CUP to allow outdoor storage on his commercial property located on the south 155 feet of Block 3, Lot 7, Commercial Park Third Addition. The property is zoned C-3. Mr. Burnside plans to build 2 buildings on the property. The building of one of the buildings would be used for the operation of his business. The second building on the south end would be for rental storage with the overhead doors facing the north. There would be 60 feet between the buildings. The area between the buildings would be crushed concrete on which he is planning to store the equipment.

**07-11-22-03** Motion by Mrs. Stokka and second by Mrs. Stuvland to approve the CUP for Jeremy Burnside, the south 155 feet of Block 3, Lot 7, Barnesville Commercial Park Third Addition be approved with the conditions set forth in the CUP. Motion carried.

Mayor Rick stated the next item on the agenda was Samantha Van Wechel-Meyer with West Central Initiative.

Mrs. Meyer with West Central Initiative thanked the City Council for their support of their program. Mrs. Meyer discussed the programs West Central Initiative administers, such as the Regional Revolving Loan Fund, Early Childhood Initiative, Safe Routes to School, and distribution of Small Business Relief Grants. Mayor Rick asked council members if they had any questions for Mrs. Meyer. There were no questions.

Mayor Rick stated the next item on the agenda was the Wagner Campground expansion discussion.

Public Works Supt. Charlie Revering informed council members that the Park Board is looking at expanding the Wagner Campground. Mr. Revering asked council members if the council supports expanding the campground. Council member Field stated that a sinking fund has been established for this expansion. Mr. Revering stated that the Public Works department would be able to do a lot of the expansion work in house. Council members directed Public Works Supt. Charlie Revering to discuss this item with the Park Board and Personnel & Finance committee.

Mayor Rick stated the next item on the agenda was an ordinance regarding the biennial city elections.

Kathryn DelZoppo with Ohnstad Twichell stated that this ordinance will change the elections from odd years, to even years.

**07-11-22-04** Motion by Mrs. Stokka and second by Mr. Goedtke to approve the 1<sup>st</sup> reading of Ordinance 2022-05, an Ordinance relating to biennial city elections. Motion carried.

**CITY OF BARNESVILLE  
ORDINANCE NO. 2022-05**

**AN ORDINANCE TO AMEND AND REENACT SECTION 6 OF CHAPTER 3 OF THE  
CITY CHARTER OF THE CITY OF BARNESVILLE RELATING TO BIENNIAL CITY  
ELECTIONS**

BE IT ORDAINED by the City Council of the City of Barnesville as follows:

SECTION 1. Section 6 of Chapter 3 of the City Charter of the City of Barnesville is hereby amended and reenacted as follows:

Section 6. – Biennial City Election – Biennial City Elections shall be held on the first Tuesday following the first Monday in November in each ~~odd~~even-numbered year and the Ward Representatives elected shall take office on the second Monday of January following such election.

SECTION 2. EFFECTIVE DATE: This ordinance shall take effect upon publication in accordance with the Barnesville City Charter.

PASSED by the City Council of Barnesville, Minnesota this 8th day of August, 2022.

APPROVED:

---

Jason Rick, Mayor

ATTEST:

---

Jeri Reep, City Clerk

First Consideration: July 11, 2022  
Second Consideration: August 8, 2022  
Date Adopted: August 8, 2022  
Date of Publication: August 15, 2022

Mayor Rick stated the next item on the agenda was Stonehenge Enterprises service agreement.

Mayor Jason Rick stated that Sid Fossan with Stonehenge Enterprises attended the Personnel and Finance portfolio meeting. Mr. Fossan was asking for an amendment to his service agreement that would increase the building permits gross income percentage from 80% to 90%. Council member Field stated that this is a reasonable request.

**07-11-22-05** Motion by Mrs. Stokka and second by Mr. Goedke to approve the amended 2022 Stonehenge Enterprises service agreement. Motion carried.

Mayor Rick stated the next item on the agenda was the approval of the Tricorn Audio quote.

TEC Manager Guy Swenson discussed with council members the three quotes received from Tricorne Audio for the City Council Chambers sound reinforcement, video conferencing and potentially video recording/streaming. Mr. Swenson stated that there are ARPA funds available for this purchase. The TEC Board is recommending option 3, which includes sound reinforcement system, with Video Conferencing and recording/streaming encoder in the amount of \$26,340.00.

Council member Bauer arrived at 7:26 p.m.

**07-11-22-06** Motion by Mrs. Stokka and second by Mr. Field to approve the Tricorne Audio quote in the amount of \$26,340.00 for the City Council Chambers sound reinforcement. Motion carried.

Mayor Rick stated the next item on the agenda was the Arvig boring cost.

TEC Manager Guy Swenson informed council members that the boring costs from Arvig actual cost came in higher than expected. This boring was necessary for the MN DOT 2023 Hwy 9 reconstruction project. Part 1 was originally approved for \$37,944.60, and the actual cost came in at \$60,944.40 An increase of \$22,999.80. Part 2 was originally approved for \$64,829.56, and the actual cost was \$96,120.08, an increase of \$31,290.52 This amounts to an increase of \$54,290.32, with the total cost of \$157,064.48.

**07-11-22-07** Motion by Mrs. Stokka and second by Mr. Bauer to approve the additional \$54,290.32 in boring costs from Arvig. Motion carried.

Mayor Rick stated the next item on the agenda was the resolution to appoint election judges.

**07-11-22-08** Motion by Mr. Goedke and second by Mrs. Stuvland to approve the resolution appointing election judges. Upon a roll call vote, the following voted aye: Council member Stokka, Goedkte, Stuvland, Bauer, and Field. The following were absent: Council member Bergman. Motion carried.

**CITY OF BARNESVILLE  
CLAY COUNTY, MINNESOTA**

**RESOLUTION NO. 07-11-22-**

**CITY OF BARNESVILLE OF CLAY COUNTY, MINNESOTA  
APPOINTING ELECTION JUDGES  
FOR THE ELECTION OF  
AUGUST 9, 2022 AND NOVEMBER 8, 2022**

WHEREAS: a Primary Election will be held on August 9, 2022 and a General Election will be held on November 8, 2022; and

WHEREAS: MN Statute 204B, subd. 2, requires election judges for precincts in a Municipality be appointed by the governing body of the municipality; and

WHEREAS: the City of Barnesville has one voting precinct; and

WHEREAS: the following City of Barnesville residents have agreed to serve as election Judges and have met the qualifications established by the State of Minnesota.

NOW, THEREFORE, BE IT RESOLVED, that the City of Barnesville hereby appoints the following persons to serve as election judges for the Primary and General Election of 2022, with the understanding that amendments may be necessary to the appointments in order to fill vacancies and meet party splits.

Judges: Carolyn Gabel, Janna Cayler, Cheryl Harris, Dar Hines, Karen Prim, Joan Kritzberger, Mary Iverson, Patty Swenson, Shirley Bolgrean, Mabel Sacrison, Evonne Herbig, Donna McEvers, Anna Ostby, Cheryl Harris, Andrea Quiggle, Becky Stout, Elaine Austin, and head judge Jeri Reep.

Adopted by the City Council of the City of Barnesville this 11<sup>th</sup> day of July, 2022

---

Jason Rick  
Mayor

Attest:

---

Jeri Reep  
City Clerk

Mayor Rick stated the next item on the agenda was discussion on contractors in developments. Mayor Rick stated that there has been debris going from side to side in the development, and would like to see it cleaned up. EDA Director Karen Lauer stated that debris has been a problem in the developments. Mrs. Lauer stated that the Boy Scout have been contacted, and that may be a possibility of the Boy Scouts helping clean the area. Council member Field stated that the roll off for the garbage and debris have tarps, they could enforce covering of the roll off containers.

Mayor Rick stated the next item on the agenda was the American Legion purchase and lease. City Administrator Brenda Andrews informed council members that the American Legion purchase and lease have been completed.

Mayor Rick stated the next item on the agenda was the CGMC Summer Conference. City Administrator Brenda Andrews asked if council members are interested in attending, to let her know.

Mayor Rick stated the next item on the agenda was the North Star Geoseekers. City Administrator Brenda Andrews informed council members that members of the North Star Geoseekers will be in Barnesville on August 20<sup>th</sup>.

Mayor Rick adjourned the meeting at 7:50 p.m.

Submitted by:

Attest:

---

Jeri Reep  
City Clerk

---

Jason Rick  
Mayor