

**Barnesville City Council**  
**Regular Meeting**  
**June 13, 2022**

Mayor Rick called this regular meeting to order at 7:00 p.m. Member's present were Council members Tonya Stokka, Alyssa Bergman, Brad Field, Dawn Stuvland, and Don Goedtke. Absent was Council member Scott Bauer. Others in attendance were City Administrator Brenda Andrews, Lucas Croaker with Ohnstad Twichell, City Clerk Jeri Reep, EDA Director Karen Lauer, Finance Director Laurie Schell, Public Works Supt. Charlie Revering, Travis Braton, Dave Wang, Police Chief Joel Voxland, TEC Manager Guy Swenson, Bob Huot, Linda Huot, City Engineer Dan Hanson, Clark Bernier, and Michael Stein with Barnesville Record Review.

Mayor Rick asked if there were any additions or corrections to the agenda. City Administrator Brenda Andrews stated the only item to add was the approval of a lot merge request.

**06-13-22-01** Motion by Mrs. Stokka and second by Mrs. Stuvland to approve the agenda as presented, with the addition of the lot merge request from Jeff Kava. Motion carried.

Mayor Rick stated the next item on the agenda was the consent agenda.

**06-13-22-02** Motion by Mr. Goedtke and second by Mrs. Bergman to approve the consent agenda. Motion carried. The following items were on the consent agenda:

1. Approval of the council minutes from the regular meeting held on May 9, 2022.
2. Approval of the check numbers 92057 -92217 and EFT payments for a total of \$1,113,661.08.
3. Approval of the department head reports.
4. Approval to decertify special assessments against Lot 3, Block 2, and the west half of Lot 2, Block 2, Barnesville Commercial Park Fourth Addition.
5. Approval to hire Kyle Ness as Public Works seasonal employee.
6. Approval to hire Greg Cahoy as Public Works seasonal employee.
7. Approval to hire Mason Moen as Golf Course employee
8. Approval to hire Bryan Young as Golf Course employee.
9. Approval of Barnesville Lions Club gambling request-August 27, 2022.
10. Approval of Barnesville Thursday Nite Lions gambling request-July 16-17, 2022.
11. Approval of lot merge request-Parcel 50.237.0410 and Parcel 50.237.0420-Jeff Kava.

Mayor Rick stated the next item on the agenda was the boards and commission reports.

Council members reported on the boards and commissions they serve on.

Mayor Rick stated the next item on the agenda was the public forum. Mayor Rick asked if there were any citizens present to be heard. There were none.

Mayor Rick stated the next item on the agenda was the Mayor and Council members announcements.

Mayor Rick thanked TEC Manager Guy Swenson for serving a 3-year term on the Missouri River Board.

Mayor Rick stated the next item on the agenda was the petition for improvements at 607 5<sup>th</sup> Street SE.

Public Works Supt. Charlie Revering informed council members that this petition for improvements is for Linda and Bob Huot to pay for the replacement of their collapsed sewer service. The cost of the replacement is \$17,000.00.

**06-13-22-03** Motion by Mr. Field and second by Mrs. Stokka to approve the petition for improvements at 607 5<sup>th</sup> Street SE, in the amount of \$17,000.00. Motion carried.

Mayor Rick stated the next item on the agenda was the variance request at 802 4 ½ Ave NE.

City Administrator Brenda Andrews informed council members that Clark Bernier is asking for a variance to allow the asphalt shingles to be replaced with a steel roof, on his existing detached accessory building at 802 4 ½ Ave NE. The project is to be completed by September 1, 2022. The Planning Commission approves of this variance request.

**06-13-22-04** Motion by Mr. Field and second by Mrs. Stokka to approve the variance request by Clark & Jean Bernier, 802 4 ½ Ave NE, with the conditions set forth in the variance. Council member Goedtke stated that other people have asked to put steel on a building roof, and have not been allowed to do so. Motion carried.

Mayor Rick stated the next item on the agenda was the Tobbie and Shelly Krueger one year extension for their variance.

City Administrator Brenda Andrews informed council members that Tobbie and Shelly Krueger were asking for a one-year extension on their variance that was approved in 2021. This variance is for a detached accessory building at 1013 5<sup>th</sup> Street SE, due to the construction costs, the project has been delayed. The project will be completed by August 15, 2023.

**06-13-22-05** Motion by Mrs. Stokka and second by Mrs. Bergman to approve the variance extension for Tobbie and Shelly Krueger, 1013 5<sup>th</sup> Street SE, with the conditions set forth in the variance. Motion carried.

Mayor Rick stated the next item on the agenda was the American Legion purchase and lease.

City Administrator Brenda Andrews stated that Ohnstad Twichell has prepared an updated American Legion lease/purchase documentation. Attorney Lucas Croaker asked council members if the city wants to charge the American Legion for their club meetings. Council member Field stated that he didn't want to see the American Legion charged for club meetings. Attorney Lucas Croaker stated that a title opinion was done on the property, and the closing date is scheduled for June 30, 2022.

**06-13-22-06** Motion by Mrs. Stokka and second by Mrs. Bergman to approve the purchase agreement and lease agreement for the American Legion Club building, pending the American Legion Club approval of the purchase agreement and lease agreement. Motion carried.

Mayor Rick stated the next item on the agenda was the Ohnstad Twichell legal services agreement.

City Administrator Brenda Andrews stated that Ohnstad Twichell has sent a new legal services agreement, that would change from a retainer fee to an hourly fee. Kathryn DelZoppo will be the lead attorney for the city. Council member Field asked City Administrator Brenda Andrews to contact other cities to see how their legal services are handled. Council member Field asked if we should send out RFPs, if the city was going to get charged hourly, would want a detailed listing of the bill. Attorney Lucas Croaker stated that this change won't start until 2023.

Mayor Rick stated the next item on the agenda was the inclement weather policy.

City Administrator Brenda Andrews stated that this proposed inclement weather policy addresses who would make the decision to close City Hall with inclement weather. After some discussion, council members would like to have the City Administrator, Public Works Supt, or designated personnel decide when to open City Hall late, close early, or close City Hall.

**06-13-22-07** Motion by Mrs. Bergman and second by Mrs. Stokka to authorize the City Administrator, Public Works Director, or designated employee to decide when to close City offices, or open or close City offices. Motion carried.

Mayor Rick stated the next item on the agenda was the Moore Engineering study.

City Engineer Dan Hanson stated that he presented this report to the Personnel and Finance committee, along with the Public Works/Water committee. This report is for the north sanitary sewer collection area evaluation. The project is in three separate segments:

1. Segment #1: Between manhole 31 located at the intersection of 5<sup>th</sup> Ave. NW and Front Street and manhole 7 located at the intersection of 2<sup>nd</sup> Ave NW and 5<sup>th</sup> Street NW.
2. Segment #2: Between previously referenced manhole 31 and manhole 23 at the intersection of 4<sup>th</sup> Ave NE and 8<sup>th</sup> Street NE.
3. Segment #3: between previously referenced manhole 23 and manhole 64 located upstream of the water treatment plant (WTP) on 13<sup>th</sup> Street NE.

Mayor Rick asked council members if they had any questions for Mr. Hanson. There were no questions.

**06-13-22-08** Motion by Mrs. Stokka and second by Mrs. Stuvland to accept the North Barnesville Sanitary sewer collection area evaluation report as presented. Motion carried.

Mayor Rick stated the next item on the agenda was the League of MN Cities annual conference. Mayor Rick stated that he would be attending, along with City Administrator Brenda Andrews.

Mayor Rick stated the next item on the agenda was the petition for improvement for the Nosal family.

City Administrator Brenda Andrews informed council members that the Nosal family are not going to utilize the petition for improvement now.

Mayor Rick stated the next item on the agenda was the Frontline Worker pay.

City Administrator Brenda Andrews stated that the State of Minnesota requires that employers notify the employees.

Mayor Rick stated the next item on the agenda was the Moore Engineering city engineer update.

Dan Hanson informed council members that he would be leaving Moore Engineering, and introduced Tracy Eslinger. Mr. Eslinger will be the new city contact for Moore Engineering.

Mayor Rick adjourned the meeting at 8:12 p.m.

Submitted by:

Attest:

---

Jeri Reep  
City Clerk

---

Jason Rick  
Mayor