

**Barnesville City Council  
Regular Meeting  
November 9, 2020**

Mayor Rick called this regular meeting to order at 7:00 p.m. Members present were Council members Scott Bauer, Tonya Stokka, Dawn Stuvland, Alyssa Bergman, and Don Goedtke. Absent was Brad Field. Others in attendance were City Administrator Mike Rietz, Lucas Croaker with Ohnstad Twitchell, City Clerk Jeri Reep, TEC Manager Guy Swenson, EDA Director Karen Lauer, Police Chief Dean Ernst, Finance Director Laurie Schell, Ambulance Manager Scott Nelson, Dan Hanson with Moore Engineering, and Chris Hoppe.

Mayor Rick asked if there were any additions or corrections to the agenda. City Administrator Mike Rietz stated the only addition was the 13<sup>th</sup> Street dust control discussion.

**11-09-20-01** Motion by Mrs. Stuvland and second by Mrs. Stokka to approve the agenda, with the addition of the 13<sup>th</sup> Street dust control discussion. Motion carried.

Mayor Rick stated the next item on the agenda was the consent agenda.

**11-09-20-02** Motion by Mr. Bauer and second by Mrs. Bergman to approve the consent agenda. Motion carried. The following items were on the consent agenda:

1. Approval of the minutes of the regular meeting held on October 12, 2020.
2. Approval of the department head reports.
3. Approval of check numbers 89200-89846 and EFT payments for a total of \$1,101,595.15.
4. Approval of the Barnesville Baseball Club gambling permit-January 14, 2021
5. Approval of the MN Deer Hunters Association gambling permit-Barnesville American Legion.
6. Set Truth-in Taxation for December 14, 2020.
7. Approval of the 2021 Pro-Turf contract.
8. Approval of the pay request #5 from Dirt Dynamics in the amount of \$3,075.63.
9. Approval of the pay request #4 from Sellin Brothers in the amount of \$265,746.12.
10. Approval to hire Barry Schilling as seasonal part-time Public Works employee.

Mayor Rick stated the next item on the agenda was the boards and commission reports.

Board members reported on the boards and commissions they serve on.

Mayor Rick stated the next item on the agenda was the public forum. Mayor Rick asked if there any citizens present to be heard. There were none.

Mayor Rick stated the next item on the agenda was the Public Hearing on the property maintenance and delinquent utility assessments.

City Administrator Mike Rietz informed council members that we only had one mowing assessment this year, and the other assessments are for delinquent water and sewer fees. Notices were sent to all property owners notifying them.

**11-09-20-03** Motion by Mrs. Stokka and second by Mr. Goedtke to open the public hearing at 7:07 p.m. for the public hearing for the property maintenance and delinquent utility assessments. Motion carried.

Council member Stokka asked if customers received letters notifying them of the hearing. City Administrator Mike Rietz stated that letters were mailed to property owners. Mayor Rick asked if there were any citizens present to be heard. There were none.

**11-09-20-04** Motion by Mr. Bauer and second by Mrs. Stuvland to close the public hearing at 7:09 p.m. Motion carried.

**11-09-20-05** Motion by Mr. Bauer and second by Mrs. Stuvland to approve the following property maintenance and delinquent utility assessments. Motion carried.

| PARCEL      | ADDRESS           | LEGAL                             | OWNER                       | AMOUNT |
|-------------|-------------------|-----------------------------------|-----------------------------|--------|
| 50.575.2200 | 324 2 ST SE       | ORIGINAL, LOT 22, BLOCK 26        | DWIGHT NESEMEIER            | 75.00  |
| 50.575.0920 | 123 4 ST NE       | ORIGINAL, LOT 001, BLOCK 012      | ALAN SISTAD                 | 449.33 |
| 50.575.0590 | 209 5 ST SE       | ORIGINAL, LOT 007, BLOCK 007      | PHIL & ERIN<br>BEAUDOIN     | 308.28 |
| 50.575.2380 | 106 2 ST SE       | ORIGINAL, LOT 015, BLOCK 028      | JOSHUA HARLOW               | 198.24 |
| 50.175.0100 | 805 6 AVE SE      | DEL ACRES 3RD, LOT 010, BLOCK 001 | CHRIS & KARLA<br>ECKLUND    | 410.57 |
| 50.500.0260 | 505 3 AVE NW      | MCGRATHS 1ST ADDN, LOT 3, BLK 6   | BRIAN & CINDY<br>ULLRICH    | 470.42 |
| 50.575.3230 | 318 4 ST SE       | ORIGINAL, LOT 017, BLOCK 036      | JB CONSTRUCTION<br>SERVICES | 172.85 |
| 50.275.0070 | 205 FRONT ST<br>S | GREAT NORTHERN, LOT 9, BLK 1      | RATZOS POOL HALL            | 425.16 |

Mayor Rick stated the next item on the agenda was the handicap parking on Front Street.

City Administrator Mike Rietz informed council members that some discussion about handicap spots have been at two committee meetings. City Administrator Rietz summarized the history of the handicap parking on Front Street. Mr. Chris Hoppe, owner of City Center stated that he has nothing against handicap parking, but feels that parking by their store is thin enough, and does not want handicap parking in front of their store.

**11-09-20-06** Motion by Mr. Bauer and second by Mr. Goedtke to table the handicap parking issue until Spring 2021, and to have staff get the sod cut down on the corner of Main Ave and Front Street by the present handicap parking area. Motion carried.

Mayor Rick stated the next item on the agenda was the discussion on the 13<sup>th</sup> Street dust control.

Mayor Rick stated that he has received a lot of calls from customers about the dust on 13<sup>th</sup> Street. Mayor Rick stated that he has been in contact with Glacier, and they charge \$3500.00 per mile to install chloride on the road. Mayor Rick stated that it would be much cheaper if our staff could install the chloride on the road. After much discussion, council authorized City Administrator Mike Rietz to contact Glacier, and see if they have the chloride product in stock.

Mayor Rick stated the next item on the agenda was the Resolution on use of the CRF Funds.

City Administrator Mike Rietz stated that this resolution covers the CARES Fund expenditures. Mr. Rietz discussed some of the CARES Fund expenditures for September and October.

**11-09-20-07** Motion by Mrs. Stokka and second by Mrs. Bergman to approve the CARES Act Funds Resolution. Upon a roll call vote, the following voted aye: Council members Stokka, Goedtke, Stuvland, Bauer and Bergman. The following were absent: Field. Motion carried.

**CITY OF BARNESVILLE  
CLAY COUNTY, MINNESOTA  
RESOLUTION NO. 11-09-20-07  
RESOLUTION ALLOCATING CORONAVIRUS AID, RELIEF AND ECONOMIC SECURITY  
ACT FUNDS (KNOWN AS THE CARES ACT FUNDS) TO LOCAL GOVERNMENT  
ACTIVITIES**

**WHEREAS**, on March 27, 2020 the President of the United States signed into law the Coronavirus Aid, Relief and Economic Security Act (Known as the CARES Act) that was passed by the U.S. Congress in response to the COVID-19 Pandemic Outbreak; and,

**WHEREAS**, The CARES Act included \$339.8 Billion in relief under the COVID-19 pandemic in the United States dedicated for State and Local Governments; and,

**WHEREAS**, on June 25, 2020 the Governor of the State of Minnesota by Executive Order under the current Emergency allowed for the distribution of \$841 million in CARES Act Funds to counties and cities within the State of Minnesota in accordance with the U.S. Treasury Guidance based on a per-capita basis; and,

**WHEREAS**, the City of Barnesville has received \$200,857 in CARES Act Funding allocation; and,

**WHEREAS**, the CARES Act allows local governmental units to expend funds on costs that are necessary expenditures related to the COVID-19 public health emergency; and,

**WHEREAS**, the CARES Act allows local governmental units to expend funds on costs that were not included in the most recently adopted budget as of March 27, 2020, or were budgeted for but have been incurred for a substantially different use from what was intended as a result of the COVID-19 public health emergency; and,

**WHEREAS**, the CARES Act allows local governmental units to expend funds on costs that were incurred during the covered period of March 1, 2020 – November 15, 2020.

**NOW, THEREFORE, BE IT RESOLVED** that the Barnesville City Council allocates \$156,752.42 of CARES Act Funds for the period beginning September 1, 2020 and ending October 31, 2020 for costs as follows:

|                                     |             |
|-------------------------------------|-------------|
| Economic Support                    | \$ 5,940.88 |
| Facilitating Distance Learning      | \$ 601.12   |
| Improving Telework Capabilities     | \$ 3,496.49 |
| Personal Protective Equipment       | \$26,338.73 |
| Public Health Expenses              | \$23,141.25 |
| Small Business Assistance           | \$ 9,046.70 |
| Payroll for Public Health Employees | \$88,187.25 |

ADOPTED: November 9, 2020

ATTEST:

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Jason Rick, Mayor

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Michael Rietz, City Administrator

Mayor Rick stated the next item on the agenda was the Change Order No. 6 for the Wastewater Lagoon Rehab Project.

City Engineer Dan Hanson discussed with council members that this Change Order adds to the project work and materials necessary to dispose of the biosolids to a location south of the existing lagoon cells where material from previous lagoon construction was stockpiled. The amount of this Change Order is \$104,710.00.

**11-09-20-08** Motion by Mr. Goedtke and second by Mrs. Stokka to approve the Change Order No. 6 for the Wastewater Lagoon Rehab Project in the amount of \$104,710.00. Motion carried.

Mayor Rick stated the next item on the agenda was the Resolution calling a hearing on a proposed assessment for the Del Acres Gilbertson 3<sup>rd</sup> Addition.

City Engineer Dan Hanson stated that this Resolution sets the final assessment hearing for the Del Acres Gilbertson 3<sup>rd</sup> Addition.

**11-09-20-09** Motion by Mr. Bauer and second by Mrs. Bergman to approve the Resolution for Hearing on Proposed Assessment for the Del Acres Gilbertson Third Addition. Upon a roll call vote, the following voted aye: Council members Stokka, Goedtke, Stuvland, Bauer and Bergman. The following were absent: Field. Motion carried.

**City of Barnesville  
County of Clay  
State of Minnesota  
Resolution No. 11-09-20-09**

**Resolution for Hearing on Proposed Assessment**

WHEREAS, by a resolution passed by the council on October 12, 2020, the City Administrator was directed to prepare a proposed assessment of the cost of Improvement No. 2020-1, the improvement of Del Acres Gilbertson Third Addition by the installation of utilities, paving and grading, and

WHEREAS, the City Administrator has notified the council that such proposed assessment has been completed and filed in his/her office for public inspection,

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF BARNESVILLE, MINNESOTA:

1. A hearing shall be held at 7:00 p.m. on December 14, 2020 in the old city hall located at 101 Front St. S. to pass upon such proposed assessment. All persons owning property affected by such improvement will be given an opportunity to be heard with reference to such assessment.
2. The City Administrator is hereby directed to cause a notice of the hearing on the proposed assessment to be published once in the official newspaper at least two weeks prior to the hearing, and he shall state in the notice the total cost of the improvement. He shall also cause mailed notice to be given to the owner of each parcel described in the assessment roll not less than two weeks prior to the hearing.

3. The owner of any property so assessed may, at any time prior to certification of the assessment to the county auditor, pay the whole of the assessment on such property, with interest accrued to the date of payment, to the City Administrator, except that no interest shall be charged if the entire assessment is paid within 30 days from the adoption of the assessment. An owner may at any time thereafter, pay to Clay County the entire amount of the assessment remaining unpaid, with interest accrued to December 31 of the year in which such payment is made. Such payment must be made before November 15 or interest will be charged through December 31 of the succeeding year.

Adopted by the council this 9th day of November, 2020.

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Mayor

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City Administrator

Mayor Rick stated the next item on the agenda was the Resolution authorizing a 2-year tax abatement program.

City Administrator Mike Rietz informed council members that the Barnesville EDA Board of Directors took action to recommend to the City Council and the Barnesville School Board to extend the 2-year property tax rebate for new construction for an additional two years, through December 31, 2022. This is a valuable incentive for consumers and the housing industry and very important to maintaining Barnesville's competitiveness as a residential choice.

**11-09-20-10** Motion by Mrs. Stokka and second by Mrs. Bergman to approve the Resolution authorizing property tax abatement program. Upon a roll call vote, the following voted aye: Council members Stokka, Goedke, Stuvland, Bauer and Bergman. The following were absent: Council member Field. Motion carried.

**CITY OF BARNESVILLE  
CLAY COUNTY, MINNESOTA  
RESOLUTION AUTHORIZING A PROPERTY TAX ABATEMENT PROGRAM  
RESOLUTION 11-09-20-10**

Whereas, Minnesota law (469.1813-469.1816) authorizes political subdivisions to grant property tax abatements for economic development purposes including:

- General economic development, such as increasing the property tax base or the number of jobs in the area;
- Providing access to services for residents such as housing; and

Whereas, the City of Barnesville received a request from Clay County to join with the County and participate in a “*Two-year Residential Property Tax Abatement Program*” (*hereinafter referred to as the “Program”*); and

Whereas, it is the desire of the City of Barnesville to participate in the “*Program*” by abating its property taxes as allowed by Minnesota law; and

Whereas, as a condition precedent for a City to receive an abatement of Clay County residential property taxes the participating City must approve its Authorizing Resolution no later than December 31, 2020; and

Now, Therefore Be It Resolved, by the Barnesville City Council that The City of Barnesville does herein approve participation in the “*Program*” for new home construction starting January 1, 2021 and expiring December 31, 2022; and

Be It Further Resolved, by the Barnesville City Council that the approved “*Program*” be fully compliant with Minnesota law 469.1813-469.1816 and subject to the following:

- A residential structure will qualify for the abatement if it is classified as 1a, 1b, 2a, 4a, 4b, 4bb, or 4d under Minnesota Statutes 273.13.
- The assessed value attributable to land and new residential structures shall be abated from property taxes, for two taxes payable years, corresponding to the first two years of full value assessment after construction has been completed, provided that no part of the structure was in existence prior to January 1, 2021 and construction of the structure is commenced prior to December 31, 2022. Construction is deemed to have been commenced if a proper building permit has been issued.
- For property classified as class 1a, 1b, 2a, 4b or 4bb the abatement is limited to the assessed value of the land and the new construction. For a property classified as class 4a or 4d, the abatement is limited to the assessed value of the new construction.
- The abatement shall not apply to any special assessments that are levied against the property.

PASSED, by the City Council of the City of Barnesville this 9th day of November, 2020.

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Jason Rick  
Mayor

Attest:

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Michael Rietz  
City Administrator

- 1a Residential Homestead
- 1b Blind/Disabled Homestead
- 2a Homestead House, Garage and First Acres – Ag
- 4a Apartment 4+units
- 4b Residential non-homestead 1-3 units
  - Unclassified Manufactured Home
  - Ag non-homestead 2-3 units
- 4bb Residential non-homestead single unit
  - Ag non-homestead single unit
- 4d Qualifying low-income rental housing

Mayor Rick stated the next item on the agenda was the liquor license fees for 2021.

City Administrator Mike Rietz informed council members that with the ongoing pandemic, the Personnel and Finance committee is recommending reducing the liquor license fee from \$700.00 to \$350.00 for 2021. The city issues four licenses, so the annual revenue would be decreased by \$1400.00 for 2021.

**11-09-20-11** Motion by Mrs. Stokka and second by Mr. Goedtke to approve a 50% reduction in the liquor license fee for 2021. Motion carried.

Mayor Rick stated the next item on the agenda was the interim Public Works Superintendent discussion.

City Administrator Mike Rietz stated that the Personnel and Finance committee recommend Shane Durensky as the Interim Public Works Superintendent with a \$1.00 per hour increase to his wage until a permanent Superintendent is hired.

**11-09-20-12** Motion by Mr. Goedtke and second by Mrs. Stuvland to appoint Public Works employee Shane Durensky as the Interim Public Works Superintendent with a \$1.00 per hour increase in pay. Motion carried.

Mayor Rick stated the next item on the agenda was the Adopt-a-Hydrant discussion.

City Administrator Mike Rietz stated that this program would involve people volunteering to clear the snow around a hydrant near their house. The Police, Fire & Ambulance committee recommend the adopt-a-hydrant program.

**11-09-20-13** Motion by Mrs. Stokka and second by Mrs. Bergman to approve the creation of the adopt-a-hydrant program for snow removal. Motion carried.



Mayor Rick stated the next item on the agenda was the League of MN Cities liability coverage.

City Administrator Mike Rietz stated that this is an annual waiver from the League. Staff recommends to not waive the monetary limits on municipal tort liability.

**11-09-20-14** Motion by Mr. Bauer and second by Mrs. Stokka to not waive the monetary limits on municipal tort liability. Motion carried.

Mayor Rick adjourned the meeting at 8:05 p.m.

Submitted by:

Attest:

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Jeri Reep  
City Clerk

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Jason Rick  
Mayor