

**Barnesville City Council  
Regular Meeting  
February 8, 2021**

Mayor Rick called this regular meeting to order at 7:00 p.m. Members present were Council members Brad Field, Tonya Stokka, Dawn Stuvland, Alyssa Bergman, Scott Bauer, and Don Goedtke. Others in attendance were City Administrator Mike Rietz, City Clerk Jeri Reep, TEC Manager Guy Swenson, EDA Director Karen Lauer, Police Chief Dean Ernst, Finance Director Laurie Schell, Public Works Supt. Charlie Revering, Mike Kurkowski with NWS, Dan Hanson with Moore Engineering, Darrel Thomas, and Michael Stein with Barnesville Record Review.

Mayor Rick asked if there were any additions or corrections to the agenda. City Administrator Mike Rietz stated that there were two additions. Community Education Advisory Board appointment of Michele Eickenbrock and re-appoint Wil Linebaugh to the TEC Board for a three-year term.

**02-08-21-01** Motion by Mrs. Stuvland and second by Mrs. Stokka to approve the agenda as presented, with the following additions: Community Education Advisory Board appointment of Michele Eickenbrock and re-appoint Wil Linebaugh to the TEC Board for a three-year term. Motion carried.

Mayor Rick stated the next item on the agenda was the consent agenda.

**02-08-21-02** Motion by Mrs. Stuvland and second by Mrs. Bergman to approve the consent agenda as presented. Motion carried. The following items were on the consent agenda:

1. Approval of the minutes of the regular meeting held on January 11, 2021.
2. Approval of the department head reports.
3. Approval of check numbers 90093 – 90202 and EFT payments for a total of \$681,944.31.
4. Approval of re-appointment of Park Board members, Brad Brasel and Wil Linebaugh to a 1-year term, Brady Jorud and Jesse Bucholtz to a 2-year term, and Adam Hutton to a 3-year term.
5. Approval of Community Education Advisory Board appointment for Michele Eickenbrock with her term expiring December 31, 2023.
6. Approval of TEC Board re-appointment for Wil Linebaugh for a three-year term.

Council member Field next congratulated TEC Manager Guy Swenson on his appointment as the Vice-President for the Western Minnesota Municipal Power Agency. Council members expressed their congratulations to Mr. Swenson.

Mayor Rick stated the next item on the agenda was the board and commission reports.

Board members reported on the boards and commissions they serve on.

Mayor Rick stated the next item on the agenda was the public forum. Mayor Rick asked if there were any citizens present to be heard. There were none.

Mayor Rick stated the next item on the agenda was the petition for detachment for Darrel and Ruth Thomas.

City Administrator Mike Rietz stated that this detachment was discussed at the July 2020 Council meeting. Mr. Thomas is interested in rearranging the property lines on his greenhouse property. He plans to split the house off onto its own parcel. It is currently part of the greenhouse property. Mr. Thomas has conducted the necessary survey work on the property.

**02-08-21-03** Motion by Mr. Field and second by Mrs. Stuvland to approve the Petition for detachment of property from the City Resolution for Darrel and Ruth Thomas. Upon a roll call vote, the following voted aye: Council members Stokka, Goedtke, Stuvland, Bauer, Bergman and Field. The following voted nay: none. Motion carried.

**CITY OF BARNESVILLE  
COUNTY OF CLAY  
STATE OF MINNESOTA**

**RESOLUTION RESPONDING TO A  
PETITION INITIATED BY PROPERTY OWNER  
FOR DETACHMENT OF PROPERTY FROM THE CITY  
RESOLUTION NO. 02-08-21-03**

RESOLUTION OF THE CITY OF BARNESVILLE, MINNESOTA  
CONCERNING DETACHMENT OF CERTAIN LAND  
PURSUANT TO MINNESOTA STATUTES § 414.06

The City of Barnesville, Minnesota (the “City”) received a petition for detachment of certain property, dated January 28, 2021, for the following described property:

Part of the NW ¼ of the NW ¼ of Section 29, Township 137 North, Range 45 West, Clay County, Minnesota.

Indicated by survey as Tract 2B (0.084 acres) and Tract 3 (0.913 acres) for a total of 1.097 acres.

Please see Petition for Detachment of Property from City attached hereto.

The City of Barnesville, Minnesota: Supports the petition for detachment

Date: February 9, 2021

\_\_\_\_\_  
Jason Rick, Mayor

Date: February 9, 2021

\_\_\_\_\_  
Jeri Reep, City Clerk

Mayor Rick stated the next item on the agenda was the Resolution supporting pursuit of 2020 LRIP funding for 13<sup>th</sup> Street.

City Engineer Dan Hanson informed council members that this application is for the funding to be used on 13<sup>th</sup> Street. This involves a mill and overlay of the northern portion and paving the south portion that is currently gravel. The estimated grant cost would pay for \$1,279,437.50 in construction costs with the City's portion being the engineering and other "soft costs" estimated at \$260,198.75. Clay County would sponsor this project.

**02-08-21-04** Motion by Mrs. Stuvland and second by Mr. Bauer to approve the Resolution supporting pursuit of 2020 Local road improvement program funding from MnDOT for the construction of approximately 5,200 lineal feet of 13<sup>th</sup> Street NE. Upon a roll call vote, the following voted aye: Council members Stokka, Goedtke, Stuvland, Bauer, Bergman and Field. The following voted nay: none. Motion carried.

**STATE OF MINNESOTA  
COUNTY OF CLAY  
CITY OF BARNESVILLE  
RESOLUTION NO. 02-08-21-04**

**SUPPORTING PURSUIT OF 2020 LOCAL ROAD IMPROVEMENT PROGRAM  
FUNDING FROM MnDOT FOR THE CONSTRUCTION OF APPROXIMATELY  
5,200 LINEAL FEET OF 13<sup>th</sup> Street NE**

**WHEREAS**, 13<sup>th</sup> Street NE is a road of regional significance with respect to economic growth and farm to market operations; and

**WHEREAS**, 13<sup>th</sup> Street NE is located within the City Limits of the City of Barnesville and is critical for the City's growth, the transport of crops, the accessibility to the City's Commercial Park businesses; and

**WHEREAS**, 13<sup>th</sup> Street is connected to 10-ton design road system and directly accesses Minnesota Trunk Highway 34 that lead to major thoroughfares such as Minnesota Trunk Highway 9 and Interstate 94; and

**WHEREAS**, the City of Barnesville is seeking approximately 5,200 feet of a 10-ton road be reconstructed at a location starting at the intersection of Minnesota Trunk Highway 34, going south approximately 5,200' to the intersection 9<sup>th</sup> Avenue SE and 13<sup>th</sup> Street SE; and

**WHEREAS**, the proposed construction for the roadway is consistent with its existing use and classification; and

**WHEREAS**, the proposed construction of 13<sup>th</sup> Street will provide a 10-Ton designed roadway that is safe for all users, has a reliable state of repair, and offers a predictable connection consistent with the traffic it serves and connection it provides; and

**WHEREAS**, the City of Barnesville is committed to have engineering plans for the construction of 13<sup>th</sup> Street; and

**WHEREAS**, the Local Road Improvement Program (LRIP) administered by the Minnesota Department of Transportation makes available up to \$1.25 million to apply towards projects on local roads that are regionally significant, result in safety improvements, and address transportation deficiencies; and

**WHEREAS**, the Local Road Improvement Program (LRIP) program requires a City, such as Barnesville, that is not a State Aid Township/City, to have a county sponsor and the support of the county board; and

**WHEREAS**, the proposed year for said 13<sup>th</sup> Street NE improvement project is 2022.

**NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BARNESVILLE AS FOLLOWS:**

1. The City Council hereby supports the construction and upgrade of 13<sup>th</sup> Street from an existing asphalt and gravel roadway to a paved 10-ton rural section roadway for the purposes of economic development and provide safe transportation to local traffic and agricultural vehicles; and
2. The City Council hereby supports the City's pursuit of Local Road Improvement Program (LRIP) funding and authorizes staff to prepare and submit such application; and
3. The City Council hereby seeks the support by resolution of Clay County to act as Sponsor for the City of Barnesville's Local Road Improvement Program funding application and the associated project development for the construction of 13<sup>th</sup> Street, and furthermore the City Council hereby provides assurance that City of Barnesville will pay all costs associated with the project that are above and beyond the LRIP funding and that City staff will ensure that all aspects of LRIP funding requirements are met and the project's schedule is adhered to.

**ADOPTED BY THE TOWN CITY COUNCIL OF BARNESVILLE, MINNESOTA, THIS  
8th DAY OF FEBRUARY, 2021.**

Dated: February 8, 2021

\_\_\_\_\_  
Jason Rick  
Mayor

ATTEST:

\_\_\_\_\_  
Mike Rietz  
City Administrator

Mayor Rick stated the next item on the agenda was the Change Order No. 7 for the Wastewater lagoon rehab project.

City Engineer Dan Hanson informed council that this Change Order is to balance the contract with the actual work. We ended up \$101,054 over the original bid for the Wastewater Lagoon project, which is a 7.32% variance from the original contract price. Changes in cost included switching from a clay to a PVC liner and additional work to deal subsurface water issues, and finding a new place to dispose of the sludge. The sludge disposal method we used, was actually a cost savings.

**02-08-21-05** Motion by Mr. Goedtke and second by Mrs. Stokka to approve the Change Order No. 7 with Sellin Brothers, Inc. in the amount of \$14,805.19. Motion carried.

**02-08-21-06** Motion by Mrs. Stokka and second by Mrs. Bergman to approve the final payment with Sellin Brothers, Inc. in the amount of \$14,805.19, for the Wastewater Lagoon project, contingent upon final pay approval from City Engineer and City Staff. Motion carried.

Mayor Rick stated the next item on the agenda Resolution adopting a post-issuance debt compliance policy.

City Administrator Mike Rietz informed council members that our current Post-Issuance Debt Compliance Policy needs to be revised.

**02-08-21-07** Motion by Mrs. Stuvland and second by Mr. Bauer to approve the Resolution Adopting a Post-Issuance Debt Compliance Policy. Upon a roll call vote, the following voted aye: Council members Stokka, Goedtke, Stuvland, Bauer, Bergman and Field. The following were absent: None. Motion carried.

**CITY OF BARNESVILLE  
COUNTY OF CLAY  
STATE OF MINNESOTA  
RESOLUTION NO. 02-08-21-07**

**Adopting Post-Issuance Debt Compliance Policy for Tax-exempt and Tax-advantaged  
Governmental Bonds**

**WHEREAS**, the City of Barnesville, Minnesota (the “City”) from time to time will issue tax-exempt and tax-advantaged governmental bonds; and

**WHEREAS**, under the Internal Revenue Code of 1986, as amended and related regulations (the “Code”), and Securities and Exchange Commission (the “SEC”) the City is required to take certain actions after bond issuance to ensure that interest on those bonds remains in compliance with the Code and SEC; and

**WHEREAS**, the City has determined to adopt a policy regarding how the City will carry out its compliance responsibilities via written procedures, and to that end, has caused to be prepared documents titled Post-Issuance Debt Compliance Policy and Post-Issuance Debt Compliance Procedures; and

**WHEREAS**, the City Council (the “Council”) of the City has reviewed the Post-Issuance Debt Compliance Policy in connection with the Post-Issuance Debt Compliance Procedures and has determined that it is in the best interest of the District to adopt the Policy.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY OF BARNESVILLE, MINNESOTA**; the Council approves the Policy as shown in the form attached; and

**BE IT FURTHER RESOLVED**; City staff are authorized to take all actions necessary to carry out the Post-Issuance Debt Compliance Policy and Post-Issuance Debt Compliance Procedures.

**Adopted by the City of Barnesville, Minnesota this 8<sup>th</sup> day of February, 2021.**

\_\_\_\_\_  
Jason Rick, Mayor

ATTET:

\_\_\_\_\_  
Michael Rietz  
City Administrator

Mayor Rick stated the next item on the agenda was to schedule a special meeting with MN DOT to discuss the Front Street project.

City Administrator Mike Rietz informed council members that this meeting would be to discuss the beginnings of the MNDOT Municipal Consent process. At this meeting, the DOT will be presenting their final layout and good faith estimate.

**02-08-21-08** Motion by Mrs. Stuvland and second by Mr. Goedtke to approve Tuesday, February 23, 2021 at 7:00 p.m. for a special meeting to discuss the MN DOT Front Street project. Motion carried.

Mayor Rick stated the next item on the agenda was the NCTC FUSE Affiliation agreement renewal.

TEC Manager Guy Swenson informed council members that the NCTC Fuse affiliation agreement is a five-year renewal, with no additional carriage requirements.

**02-08-21-09** Motion by Mrs. Stokka and second by Mrs. Bergman to authorize TEC Manager Guy Swenson to renew the FUSE 2021-2025 affiliation agreement through NCTC. Motion carried.

Mayor Rick stated the next item on the agenda was the 2020 SAIFI, SAIDI, CAIDI and ASAI report.

TEC Manager Guy Swenson informed council members that this is an annual electric outage report. The Average Service Availability Index (ASAI) is the ratio of the total number of customer hours that service was available during a given time period to the total customer hours demanded. The 2020 ASAI was 99.9938 percent.

**02-08-21-10** Motion by Mr. Goedtke and second by Mr. Bauer to approve the 2020 SAIF, SADI, CAIDI and ASAI annual electric outage report. Motion carried.

Mayor Rick stated the next item on the agenda was the Cable rate increase resolution.

TEC Manager Guy Swenson informed council members that due to the large increases the Big 4 station secured in the 2020 re-transmission consent negotiations along with the annual cost increases for all channels, Barnesville Cable TV will have to increase rates to recover these additional costs. The TEC Board recommends council increase the Economy Basic and Preferred Basic by \$3.00 each.

**02-08-21-11** Motion by Mr. Field and second by Mrs. Bergman to approve the Resolution setting the 2021 Cable TV rates. The following voted aye: Council members Stokka, Goedtke, Stuvland, Bauer, Bergman and Field. Those voting nay: none. Motion carried.

**CITY OF BARNESVILLE  
COUNTY OF CLAY  
STATE OF MINNESOTA  
RESOLUTION NO. 02-08-21-11  
RESOLUTION SETTING 2021 CABLE TV RATES**

**WHEREAS**, Title VIII, Section 2-0113 of the City of Barnesville Revised City Code of 2013 provides that Cable TV Rates are to be set by resolution of the City Council; and

**WHEREAS**: The City of Barnesville, has received and reviewed the 2021 Cable TV Rates; and

**WHEREAS**: the 2021 Cable TV Rates are as follows:

Per month service rate\* (plus applicable taxes and FCC charges)

Economy Basic Cable           ~~\$25.95~~ \$28.95

Preferred Basic                   ~~\$89.95~~ \$92.95

HD Equipment Charge \*\*+   \$ 9.99

Requires Preferred Basic Service\*\* required to receive HD+

Per month premium channel rate\* (plus applicable taxes and FCC charges)

HBO                                 \$16.00

CINEMAX                         \$ 9.25

Per month premium channel package rate\* (plus applicable taxes and FCC charges)

HBO/CINEMAX                 \$24.50

STARZ/ENCORE                 \$ 7.95

Per Month equipment charges (plus applicable taxes and FCC charges)

Each Cable customer will be allowed up to two (2) PICO VMX1 Set Top Boxes at no charge per month.

Additional boxes will be charged at the following monthly rates:

PICO VMX1 Set Top Boxes ..... \$4.95 per month per box

Personal Video

Recorder (PVR) ..... \$10.95 per month per box

Set Top Boxes can be purchased at the following Rates:

PICO VMX1Set Top Boxes Purchase Price ..... \$66.70 per box

PICO VMX3 Personal Video Recorder (PVR)

Purchase Price ..... \$229.00 per box

Monthly cable TV costs for businesses and institutions such as Nursing homes, Assisted living, Hotels and Motels. This section is exclusive to the above-mentioned Institutions.

**BULK RATE:\***

Utilize the current monthly Basic/Preferred Basic rate plus the total number of living units multiplied times the current wholesale cost of programming.

Utilize a mix & match process. Subscribe to Preferred Basic for the “House” location and the Basic rate for the resident units



Examples:

Preferred Basic\*

~~\$89.95~~ \$92.95 plus 11 living units x ~~\$71.94~~ \$77.42 (the wholesale cost of programming) = ~~\$881.62~~ \$994.57 plus tax and FCC charge.

Economy Basic\*

~~\$25.95~~ \$28.95 plus 11 living units x ~~\$11.60~~ \$16.40 (the wholesale cost of programming) = \$209.35 plus tax and FCC charge.

Mix & Match\* (Preferred Basic & Basic)

~~\$89.95~~ \$92.95 plus 11 living units x ~~\$11.60~~ \$16.40 (the wholesale cost of programming) = ~~\$215.05~~ \$273.35 plus tax and FCC charge.

Premium Channels\*

- HBO: \$16.00 per month per subscriber when provided on an individual occupant basis.  
\$12.00 per month per subscriber when provided to all occupants.
- Cinemax: \$12.00 per month per subscriber when provided on an individual occupant basis.  
\$9.25 per month per subscriber when provided to all occupants.
- Starz/Encore: \$7.95 per subscriber

Service Charges

New Install .....	\$49.95
Applicable to a residence/business to which Cable TV service has never been installed. Does not apply to multi-tenant buildings.	
Relocates: .....	\$19.95
Relocating established cable service from one location to another.	
Install additional outlet: .....	\$15.00
Outlets installed at the time when service is established or relocated.	
Reconnect: .....	\$19.95
Restoring service previously disconnected.	
Service Call:.....	\$19.95
Charge applies for services performed at user's request. Also applies when repair calls are made as a result of defective or improperly tuned customer owned equipment.	
Install Outlet: .....	\$19.95
Charge applies to each additional outlet installed at a current subscriber's location.	

\*Premium channels not included. All rates subject to change.

Incentives

1) Refer a Friend Program:

New Customers to Barnesville Cable TV can receive a one-time \$10.00 credit for being referred to Barnesville Cable TV by a current Barnesville Cable TV customer. The Referring Barnesville Cable TV customer will also receive a \$10.00 credit for referring a new customer.

- a) To receive the referral reward credit, the new customer must mention the referral at the time they sign up for service.
- b) Only one \$10.00 referral reward credit per customer.(Name on the Account)
- c) Current customers are eligible for multiple referral rewards. They will receive a \$10.00 referral reward credit for each new customer they refer to Barnesville Cable TV.
- d) \$10.00 referral reward credits will be paid to the referring customer after the new customer has signed up for Barnesville Cable TV.
- e) Previous Barnesville Cable TV customers returning to Barnesville Cable TV are eligible for the one-time \$10.00 referral reward credit.

**NOW, THEREFORE, BE IT RESOLVED:** that the 2021 Cable TV Rates are hereby adopted by the City Council.

**BE IT FURTHER RESOLVED:** that the approved 2021 Cable TV Rates will remain in effect until otherwise amended by resolution of the City Council.

**BE IT FURTHER RESOLVED:** that this resolution will be effective March 10, 2021

Dated: February 8, 2021

APPROVED:

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Jason Rick, Mayor

ATTEST:

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Michael Rietz, City Administrator

Mayor Rick adjourned the meeting at 7:45 p.m.

Submitted by:

Attest:

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Jeri Reep  
City Clerk

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Jason Rick  
Mayor