

Barnesville City Council
Regular Meeting
August 10, 2020

Via Teleconference as authorized by
Minn. Stat. 13D.021, subd. 1(4)

Mayor Rick called this regular meeting to order at 7:00 p.m. Members present were Council members Scott Bauer, Tonya Stokka, Dawn Stuvland, Alyssa Bergman, Don Goedtke, and Brad Field. Others in attendance were City Administrator Mike Rietz, Lucas Croaker with Ohnstad Twitchell, City Clerk Jeri Reep, TEC Manager Guy Swenson, EDA Director Karen Lauer, Police Chief Dean Ernst, Finance Director Laurie Schell, Public Works Supt. Don Williams, Ambulance Manger Scott Nelson, Charlie Revering with NWS, Dan Hanson with Moore Engineering, and Michael Stein with the Record Review.

Mayor Rick asked if there were any additions or corrections to the agenda. City Administrator Mike Rietz stated the following needed to be added to the agenda: approval of the charitable gambling permit for the Assumption Church, approval of Change Order #4 for the Wastewater Treatment Facility, and approval of the architect proposal for Old City Hall.

08-10-20-01 Motion by Mrs. Stokka and second by Bergman to approve the agenda, with the following additions: approval of the charitable gambling permit for the Assumption Church, approval of Change Order #4 for the Wastewater Treatment Facility, and approval of the architect proposal for Old City Hall. Motion carried.

Mayor Rick stated the next item on the agenda was the consent agenda.

08-10-20-02 Motion by Stokka and second by Mrs. Bergman to approve the consent agenda. Motion carried. The following items were on the consent agenda:

1. Approval of the minutes of the regular meeting held on July 13, 2020.
2. Approval of the minutes of the special meeting held on July 13, 2020.
3. Approval of the department head reports
4. Approval of check numbers 88837-88936 and EFT payments for a total of \$1,672,518.88.
5. Approval of Pay Request #2 for the Del Acres Gilbertson subdivision in the amount of \$774,964.64
6. Approval of pay request #1 for the Wastewater Lagoon rehab project in the amount of \$242,742.39
7. Approval of the date change for the gambling permit for the Barnesville Lion's Club for September 7, 2020.
8. Approval of gambling permit for the Assumption Church.

Mayor Rick stated the next item on the agenda was the boards and commissions they serve on. Council members reported on the boards and commissions they serve on.

Mayor Rick stated the next item on the agenda was the public forum. Mayor Rick asked if there were any citizens to be heard. There were none.

Mayor Rick stated the next item on the agenda was the report from West Central Initiative.

Ms. Rebecca Peterson with West Central Initiative next discussed the West Central Initiative program to council members. Council members had no further questions.

Mayor Rick stated the next item on the agenda was the School Resource officer position.

City Administrator Mike Rietz informed council members that the School District has extended the School Resource Officer contract through the end of the calendar year. The school is looking to reduce the cost of the position and are seeking some greater level of financial contribution from the City. Police Chief Dean Ernst informed council members that the City provides a vehicle, insurance, gas, uniforms and equipment for the School Resource Officer.

08-10-20-03 Motion by Mrs. Bergman and second by Mr. Goedtke to approve the School Resource Officer contract with the School District 146, until December 31, 2020. Motion carried.

Mayor Rick stated the next item on the agenda was the naming of the trail in Blue Eagle Park.

City Administrator Mike Rietz informed council members that the Park Board is recommending naming the trail in Blue Eagle Park the Dave Riddering trail. Former Mayor Ken Bauer and Former Mayor Gene Prim approached the Park Board with a request to name the trail in Blue Eagle Park after former Public Works Director Dave Riddering. Mr. Riddering had the initiative in planning and constructing the trail when he worked for the City.

08-10-20-04 Motion by Mrs. Stokka and second by Mr. Bauer to approve the naming of the trail in Blue Eagle Park the Dave Riddering Trail. Motion carried.

Mayor Rick stated the next item on the agenda was the crow's nest at George Dahm Park.

City Administrator Mike Rietz stated that this request is from the School District to build a Crow's Nest in George Dahm Park to serve the ballfield that is used for varsity softball. The Park Board approves this request. The School District is interested in building a Crow's Nest next to the field that is used for varsity softball. The School District wanted to get approval from the City prior to construction of the building.

08-10-20-05 Motion by Mr. Field and second by Mrs. Bergman to approve the request from the School District 146 to build a Crow's Nest in George Dahm Park. Motion carried.

Mayor Rick stated the next item on the agenda was the update on the Coronavirus Relief Fund.

City Administrator Mike Rietz updated council members on the Coronavirus Relief Fund. The City has received \$200,857 from the State as our allocation under the CARES Act. This money is to be used to reimburse costs related to the response to COVID-19 and to cover on-going and future COVID related costs. This will cover the expenses between March 1, 2020 and November 15, 2020, all money must be spent by November 15th. Any money that we do not spend goes to the County, and they have an additional 45 days to spend it. Council member Field stated that our small businesses are our top priority. Council members had no further questions for Mr. Rietz.

Mayor Rick stated the next item on the agenda was the Change Order #4 for the Del Acres Gilbertson Addition.

City Engineer Dan Hanson informed council members that this Change Order is to add to the contract the installation of Owner provided mailbox clusters in the new development. The amount of increase is \$6,475.00.

08-10-20-06 Motion by Mr. Bauer and second by Mrs. Stokka to approve Change Order #4 for the Del Acres Gilbertson Addition in the amount of \$6,475.00. Motion carried.

Mayor Rick stated the next item on the agenda was the Change Order no. 4 for the Waste Water Treatment Facility.

City Engineer Dan Hanson stated that this Change Order adds to the project work and materials necessary to dewater the subbase of the lagoon cell. The increased amount is \$27,150.00.

08-10-20-07 Motion by Mr. Goedtke and second by Mrs. Stokka to approve Change Order No. 4 for the Wastewater Treatment System Improvements. Motion carried.

Mayor Rick stated the next item on the agenda was to discuss the Coalition of Greater MN Cities.

Ms. Elizabeth Wefel with the Coalition of Greater MN Cities next discussed with council members updates on the organization's activities. Ms. Wefel discussed the goals pre and after COVID-19, the resources available, and the CARES Act distribution, and working on protecting LGA funds. Council members had no further questions for Ms. Wefel.

Mayor Rick stated the next item on the agenda was the Cable TV rate increase resolution.

TEC Manager Guy Swenson informed council members that with all of the annual increases to our wholesale costs for Cable TV, our margin has dropped to the low end of our workable range. The TEC board is recommending to increase the price of Preferred Cable TV package by \$2.50 to \$89.95 per month. The TEC Board will review the rates again in January.

08-10-20-08 Motion by Mr. Field and second by Mrs. Bergman to approve the resolution increasing the cable rates. Upon a roll call vote, the following voted aye: Council members Stokka, Goedtke, Stuvland, Bauer, Berman and Field. The following were absent: none. Motion carried.

**CITY OF BARNESVILLE
COUNTY OF CLAY
STATE OF MINNESOTA
RESOLUTION NO. 08-10-20-08
RESOLUTION SETTING 2020 CABLE TV RATES**

WHEREAS, Title VIII, Section 2-0113 of the City of Barnesville Revised City Code of 2013 provides that Cable TV Rates are to be set by resolution of the City Council; and

WHEREAS: the City of Barnesville, has received and reviewed the 2020 Cable TV Rates; and

WHEREAS: the 2020 Cable TV Rates are as follows:

Per month service rate* (plus applicable taxes and FCC charges)

Economy Basic Cable	\$25.95
Preferred Basic	\$87.45 <u>\$89.95</u>
HD Equipment Charge **+	\$ 9.99

Requires Preferred Basic Service** required to receive HD+

Per month premium channel rate* (plus applicable taxes and FCC charges)

HBO	\$16.00
CINEMAX	\$ 9.25

Per month premium channel package rate* (plus applicable taxes and FCC charges)

HBO/CINEMAX	\$24.50
STARZ/ENCORE	\$ 7.95

Per Month equipment charges (plus applicable taxes and FCC charges)

Each Cable customer will be allowed up to two (2) PICO VMX1 Set Top Boxes at no charge per month.

Additional boxes will be charged at the following monthly rates:

PICO VMX1 Set Top Boxes	\$4.95 per month per box
Personal Video	
Recorder (PVR)	\$10.95 per month per box

Set Top Boxes can be purchased at the following Rates:

PICO VMX1Set Top Boxes Purchase Price	\$66.70 per box
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PICO VMX3 Personal Video Recorder (PVR)

Purchase Price	\$229.00 per box
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Monthly cable TV costs for businesses and institutions such as Nursing homes, Assisted living, Hotels and Motels. This section is exclusive to the above mentioned Institutions.

BULK RATE:*

Utilize the current monthly Basic/Preferred Basic rate plus the total number of living units multiplied times the current wholesale cost of programming.

Utilize a mix & match process. Subscribe to Preferred Basic for the “House” location and the Basic rate for the resident units

Example:

Preferred Basic*

~~\$87.45~~ \$89.95 plus 11 living units x ~~\$69.99~~ \$71.97 (the wholesale cost of programming) = ~~\$827.53~~ \$881.62 plus tax and FCC charge.

Economy Basic*

\$25.95 plus 11 living units x \$11.60 (the wholesale cost of programming) = \$153.55 plus tax and FCC charge.

Mix & Match* (Preferred Basic & Basic)

~~\$87.45~~ \$89.95 plus 11 living units x \$11.60 (the wholesale cost of programming) = ~~\$215.05~~ \$217.55 plus tax and FCC charge.

Premium Channels*

- HBO: \$16.00 per month per subscriber when provided on an individual occupant basis.
\$12.00 per month per subscriber when provided to all occupants.
- Cinemax: \$12.00 per month per subscriber when provided on an individual occupant basis.
\$9.25 per month per subscriber when provided to all occupants.
- Starz/Encore: \$7.95 per subscriber

Service Charges

New Install	\$49.95
Applicable to a residence/business to which Cable TV service has never been installed. Does not apply to multi-tenant buildings.	
Relocates:	\$19.95
Relocating established cable service from one location to another.	
Install additional outlet:	\$15.00
Outlets installed at the time when service is established or relocated.	
Reconnect:	\$19.95
Restoring service previously disconnected.	
Service Call:	\$19.95
Charge applies for services performed at user’s request. Also applies when repair calls are made as a result of defective or improperly tuned customer owned equipment.	
Install Outlet:	\$19.95
Charge applies to each additional outlet installed at a current subscriber’s location.	

*Premium channels not included. All rates subject to change.

Incentives

- 1) Refer a Friend Program:

New Customers to Barnesville Cable TV can receive a one-time \$10.00 credit for being referred to Barnesville Cable TV by a current Barnesville Cable TV customer. The Referring Barnesville Cable TV customer will also receive a \$10.00 credit for referring a new customer.

- a) To receive the referral reward credit, the new customer must mention the referral at the time they sign up for service.
- b) Only one \$10.00 referral reward credit per customer.(Name on the Account)
- c) Current customers are eligible for multiple referral rewards. They will receive a \$10.00 referral reward credit for each new customer they refer to Barnesville Cable TV.
- d) \$10.00 referral reward credits will be paid to the referring customer after the new customer has signed up for Barnesville Cable TV.
- e) Previous Barnesville Cable TV customers returning to Barnesville Cable TV are eligible for the one-time \$10.00 referral reward credit.

NOW, THEREFORE, BE IT RESOLVED: that the 2020 Cable TV Rates are hereby adopted by the City Council.

BE IT FURTHER RESOLVED: that the approved 2020 Cable TV Rates will remain in effect until otherwise amended by resolution of the City Council.

BE IT FURTHER RESOLVED: that this resolution will be effective September 9, 2020

Dated: August 10, 2020

APPROVED:

Jason Rick, Mayor

ATTEST:

Michael Rietz, City Administrator

Mayor Rick stated the next item on the agenda was the architect proposal for Old City Hall.

City Administrator Mike Rietz informed council members that 2 proposals were received for the architectural and engineering services to prepare design and construction for the Acoustic Evaluation for the "Opera House" at Old City Hall. YHR Partners was the lowest bidder, in the amount of \$19,000.00. This will include preliminary design and construction drawings including architectural, mechanical and electrical. The final design documents will be a fee of \$4,000.00. This will include incorporation of 90% submittal comments into the final construction documents and produce specifications, and any adjustments to estimates based on 90% comments. City Administrator Mike Rietz stated that \$23,000 will be covered under a grant.

08-10-20-09 Motion by Mrs. Stokka and second by Mrs. Bergman to accept the proposal from YHR Partners in the amount of \$23,000.00 for the Old City Hall Opera House Architectural plans. Motion carried.

Mayor Rick stated the next item on the agenda was the discussion on the continuation of electronic meetings. Mayor Rick stated he felt this was the best way to conduct meetings.

Council member Stokka stated that electronic meetings was working great, but miss not meeting in person. Council member Goedtke stated he is ready to open it up, meet together. Council member Stuvland and Bauer stated they were fine either way. Council member Field stated that it makes sense to meet remotely. Mayor Rick stated that council will meet remotely for another month, and discuss at the September regular meeting.

Mayor Rick adjourned the meeting at 8:55 p.m.

Submitted by:

Attest:

Jeri Reep
City Clerk

Jason Rick
Mayor