

**Barnesville City Council**  
**Regular Meeting**  
**April 13, 2020**

Via Teleconference as authorized by  
Minn. Stat. 13D.021, subd. 1(4)

Mayor Rick called this regular meeting to order at 7:00 p.m. Members present were Council members Scott Bauer, Dawn Stuvland, Don Goedtke, Tonya Stokka, Alyssa Bergman, and Brad Field. Others in attendance were City Administrator Mike Rietz, Lucas Croaker with Ohnstad Twitchell, City Clerk Jeri Reep, TEC Manager Guy Swenson, EDA Director Karen Lauer, Police Chief Dean Ernst, Finance Director Laurie Schell, Public Works Supt. Don Williams, Ambulance Manger Scott Nelson, Charlie Revering with NWS, Dan Hanson with Moore Engineering, and Michael Stein with the Record Review.

Mayor Rick asked if there were any additions or corrections to the agenda. City Administrator Mike Rietz stated that there were three additional items for the agenda. Approval of wire purchase for Del Acres Gilbertson 3<sup>rd</sup> Addition, discussion on in-house visits for telephone, internet and Cable TV service calls, and schedule a closed session regarding possible litigation related to electric service territory.

**04-13-20-01** Motion by Mr. Goedtke and second by Mrs. Stokka to approve the agenda, with the following additions: approval of wire purchase for Del Acres Gilbertson 3<sup>rd</sup> Addition, discussion on in-house visits for telephone, internet and Cable TV service calls, and schedule a closed session regarding possible litigation related to electric service territory. Motion carried.

Mayor Rick stated the next item on the agenda was the consent agenda.

**04-13-20-02** Motion by Mr. Goedtke and second by Mrs. Bergman to approve the consent agenda as presented. Motion carried. The following items were on the consent agenda:

1. Approval of the minutes of the regular meeting held on March 9, 2020
2. Approval of the minutes of the special meeting held on March 5, 2020.
3. Approval of the minutes of the special meeting held on March 17, 2020.
4. Approval of the minutes of the special meeting held on March 26,2020.
5. Approval of department head reports.
6. Approval of check numbers 88309-88436 and EFT payments for a total of \$512,838.59.
7. Approval of the appointment of Jim Braton to the EDA Board with term ending on Dec. 31, 2024.
8. Approval of 1<sup>st</sup> quarter transfers.

Mayor Rick stated the next item on the agenda was the boards and commission reports.

Council members reported on the boards and commissions they serve on.

Mayor Rick stated the next item on the agenda was the public forum. Mayor Rick asked if there were any citizens that wanted to be heard. There were none.

Mayor Rick stated the next item on the agenda was the preliminary and final plats for the Del Acres Gilbertson 3<sup>rd</sup> Addition.

City Administrator Mike Rietz informed council members that this is a re-working of the Preliminary and Final Plats that we reviewed and approved in January. After reviewing the bid prices for the infrastructure for the development, the EDA felt it was very important to increase the number of lots in the development that would have “reasonable” special assessments. The EDA felt that adding one lot in Block 1 and two lots in Block 2 would be very effective in meeting that goal. The Planning Commission recommends approval of this plat.

**04-13-20-03** Motion by Mrs. Stokka and second by Mr. Goedtke to approve the Preliminary and Final Plat for the Del Acres Gilbertson 3<sup>rd</sup> Addition. Motion carried.

Mayor Rick stated the next item on the agenda was the 1<sup>st</sup> reading of Ordinance 2020-09.

**04-13-20-04** Motion by Mr. Bauer and second by Mrs. Stokka to approve the 1<sup>st</sup> reading of Ordinance 2020-09. Motion carried.

#### ORDINANCE NO. 2020-09

AN ORDINANCE TO AMEND THE OFFICIAL ZONING MAP OF THE CITY OF BARNESVILLE, MINNESOTA, AS ADOPTED IN SECTION 7-0201 OF THE BARNESVILLE CITY CODE.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BARNESVILLE, MINNESOTA:

SECTION 1. Amendment. The Official Zoning Map of the City of Barnesville, Minnesota, as adopted in Section 7-0201 of the Barnesville City Code (the Barnesville Zoning Map), is hereby amended as follows:

The following listed parcels is hereby rezoned from R-1 (Single Family Residential District) to R-2 (Urban Residential District):

Del Acres Gilbertson 3rd Addition Block 1, Lots 1-4, Block 2 Lots 1-4 & 15-18  
and the north half of Block 3 Lot 6

The following listed parcels is hereby rezoned from R-2 (Urban Residential District) to R-1 (Single Family Residential District):

Portions of Block 3 lots 15 & 16.

SECTION 2. Amendment of Zoning Map. The proper City Officials are hereby authorized to amend and change the Barnesville Zoning Map to correspond thereto.

SECTION 3. Effective Date. This ordinance shall take effect upon publication in accordance with the Barnesville City Charter.

PASSED by the City Council of the City of Barnesville this 11<sup>th</sup> day of May, 2020.

APPROVED BY:

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Jason Rick, Mayor

ATTEST:

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Jeri Reep, City Clerk

First Consideration:	April 13, 2020
Second Consideration:	May 11, 2020
Approved:	May 11, 2020
Date of Publication:	May 18, 2020

Mayor Rick stated the next item on the agenda was the resolution accepting the sewer lagoon bid.

City Administrator Mike Rietz informed council members that we received only one bid and that was from Sellin Brothers for the Sewer Lagoon project. Moore Engineering has contacted other plan holders that were listed as potential prime bidders, and found that the overall reason we did not receive bids from them was because they were too busy and had a lot of carry over work from 2019 that they were not able to finish due to the wet conditions last fall. The bid that was received had a fair price for all quantities other than the removal and disposal off site of the biosolids. City Engineer Dan Hanson stated that Fergus Power Pump has verified a field to stock pile the material. Council member Field questioned if the city is under any time constraints. City Engineer Dan Hanson stated that we have 90 days to award the bid.

**04-13-20-05** Motion by Mr. Bauer and second by Mrs. Stokka to table the resolution accepting the sewer lagoon bid and to authorize City Engineer Dan Hanson to check with the MPCA for regulations on the lagoon project. Motion carried.

Mayor Rick stated the next item on the agenda was the Change Order #1 for the sewer lagoon project.

**04-13-20-06** Motion by Mrs. Stokka and second by Mrs. Bergman to table the Change Order #1 for the sewer lagoon project. Motion carried.

Mayor Rick stated the next item on the agenda was the Braun materials testing proposal for the sewer lagoon project.

City Administrator Mike Rietz informed council members that this is to approve the materials testing proposal from Braun Intertec for their work during the sewer lagoon reconstruction.

**04-13-20-07** Motion by Mrs. Stokka and second by Mr. Goedtke to approve the Braun Intertec proposal in an estimated fee of \$31,516.00. Motion carried.

Mayor Rick stated the next item on the agenda was the Del Acres Gilbertson 3<sup>rd</sup> Addition Change Order No. 1.

City Administrator Mike Rietz informed council members that this change order is for two items. The first is that there are some plan changes that are required by the addition of three lots in the Subdivision, for an amount of \$13,407.00. The other item is the cost related to moving the trail closer to 13<sup>th</sup> Street, for an amount of \$35,955.50.

**04-13-20-08** Motion by Mr. Field and second by Mrs. Stokka to approve the Change Order No. 1 for the Del Acres Gilbertson 3<sup>rd</sup> Addition. Motion carried.

Mayor Rick stated the next item on the agenda was the 2<sup>nd</sup> reading of Ordinance 2020-08.

City Administrator Mike Rietz stated that this is the 2<sup>nd</sup> reading of this Ordinance. The Liquor, Building and Ordinance committee recommend approval of this Ordinance.

**04-13-20-09** Motion by Mr. Field and second by Mrs. Stuvland to approve the 2<sup>nd</sup> reading of Ordinance 2020-08. Motion carried.

**CITY OF BARNESVILLE  
ORDINANCE NO. 2020-08**

**AN ORDINANCE AMENDING CHAPTER 4-03, SECTION 4-0301, SUBDS. 2 AND 4 OF  
THE MUNICIPAL CODE REGARDING MASSAGE THERAPISTS.**

NOW THEREFORE, BE IT ORDAINED by the City Council of the City of Barnesville as follows:

SECTION 1. CHAPTER 4-03, SECTION 4-0301, **Subd. 2. License Required** is hereby amended and recreated as follows:

**Subd. 2. License Required.** It is unlawful for any person to operate a sauna parlor or a massage parlor without a license therefore from the City. It is unlawful for any person to practice massage in any place except upon licensed premises or at the patron's place of residence if said patron is unable to get to the licensed premises due to physical or health limitations provided that the masseur or masseuse is licensed under this Chapter and is affiliated with a massage parlor licensed under this Chapter.

SECTION 2. CHAPTER 4-03, SECTION 4-0301, **Subd. 4. Restrictions and Regulations** is hereby amended and recreated as follows:

**Subd. 4. Restrictions and Regulations.**

A. Licenses shall be granted only for operation upon fixed premises which must be located in a commercial or industrial district as established by the zoning laws of the City unless otherwise permitted under this Chapter.

PASSED AND ADOPTED by the Barnesville City Council this 13th day of April, 2020.

APPROVED:

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Jason Rick, Mayor

ATTEST:

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Jeri Reep, City Clerk

First Reading:        March 9, 2020  
Second Reading:     April 13, 2020  
Adopted:             April 13, 2020  
Publication:         April 20, 2020

Mayor Rick stated the next item on the agenda was the temporary sick leave policy.

City Administrator Mike Rietz informed council members that this is a policy that the Personnel and Finance committee is recommending to put in place in response to COVID-19.

**04-13-20-10** Motion by Mrs. Stuvland and second by Mrs. Stokka to approve the temporary negative sick leave policy as presented. Motion carried.

Mayor Rick stated the next item on the agenda was the discussion on the Recycling Center and Wagner Campground.

City Administrator Mike Rietz stated that the campground is controlled by the Governor's Order, and to remain closed until May 4<sup>th</sup>. The Recycling Center is a city type service. Mr. Rietz asked council members if they wish to have the Recycling Center remain closed, or open with restrictions. Council member Bauer stated he would like to see the recycle center be open. Mayor Rick stated that he has called other communities to inquire what their communities are doing.

**04-13-20-11** Motion by Mr. Bauer and second by Mr. Goedtke to authorize City Administrator Mike Rietz to determine hours and staffing, as long as the center is supervised at the Recycling Center. Motion carried.

Mayor Rick stated the next item on the agenda was the School District request for free internet.

TEC Manager Guy Swenson informed council members that in March, the School District contacted City Hall to request we offer free internet to homes, with school age children, which do not currently have internet service. The school is looking at completing the school year via distance learning.

**04-13-20-12** Motion by Mr. Field and second by Mrs. Stokka to authorize Barnesville Telephone and Barnesville Broadband and Internet to provide free internet to homes with school age children for the remainder of the 2019-2020 school year. Motion carried.

Mayor Rick stated the next item on the agenda was the approval of wire purchase for the Del Acres Gilbertson 3<sup>rd</sup> Addition.

TEC Manager Guy Swenson informed council members that this request is for the purchase of electric distribution primary wire for the Del Acres Gilbertson Addition. This is a budgeted item.

**04-13-20-13** Motion by Mrs. Stokka and second by Mrs. Bergman to approve the purchase of electric distribution primary wire from Irby in the amount of \$56,028.50. Motion carried.

Mayor Rick stated the next item on the agenda was the discussion of in-house visits for telephone, internet and Cable TV service calls.

TEC Manager Guy Swenson stated that Red River Rural Telephone has suspended all in home visits. Council member Field stated he would like to protect our employees.

**04-13-20-14** Motion by Mrs. Bergman and second by Mrs. Stokka to suspend the in-home visits for telephone, internet and Cable TV service calls, unless it is an emergency. Motion carried.

Mayor Rick stated the next item on the agenda was to schedule a closed session meeting regarding possible litigation related to electric service territory. Mayor Rick set Thursday, April 16<sup>th</sup> at 7:00 p.m. for the closed session meeting.

Mayor Rick adjourned the meeting at 8:43p.m.

Submitted by:

Attest:

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Jeri Reep  
City Clerk

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Jason Rick  
Mayor