

P.O. Box 550  
102 Front St. N.  
Barnesville, MN 56514



Phone: (218) 354-2292  
Fax: (218) 354-2472

## **2020 ECONOMIC DEVELOPMENT INTERN**

### **INTERN RESPONSIBILITIES**

The Barnesville EDA has a broad based approach to economic development. Activities in our busy office include a focus on business attraction, retention and expansion. We market available commercial buildings and identify businesses which we need in our community. We are very actively involved in housing development and strive to build relationships with real estate agents in the Fargo-Moorhead area as well as reach out to existing residents and capture in word and video their positive experiences living in Barnesville.

**Marketing is a very important part of our EDA office.** We work closely with area media outlets, providing press releases on a variety of topics on a regular basis. We have a concentrated focus on expanding the City's website and enhancing our visibility through the use of social media. The summer intern will be involved in ALL of these activities along with special projects to be determined closer to the summer.

### **SUPERVISOR**

Karen K Lauer, EDFP is the Executive Director of the Barnesville Economic Development Authority, a position she has held since 1993.

### **INTERNSHIP PERIOD**

The internship is scheduled to begin on May 15, 2020 or when the student has finished their classes in May. The internship will continue through the end of August. The hours for the intern will be 8:00 am to 4:30 pm, Monday, through Friday.

### **COMPENSATION**

The intern will be paid a monthly stipend of \$1,666 per month for the months of June, July and August.

### **ABOUT THE COMMUNITY**

Barnesville, Minnesota is a vibrant community of 2,618 people located 23 miles east of Fargo-Moorhead on Interstate 94. Barnesville has an active business community and has seen strong residential growth in recent years. This is a great opportunity to look about the many varied aspects of community and economic development.

### **HOW TO APPLY**

Send cover letter and resume to Karen Lauer; Barnesville EDA; Post Office Box 550; Barnesville, MN 56514 or e-mail to [klauer@bvillemn.net](mailto:klauer@bvillemn.net).