

**Barnesville City Council  
Regular Meeting  
December 9, 2019**

Mayor Prim called this regular meeting to order at 7:00 p.m. Members present were Council members Scott Bauer, Tonya Stokka, Don Goedtke, Brad Field and Alyssa Bergman. Absent was Council member Dawn Stuvland. Others in attendance were City Administrator Mike Rietz, Lucas Croaker with Ohnstad Twitchell, City Clerk Jeri Reep, TEC Manager Guy Swenson, EDA Director Karen Lauer, Police Chief Dean Ernst, Finance Director Laurie Schell, Public Works Supt. Don Williams, Charlie Revering with NWS, Dan Hanson with Moore Engineering, Kendra Ferencak with the Clay County HRA, Jason Rick, Chris Hoppe, and Michael Stein with the Record Review.

Mayor Prim asked if there were any additions or corrections to the agenda. City Administrator Mike Rietz stated there were no additions or corrections to the agenda.

**12-09-19-01** Motion by Mrs. Stokka and second by Mr. Bauer to approve the agenda as presented. Motion carried.

Mayor Prim stated the next item on the agenda was the consent agenda.

**12-09-19-02** Motion by Mrs. Stokka and second by Mrs. Bergman to approve the consent agenda. Motion carried. The following items were on the consent agenda:

1. Approval of the minutes of the regular meeting held on November 12, 2019.
2. Approval of department head reports.
3. Approval of check numbers 87855 -87942 and EFT payments for a total of \$763,856.01.
4. Approval of 2020 cigarette licenses
5. Approval of 2020 liquor licenses
6. Approval of engagement letter for 2019 audit with CliftonLarsonAllen
7. Approval to hire Barry Schilling as part-time seasonal Public Works employee
8. Approval of pay equity report.
9. Approval of amendment to the use of Facilities Policy
10. Approval of Moore Engineering Revised Task order #5.
11. Approval of Moore Engineering Revised Task Order #6
12. Approval of gambling permit for the Barnesville Fire Dept-January 31, 2020

Mayor Prim stated the next item on the agenda was the boards and commission reports.

Council members reported on the boards and commissions they serve on.

Mayor Prim stated the next item on the agenda was the Public Forum. Mayor Prim asked if there were any citizens present to be heard. There were none.

Mayor Prim stated the next item on the agenda was the Truth-in-Taxation hearing.

City Administrator Mike Rietz next discussed the budget summary. Mr. Rietz stated the proposed levy increase is 5%, this rate increase in an estimated 1%, due to increase in the tax base. The transfer into the General Fund is \$5,205 increase than last year. The transfers from the electric fund are tied to kwh sales and customer counts, so that will fluctuate. The transfers from electric, and broadband increased while the telephone remained about the same. The transfer from the Enterprise net income into the General Fund is 82%, which is down from 86% in 2019. Mr. Rietz asked if there were any questions about the Truth-in Taxation hearing or budget. There were no questions for Mr. Rietz.

Mayor Prim stated the next item on the agenda was the 2020 Levy Resolution.

**12-09-19-03** Motion by Mr. Field and second by Mr. Goedtke to approve the 2020 Levy Resolution. Upon a roll call vote, the following voted aye: Council members Stokka, Goedtke, Bauer, Bergman, and Field. The following were absent: Council member Stuvland. Motion carried.

2020 LEVY RESOLUTION  
CITY OF BARNESVILLE  
COUNTY OF CLAY  
STATE OF MINNESOTA  
RESOLUTION NO. 12-09-19-03

BE IT RESOLVED, That the following sums and hereby are levied upon the taxable property in the City of Barnesville, County of Clay, State of Minnesota for payable in the year 2020, for the following purposes to-wit:

	L	FINAL
	2019	2020
General Fund - General	316,500	353,056
General Fund - Police/Amb	0	0
General Fund - Admin	0	0
General Fund - Parks	345,453	338,925
General Fund - Streets	0	0
General Fund - Ambulance	63,420	77,727
Total Levy for Operations	<u>725,373</u>	<u>769,708</u>
2010A GO Bond Refinanced (Fund 315)	30,000	30,000

2005A/2012 GO Bond Debt Service (Fund 312)	0	0
2013-1 INFRA IMPROVE DIST (Fund 317)	11,000	6,500
2006/2012Del Acres Gilbertson Pre-Levy (Fund 314)	0	0
2011/2012 CSAH (Fund 316)	30,000	30,000
Total Levy for Debt	<u>71,000</u>	<u>66,500</u>
TOTAL LEVY	<u>796,373</u>	<u>836,208</u>
Before Tax Capacity	105.00%	105.00%
After Tax Capacity	5.00%	5.00%

Adopted this 9<sup>th</sup> day of December, 2019

Approved this 9<sup>th</sup> day of December, 2019

FINAL NUMBER FOR  
BUDGET  
RESOLUTION  
10,499,404

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Eugene Prim  
Mayor

ATTEST:

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Michael Rietz  
City Administrator

Mayor Prim stated the next item on the agenda was the 2020 Budget Resolution.

**12-09-19-04** Motion by Mr. Field and second by Mr. Bauer approve the 2020 budget Resolution. Upon a roll call vote, the following voted aye: Council members Stokka, Goedtke, Bauer, Bergman, and Field. The following were absent: Council member Stuvland. Motion carried.

CITY OF BARNESVILLE  
CLAY COUNTY, MINNESOTA  
FINAL 2020 BUDGET  
RESOLUTION 12-09-19-04

BE IT RESOLVED that the City of Barnesville, Minnesota is required to maintain a budget for its fiscal operations.

BE IT FURTHER RESOLVED that the City of Barnesville, Minnesota has the legal authority to use its taxation authorities to levy necessary funds to operate the city.

BE IT FURTHER RESOLVED that the City of Barnesville, Minnesota is continually monitoring its budget and develops a fiscal budget based on the calendar year.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Barnesville that 2020 Final Budget be adopted.

I. 2020 Budget \$10,499,404

Adopted this 9th day of December, 2019

Approved this 9th day of December, 2019

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Eugene Prim  
Mayor

Attest:

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Michael Rietz  
City Administrator

Mayor Prim stated the next item on the agenda was the 2020 employee wages.

**12-09-19-05** Motion by Mr. Bauer and second by Mrs. Bergman to approve the following employee wages for 2020. Motion carried.

MICHAEL RIETZ	50.48
JERI REEP	32.70
LAURIE SCHELL	31.25
SHANA CIHAK	24.05
HOLLY ABERLE	14.92
GUY SWENSON	42.55
LAURIE ERNST	14.86
RYAN BEATTIE	27.89
MARK PEARSON	28.55
CHRIS OLSON	27.89
JEFF THARALDSON	27.89
JESSE ATTEBERRY	26.02
DEAN ERNST	38.14
SHANNON JABLONSKY	15.97
JANICE RICE	12.73
DON WILLIAMS	34.66
DAN BIALKE	15.60
JARED HANSEN	17.10
BILL BRATON	19.24
JOHN IVERSON	12.32
JOSEPH SCHINDLER	11.28
PW-2020 Seasonal	15.75
SHANE DURENSKY	25.84
MIKE PEARSON	31.21
ELIOTT GOHEEN	33.65
K MILLER-2/T ORDONES	10.25
KEVIN KLEVBERG	10.25
BRANDON MOENESS	10.00
SIERRA LIEN	10.50
KAREN BATTON	10.25
RANDI TROWBRIDGE-	16.60
SANDRA SCHMIDT	11.85
CHANDA CHRISTIANSON-	10.25
KAREN LAUER	35.75
EDA PART-TIME	12.00
BAILEY THOMPSON	16.97
SCOTT NELSON	24.04
EMT PT (2)	11.34

EMT PT (2)	13.94
Ambulance Volunteer (14)	25.00
PRO SHOP MANAGER	15.25

Mayor Prim stated the next item on the agenda was the CUP for a moved house at 208 5<sup>th</sup> Ave NW.

City Administrator Mike Rietz informed council members that the Planning Commission has reviewed this CUP and they recommend approval with conditions. Mr. Rietz discussed some of the conditions set forth in the CUP. The Building Inspector is requiring to bring this project up to the current code. A cash deposit or performance or completion bond shall be filed with the City at the time the building permit is issued in the amount of \$2,500.00. This deposit or bond will be released when all alterations and repairs to the structure to bring it up to code as required in the building permit are accomplished. The City reserves the right to add, delete, or amend these conditions if health, safety, or welfare considerations warrant. Mr. Chris Hoppe stated that he was aware of the conditions of the CUP and understands the requirements.

**12-09-19-06** Motion by Mr. Field and second by Mr. Goedtke to approve the CUP for Chris and Michelle Hoppe, Lot 1, Block 7, 1<sup>st</sup> Railway Addition. Motion carried.

Mayor Prim stated the next item on the agenda was the Small Cities grant final report.

Ms. Kendra Ferencak with the Clay County HRA stated that 15 homes received funds for improvements, most of the improvements were for energy efficient items, doors, windows, and re-roofing. 12 businesses received funds also. Ms. Ferencak stated that all projects are now completed. Council members had no further questions for Ms. Ferencak.

Mayor Prim stated the next item on the agenda was the public hearing and resolution on Tax Abatement.

**12-09-19-07** Motion by Mr. Goedtke and second by Mrs. Bergman to open the public hearing at 7:26 p.m. for the Resolution establishing the Tax Abatements for new construction for 2020. Motion carried.

City Administrator Mike Rietz stated that this for the properties that qualify for the two-year tax abatement program for new construction. This Public Hearing is required to have annually to establish the tax abatements for the next year.

**12-09-19-08** Motion by Mr. Bauer and second by Mrs. Stokka to close the public hearing at 7:27 p.m. for the Resolution establishing the Tax Abatements for new construction for 2020. Motion carried.

**12-09-19-09** Motion by Mr. Bauer and second by Mr. Goedtke to approve the Resolution Authorizing a Property Tax Abatement for Qualified Property Owners. Upon a roll call vote, the following voted aye: Council members Stokka, Goedtke, Bauer, Bergman, and Field. The following were absent. Council member Stuvland. Motion carried.

CITY OF BARNESVILLE  
CLAY COUNTY, MINNESOTA  
RESOLUTION AUTHORIZING A PROPERTY TAX ABATEMENT FOR QUALIFIED  
PROPERTY OWNERS  
RESOLUTION 12-09-19-09

**WHEREAS**, pursuant to proper notice duly given as required by law, the Mayor and Council met on December 9, 2019 and heard any and passed upon all objections to the proposed property tax abatements granted to properties located within the City of Barnesville.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Barnesville, Minnesota:

1. Such proposed abatement, which applies to the properties described as 107 3rd St. SE, Parcel No. 50.828.0010, 11 3rd St. SE, Parcel No. 50.828.0020, 1404 2nd Ave. SE, Parcel No. 50.236.0040, 1501 2nd Ave NE, Parcel No. 50.235.0090, 1509 2nd Ave NE, Parcel No. 50.236.0360, 1601 2nd Ave NE, Parcel No. 50.236.0380, 1701 2nd Ave. NE, Parcel No. 50.236.0440, 1703 2nd Ave. NE, Parcel No. 50.236.0450, 1707 2nd Ave. NE, Parcel No. 50.236.0470, 109 14th St. SE, Parcel No. 50.235.0170, 101 16th St. NE, Parcel No. 50.236.0120 which qualifies with the program established by the Resolution 10-08-18-06, is hereby accepted and shall constitute the estimated total abated value of \$20,739 for each of the two years of the abatement program.

2. The abatement for parcels described as 1202 2nd Ave SE, Parcel No. 50.236.0100, 110 17th St. SE, Parcel No. 50.236.0340, 1506 2nd Ave. SE, Parcel No. 50.236.0070, 119 3rd St. SE, Parcel No. 50.828.0040, 123 3rd St. SE, Parcel No. 50.828.0050, 1003 9th St. SE, Parcel No. 50.337.0040, 109 15th St. SE, Parcel No. 50.235.0260, 201 11th St. NE, Parcel No. 50.745.0100, 103 11th St. NE, Parcel No. 50.745.0130, in the estimated amount of \$8,899 that was established by resolution of the City Council in December 2018 is hereby re-affirmed for the second year of abatement program for payment in 2019.

3. Abated taxes are to be refunded at the end of the year of which they were paid.

4. The abatement shall not apply to any special assessments that are levied against the property.

5. The Mayor and City Administrator are hereby authorized to sign any documents necessary to affect these abatements.

PASSED, by the City Council of the City of Barnesville this 9th day of December, 2019.

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Eugene Prim  
Mayor

Attest:

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Jeri Reep  
City Clerk

Mayor Prim stated the next item on the agenda was the Resolution on accepting the feasibility report and ordering plans and specs for the Del Acres Gilbertson Addition.

**12-09-19-10** Motion by Mrs. Stokka and second by Mr. Goedtke to approve the Resolution Receiving Feasibility Report. Upon a roll call vote, the following voted aye: Council members Stokka, Goedtke, Bauer, Bergman and Field. The following were absent: Council member Stuvland. Motion carried.

**CITY OF BARNESVILLE  
CLAY COUNTY, MINNESOTA  
RESOLUTION NO. 12-09-19-10  
Resolution Receiving Feasibility Report**

WHEREAS, pursuant to resolution of the council adopted November 12, 2019, a report has been prepared by Moore Engineering, Inc. with reference to proposed Improvement No. 2020-1, the improvement of Del Acres Gilbertson Third Addition by the installation of utilities, paving and grading, and this report was received by the council on December 9, 2019, and

WHEREAS, the report provides information regarding whether the proposed improvement is necessary, cost-effective, and feasible; whether it should best be made as proposed or in connection with some other improvement; the estimated cost of the improvement as recommended; and a description of the methodology used to calculate individual assessments for affected parcels.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF BARNESVILLE, MINNESOTA:

1. The council will consider the improvement of such improvements in accordance with the report and the assessment of the benefitting property for all or a portion of the cost of the improvement pursuant to Minnesota Statutes, Chapter 429 at an estimated total cost of the improvement of \$2,539,280.90.

Adopted by the council this 9th day of December, 2019.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
City Clerk



Mayor Prim stated the next item on the agenda was the proposal for Geotechnical Engineering Services.

Mr. Dan Hanson with Moore Engineering approached council members. Mr. Hanson stated that this proposal is for the Geotechnical engineering services for the Del Acres Gilbertson Third Addition. The base fee to perform the scope of services is \$4,700.00.

**12-09-19-11** Motion by Mr. Bauer and second by Mrs. Stokka to approve the proposal from Terracon Consultants, Inc. to perform the scope of services for the Del Acres Gilbertson Third Addition for geotechnical engineering services in the amount of \$4,700.00. Motion carried.

Mayor Prim stated the next item on the agenda was the 13<sup>th</sup> Street Trail discussion.

City Administrator Mike Rietz stated that the section of trail from 9<sup>th</sup> Ave. SE to 2<sup>nd</sup> Ave SE is estimated to be \$111,000.00. The section of the trail north of 2<sup>nd</sup> Ave. SE that is the subject of the Giving Hearts Day fundraising is estimated to cost \$65,000.00. If the City were to commit a \$25,000 as a match, it would leave Giving Hearts Day with a \$40,000 goal for fundraising and leave about a 5 month reserve in the Park Fund. Staff is requesting to authorize City Engineer to begin Plans and Specs for the trail along 13<sup>th</sup> Street with funding coming from the Park Fund reserves rather than special assessments.

**12-09-19-12** Motion by Mrs. Stokka and second by Mrs. Bergman to authorize City Engineer to begin Plans and Specs for the trail along 13<sup>th</sup> Street with the funding coming from the park Fund reserves. Motion carried.

Mayor Prim stated the next item on the agenda was the approval of an amendment to the Contract with North West Services.

City Administrator Mike Rietz stated that this is an amendment with N.W.S. to increase the maintenance fund amount to \$14,400 and cap the City's annual cost at that amount for the remaining two years of the initial 3-year contract, and also remove the annual CPI percentage adjustment to the \$198,000 annual base cost of the contract for the initial three-year term of the contract as recommended by the Personnel and Finance Committee. The operating costs have been higher than expected.

**12-09-19-13** Motion by Mrs. Stokka and second by Mr. Goedtke to approve the amendment to the contract with N.W.S. as written. Motion carried.

Mayor Prim stated the next item on the agenda was the Petition for Annexation with Ed and Patricia Gilbertson.

City Administrator Mike Rietz stated this petition is to annex a small parcel of land that is planned to be part of the Del Acres Gilbertson 3<sup>rd</sup> Subdivision and a larger parcel that is large enough to accommodate the anticipated next two phases of housing development in the area.

**12-09-19-14** Motion by Mr. Bauer and second by Mrs. Bergman to approve the Petition for Annexation with Edward and Patricia Gilbertson. Motion carried.

Mayor Prim stated the next item on the agenda was the Liquor Store Architect proposals.

City Administrator Mike Rietz informed council members that the Liquor Store committee had met, and they had received two proposals from architects for the Liquor Store building. The committee is recommending to hire YHR Partners.

**12-09-19-15** Motion by Mr. Field and second by Mr. Goedtke to approve the proposal from YHR Partners in the amount of \$45,000.00 for the Liquor Store building. Motion carried.

Mayor Prim stated the next item on the agenda was the School Resource Officer contract.

City Administrator Mike Rietz stated that this is the School Resource officer Contract, which the contract expires on December 31, 2019. Mr. Rietz discussed the changes to the contract.

**12-09-19-16** Motion by Mr. Goedtke and second by Mrs. Stokka to approve the School Resource Officer contract as presented, with the term from January 1, 2020 to June 30, 2020. Motion carried.

Mayor Prim stated the next item on the agenda was the purchase of Ambulance Power lift equipment.

City Administrator Mike Rietz informed council members that this request is for 2 power lift systems for the two ambulances. This equipment will avoid the ambulance personnel having to lift a heavy cot into the back of the ambulance. The cost of three payments of \$15,332.00, with an additional \$2,400.00 for the installation.

**12-09-19-17** Motion by Mrs. Stokka and second by Mrs. Bergman to approve the purchase of 2 power lift systems for the ambulances. The cost of three payments of \$15,332.00 starting in 2020, with an additional \$2,400.00 for the installation. Motion carried.

Mayor Prim stated the next item on the agenda was the 1<sup>st</sup> reading of Ordinance 2020-02, the rezoning of school property.

City Administrator Mike Rietz informed council members that this Ordinance is approving the School District rezoning request.

**12-09-19-18** Motion by Mrs. Stokka and second by Mr. Goedtke to approve the 1<sup>st</sup> reading of Ordinance 2020-02. Motion carried.

ORDINANCE NO. 2020-02

AN ORDINANCE TO AMEND THE OFFICIAL ZONING MAP OF THE CITY OF BARNESVILLE, MINNESOTA, AS ADOPTED IN SECTION 7-0201 OF THE BARNESVILLE CITY CODE.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BARNESVILLE, MINNESOTA:

SECTION 1. Amendment. The Official Zoning Map of the City of Barnesville, Minnesota, as adopted in Section 7-0201 of the Barnesville City Code (the Barnesville Zoning Map), is hereby amended as follows:

The following listed parcels are hereby rezoned from R-2(Urban Residential) to P (Public Facilities District):

Parcel No. 50.575.0400  
Parcel No. 50.575.0410  
Parcel No. 50.575.0420  
Parcel No. 50.575.0450  
Parcel No. 50.575.0440  
Parcel No. 50.575.0430  
Parcel No. 50.575.0380  
Parcel No. 50.575.0390

SECTION 2. Amendment of Zoning Map. The proper City Officials are hereby authorized to amend and change the Barnesville Zoning Map to correspond thereto.

SECTION 3. Effective Date. This ordinance shall take effect upon publication in accordance with the Barnesville City Charter.

PASSED by the City Council of the City of Barnesville this 13<sup>th</sup> day of January, 2020.

APPROVED BY:

\_\_\_\_\_  
Jason Rick, Mayor

ATTEST:

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Jeri Reep, City Clerk

First Consideration: December 9, 2019  
Second Consideration: January 13, 2020  
Approved: January 13, 2020  
Date of Publication: January 20, 2020

Mayor Prim stated the next item on the agenda was the 1<sup>st</sup> reading of Ordinance 2019-01 regarding Golf Course fees.

City Administrator Mike Rietz informed council members that the fees at the Golf Course have not been increased since 2012. An increase in fees is justified as maintenance and personnel costs continue to go up each year.

**12-09-19-19** Motion by Mr. Bauer and second by Mrs. Stokka to approve the 1<sup>st</sup> reading of Ordinance 2020-01. Motion carried.

**CITY OF BARNESVILLE  
ORDINANCE NO. 2020-01**

**AN ORDINANCE AMENDING CHAPTER 19, SEC. 2.63 OF THE MUNICIPAL CODE  
REGARDING PARK AND RECREATION FEES AND CHARGES.**

NOW THEREFORE, BE IT ORDAINED by the City Council of the City of Barnesville as follows:

CHAPTER 19, SECTION 2.63 is amended to read as follows:

**Sec. 2.63 Park and Recreation Fees and Charges**

A. Golf Course Fees

Greens Fees:

	Weekday	Weekend
9 hole adult	\$15.00	<del>\$17.00</del> <u>\$22.00</u>
18 hole adult	\$22.00	<del>\$24.00</del> <u>\$30.00</u>
9 hole 17 & under	\$13.00	<del>\$17.00</del> <u>\$20.00</u>
18 hole 17 & under	\$19.00	<del>\$24.00</del> <u>\$28.00</u>
9 hole age 11 & under with adult	Free	\$17.00

18 hole age 11 & under with adult	Free	\$24.00
All Day	<del>\$30.00</del> <u>\$35.00</u>	<del>\$30.00</del> <u>\$40.00</u>
Mon-Tues Special 18 Holes with a cart	\$25.00	
Season Passes		
Immediate Family living in the same household	<del>\$400.00</del> <u>\$440.00</u>	
Husband & Wife	<del>\$360.00</del> <u>\$390.00</u>	
Single - 18 & over	<del>\$260.00</del> <u>\$285.00</u>	
Single – 17 & under	\$95.00	
Rentals		
Motor Car 9 holes	<del>\$16.00</del> <u>\$20.00</u>	
Motor Car 18 holes	<del>\$23.00</del> <u>\$27.00</u>	
Motor Car all day	<del>\$28.00</del> <u>\$35.00</u>	
Pull Cart	<del>\$4.00</del> <u>\$5.00</u>	
Clubs and bag	\$6.00	
Storage		
Gas car per year	<del>\$175.00</del> <u>\$200.00</u>	
Electric car per year	<del>\$200.00</del> <u>\$225.00</u>	
Docking Fee per day per car	\$9.00	
Docking Fee per year per car	\$80.00	
Clubs – no private door per year	\$20.00	
Clubs – private door per year	\$30.00	

PASSED AND ADOPTED by the Barnesville City Council this 13th day of January, 2020.

APPROVED:

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Jason Rick, Mayor

ATTEST:

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Jeri Reep, City Clerk

First Reading: December 9, 2020  
Second Reading: January 13, 2020  
Adopted: January 13, 2020  
Publication: January 20, 2020

Mayor Prim stated the next item on the agenda was the 2<sup>nd</sup> Reading of Ordinance 2019-04 regarding Building Permit fees.

City Administrator Mike Rietz stated that this Ordinance will complete the three-year phased in approach to adopting a building permit fee schedule based on the 1994 Uniform Building Code fee schedule. This 2019 fee schedule was 90% of the fees contained in this ordinance.

**12-09-19-20** Motion by Mr. Goedtke and second by Mrs. Bergman to approve the 2<sup>nd</sup> reading of Ordinance 2019-04. Motion carried.

**CITY OF BARNESVILLE  
ORDINANCE NO. 2019-04**

**AN ORDINANCE AMENDING CHAPTER 8-01, SEC. 3-0102 OF THE MUNICIPAL  
CODE REGARDING BUILDING PERMIT FEES.**

NOW THEREFORE, BE IT ORDAINED by the City Council of the City of Barnesville as follows:

CHAPTER 8-01, SECTION 3-0102 is amended to read as follows:

<b>TOTAL VALUATION</b>	<b>FEE</b>
\$1.00 to \$500.00	<del>\$19.00</del> <u>21.00</u>
\$501.00 to \$2,000.00	<del>\$19</del> <u>\$21</u> or the first \$500.00 plus <del>\$2.50</del> <u>\$2.75</u> for each additional \$100.00 or fraction thereof, to and including \$2,000.00;
\$2001.00 to \$25,000.00	<del>\$56.50</del> <u>\$62.25</u> for the first \$2,000 plus <del>\$11.25</del> <u>\$12.50</u> for each additional \$1,000.00 or fraction thereof, to and including \$25,000.00;
\$25,00.001 to \$50,000.00	<del>\$315.25</del> <u>\$349.75</u> for the first \$25,000.00 plus <del>\$8.10</del> <u>\$9.00</u> for each additional \$1,000 or fraction thereof, to and including \$50,000;

\$50,001.00 to \$100,000.00            ~~\$517.75~~ \$574.75 for the first \$50,000.00 plus ~~\$5.65~~ \$6.25  
for each additional \$1,000.00 or fraction thereof, to and  
including \$100,000.

\$100,001.00 to \$500,000.00            ~~\$800.25~~ \$887.25 for the first \$100,000.00 plus ~~\$4.50~~ \$5.00  
for each additional \$1,000.00 or fraction thereof, to and  
including 500,000;

\$500,001.00 to \$1,000,000.00            ~~\$2,600.25~~ \$2,887.25 for the first \$500,000.00 plus ~~\$3.85~~  
\$4.25 for each additional \$1,000 or fraction thereof, to and  
including \$1,000,000.00;

\$1,000,001.00 and up                    ~~\$4,525.25~~ \$5,012.25 for the first \$1,000,000.00 plus  
\$2.75 for each additional \$1,000.00 or fraction thereof.

Other Inspections and Fees:

1. Plan Review Fee                    ~~30%~~ 40% of the building permit fee.
2. Inspections outside of normal                    \$75.00/hr.  
business hours. (Min. charge 2 hrs.)
3. Reinspection fee                                    \$75.00/hr.
4. Inspections for which no fee is                    \$75.00/hr.  
specifically indicated (Min. charge one half hour)
5. Additional plan review required by changes,                    \$75.00/hr.  
additions or revisions to approved plans  
(Min. charge one half hour)

MISCELLANEOUS FEES:

- |   |                |
|---|----------------|
| Mfg. Buildings, Houses or Structures moved in,<br>Swimming Pools, Roofing, Windows, Furnaces<br>and Signs | By value above |
| Moving Permits (to be obtained by Licensed Mover<br>or Owner of the building or manufactured home)        | \$50.00        |
| Demolition Permits (Houses and detached buildings)  | \$50.00        |

Gas Piping Permit

\$25.00

PASSED AND ADOPTED by the Barnesville City council this 9th day of December, 2019.

Approved:

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Eugene Prim  
Mayor

Attest:

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Jeri Reep  
City Clerk

First Reading: November 12, 2019  
Second Reading: December 9, 2019  
Adopted: December 9, 2019  
Published: December 16, 2019

Mayor Prim stated the next item on the agenda was the approval of summary Ordinance 2019-04.

**12-09-19-21** Motion by Mr. Bauer and second by Mr. Goedtke to approve the summary Ordinance 2019-04. Motion carried.

**TITLE AND SUMMARY OF ORDINANCE NO. 2019-04**

The following Ordinance is hereby published by title and summary:

**1. Title of Ordinance:**

An Ordinance Amending Chapter 8-01, Sec. 3-0102 of the Municipal Code Regarding Building Permit Fees

**2. Summary of Ordinance:**

This ordinance increases the building permit fee schedule to the fees contained in the 1994 Uniform Building Code fee schedule. It also creates a plan review fee of 40% of the building permit fee.

This Ordinance shall take effect upon publication in accordance with the Barnesville City Charter.



**3. Availability of Ordinance:**

A complete, printed copy of this Ordinance is available for inspection by any person during regular business hours in the office of the City Clerk, Barnesville City Hall, 102 Front Street North, Barnesville, Minnesota.

This Ordinance was passed by the City Council of the City of Barnesville on the 9<sup>th</sup> day of December, 2019.

APPROVED:

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Eugene Prim, Mayor

ATTEST:

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Jeri Reep, City Clerk

First Reading: November 12, 2019  
Second Reading: December 9, 2019  
Adopted: December 9, 2019  
Published: December 16, 2019

Mayor Prim stated the next item on the agenda was the 2<sup>nd</sup> reading of Ordinance 2019-03, an Electric rate Ordinance.

TEC Manager Guy Swenson stated that there were no changes made to this Ordinance since the 1<sup>st</sup> reading.

**12-09-19-22** Motion by Mrs. Stokka and second by Mr. Bauer to approve the 2<sup>nd</sup> reading of Ordinance 2019-03. Motion carried.

**CITY OF BARNESVILLE  
ORDINANCE NO. 2019-03**

**AN ORDINANCE TO AMEND CHAPTER 2-01, SEC. 2-0111, SUBDIVISIONS 2 AND 3  
OF THE MUNICIPAL CODE REGARDING ELECTRIC RATE SCHEDULE**

NOW THEREFORE, BE IT ORDAINED by the City Council of the City of Barnesville as follows:

SECTION 1. Chapter 2-01, Section 2-0111 is amended to read as follows:

**SEC. 2-0111 ELECTRIC RATE SCHEDULE**

**Subd. 2 Electric Rate Schedules:**

**A. RATE SCHEDULE #1:**

GENERAL SINGLE PHASE service Residential: (RL1 & AR1)(HP-2 & HP-4 Summer Rate)

	Current
Base Charge	\$15.00
Energy Charge:	
June – August	\$0.120 per kwh
September – May	\$0.101 per kwh

Available to all residential customers.

**B. RATE SCHEDULE #2:**

GENERAL SINGLE PHASE service Commercial: (RC1 & DI1)

	Current
Base Charge	\$18.50
Energy Charge:	
June – August	\$0.117 per kwh
September – May	\$0.102 per kwh

Available to commercial customers for single phase service

**C. RATE SCHEDULE #3**

GENERAL THREE PHASE SERVICE: (GS6 & DI9)

	Current
Base Charge	\$25.50
Energy Charge:	
June – August	\$0.117 per kwh
September – May	\$0.102 per kwh

Available to all customers for three phase service with a calculated demand of 20 KW or less

**D. RATE SCHEDULE #4**

LARGE POWER THREE PHASE SERVICE (LP1 & DI1)

	Current
Base Charge	42.00
Demand Charge	
All kw:	
June – August	\$15.10 per kw
September – May	\$11.40 per kw
Energy Charge	
All kwh	\$0.052 per kwh

Available to all customers for three phase service with a calculated demand over 20 KW. Billing demand to be the maximum measured during any 15 minute interval during the billing period.

**E. RATE SCHEDULE #5**

SECURITY LIGHTS: (YL1)

	Current
Charge per light	\$12.25 per month

Available to all customers for un-metered lights, 200 watts or less, owned, installed and maintained by the City.

SECURITY FLOOD LIGHTS: (YL2)

	Current
Charge per light	\$24.50per month

Available to all commercial customers for un-metered lights, 200 watts or greater, owned, installed and maintained by the City.

**F. DEFINITION OF TERMS:**

- 1. Residential Customers:** any electric service which includes the primary residence of any person or people.
- 2. Commercial Customers:** any electric service which does not include the primary RESIDENCE of any person or people.
- 3. Base Charge:** Applies to all services where a meter is required to measure

energy or demand usage. The base charge does not apply to those meters installed where the only purpose is to measure energy utilized by dual fuel or off peak heating sources.

**G. CHARGE TO DELIVER DISCONNECT NOTICES**

1. A charge of \$25.00 will be applied to utility accounts when in the process of collecting past due charges for electricity it is necessary to hand carry and post a disconnect notice at the customer premise.
2. This charge will be waived one time per customer account.
3. This charge does not apply to notices delivered by mail.

**H. GREEN ELECTRIC Surcharge**

1. Customer that would like to have all of their electricity “Green” can purchase Renewable Energy Credits (RES’s) the surcharge will only be applied to that percentage of their monthly kwh usage that is not currently renewable.

Green Energy Surcharge: \$0.005 per kwh

**Subd. 3 Electric Rate Incentives:**

**A Dual Fuel Services (OP-1 & OP-2) (HP-1 & HP3 Winter Rate)**  
Current

Dual Fuel Service Rate:

June – August	\$0.120 per kwh
September - May	\$.0470 per kwh

This rate is available to all customers with a dual fuel heating system (Including Heat Pumps) controlled by the city’s load management system. To qualify:

1. A heating system must use electricity as its primary source of heat; and
2. The secondary source of heat must be fossil fuel, thermostatically controlled and capable of heating the structure to 68 degrees and maintaining that temperature; and
3. The dual fuel load shall be metered separately. Metering may be subtractive or direct metered
4. The customer must make a five year commitment to the program.
5. Tampering with, bypassing or in any way rendering the electric heat control inoperative will result in the immediate and permanent loss of the dual fuel rate, and, at council discretion, may result in criminal charges for theft of services.

6. Failure to fulfill the 5 year commitment will result in the immediate and permanent loss of the dual fuel rate.

**B. Dual Fuel Incentive for Existing Buildings**

An incentive will be offered for all customers converting to a dual fuel system.

A \$300.00 incentive will be paid to all customers that convert from an all electric heated home to a qualified dual fuel heating system. (ref section 95,A.1 - 5).

A \$100.00 incentive will be paid to all customers that that convert from a fossil fuel heating system to a qualified dual fuel heating system. (ref section 95,A,1 - 5).

**C. Dual Fuel Incentive for New Construction**

A \$200.00 one-time payment will be made to the general contractor.

**D. Financing for Dual Fuel Installations**

All new approved dual fuel heating installations are eligible for a 5 year, 6% annual interest loan of up to \$2,000.00. This loan will be paid back in equal monthly installments on the customer's utility bill. Loans for commercial customers will require prior approval by the T.E.C. Advisory Board or the City Council.

**E. Off Peak Services**

	Current
Off Peak Service Rate:	
June – August	\$0.120 per kwh
September - May	\$.0470 per kwh

This rate is available for electric thermal storage (ETS) space heaters, under concrete slab electric heating systems and electric heated liquid filled under concrete slab heating systems. Off Peak Services must be metered separately and controlled by the city's load management system. Central Air-conditioners and water heaters do not qualify for the off peak rate, Ref paragraph F for water heater incentives and paragraph G for Central Air-conditioner incentives.

**F. Water Heater Incentive Program**

All electric water heaters are required to be connected to / and controlled by the city's load management system.

All customers shall be eligible for a rebate of \$2.00 per gallon for the installation of a new electric water heater with a storage capacity of at least 50 gallons. This rebate increases to \$3.00 per gallon for new water heaters with a minimum storage capacity of 80 gallons. The rebate shall be credited on the customer's utility bill as soon as the following are provided. Demand water heaters without storage do not qualify for this rebate.

1. Proof of purchase and installation of a qualifying water heater; and
2. Verification by electric utility personnel that the load controls have been installed and properly wired.
3. Tampering with, bypassing or in any way rendering the water heater control inoperative will result in the immediate loss of the water heater rebate. The customer will be responsible for all costs associated with the replacement and reconnection of the load controller including the cost of the replacement controller, any administrative fees, and, at council discretion, may result in criminal charges for destruction of property.

This incentive is limited to one rebate per address during any 5-year period. : (Water heater incentive subject to budget availability).

G. Central Air Conditioning Incentive Program

A \$5.00 per month credit is available to all customers that allow their central air-conditioner to be controlled by the city's load management system. This credit is available for the months of June through August. Qualifications for this rebate are;

1. Customer must have a central air-conditioning system such as a ducted or hi-velocity system. Window units and ductless mini split systems are not eligible.
2. Air-source heat pumps and geothermal heat pumps qualify if they are controlled by the city's load management system and are not receiving the dual fuel rate.

**H. Distributed Generation Interconnection for Co-generation and Small Power Production.**

1. The Distributed Generation Workbook is part of this ordinance and requires that;

2. All “Qualifying Facilities” must comply with the Distributed Generation Workbook. The Distributed Generation Workbook is available at City Hall.
3. All “Qualifying Facilities” must maintain insurance and submit proof of insurance certificates to City Hall annually.
4. All “Qualifying Facilities” will be charged an Application Fee of \$50.00 for a small Qualifying Facility and a \$250.00 to \$1,500.00 Application Fee for a large Qualifying Facility based on interconnection type and load (kw) size as detailed in the Generation Interconnection Application Fees in Section 9, Page 10 of the Distributed Generation Workbook.
5. Any changes to the generation or interconnection of a Qualifying Facility must be submitted to City Hall in writing 60 days before the proposed changes are to take effect.

**I. Electric Trenching Rebate.**

1. This rebate is available to all home builders or contractors to help defray the costs trenching associated with the installation of the underground electric service drop for new homes.
2. One \$250.00 rebate will be paid out to the general contractor per new home constructed within the Barnesville Municipal Utility service area provided the following conditions are met:
  - a. Contractor must submit an “Electric Trenching Rebate” invoice for \$250.00 to the City of Barnesville.
  - b. Submission must include proof of closing, including the address of the home and name of home owner.
  - c. Submission must be made to the City within 6 months of closing.

PASSED AND ADOPTED by the Barnesville City council this 9<sup>th</sup> day of December, 2019.

Approved:

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Eugene Prim  
Mayor

Attest:

\_\_\_\_\_  
Jeri Reep  
City Clerk

First Reading: November 12, 2019  
Second Reading: December 9, 2019  
Adopted: December 9, 2019  
Published: December 16, 2019

Mayor Prim stated the next item on the agenda was the approval of Summary Ordinance 2019-03.

**12-09-19-23** Motion by Mr. Field and second by Mrs. Bergman to approve the Summary Ordinance 2019-03. Motion carried.

### **TITLE AND SUMMARY OF ORDINANCE 2019-03**

The following Ordinance is hereby published by title and summary:

**1. Title of Ordinance:**

An Ordinance To Amend Chapter 2-01, SEC. 2-0111, Subdivisions 2 and 3 of the Municipal Code Regarding Electric Rate Schedule.

**2. Summary of Ordinance:**

**SEC. 2-0111 ELECTRIC RATE SCHEDULE, Subd. 2 Electric Rate Schedules:**

**H. GREEN ELECTRIC Surcharge**

1. Customer that would like to have all of their electricity “Green” can purchase Renewable Energy Credits (RES’s) the surcharge will only be applied to that percentage of their monthly kwh usage that is not currently renewable.

Green Energy Surcharge: \$0.005 per kwh



This Ordinance shall take effect upon publication in accordance with the Barnesville City Charter.

**3. Availability of Ordinance:**

A complete, printed copy of this Ordinance is available for inspection by any person during regular business hours in the office of the City Clerk, Barnesville City Hall, 102 Front Street North, Barnesville, Minnesota.

This Ordinance was passed by the City Council of the City of Barnesville on the 9th day of December, 2019.

APPROVED:

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Eugene Prim, Mayor

ATTEST:

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Jeri Reep  
Clerk

First Consideration:	November 12, 2019
Second Consideration:	December 9, 2019
Date Adopted:	December 9, 2019
Date of Publication:	December 16, 2019

Mayor Prim stated the next item on the agenda was the Western Area Power Administration contract.

TEC Manager Guy Swenson informed council members that the WAPA contract will expire on December 31, 2020. MRES will administer Barnesville Firm Electric Service contract with WAPA, power scheduling, collecting WAPA payments and providing those payments to WAPA, Power and payment credits and net billing. The term of this contract is January 1, 2021 to December 31, 2050. City Attorney John Shockley has reviewed this contract.

**12-09-19-24** Motion by Mr. Bauer and second by Mr. Field to authorize TEC Manager Guy Swenson to execute 19-UGPR-88 the Western Area Power Administration contract for administrative services with Missouri River Energy Services and the City of Barnesville. Motion carried.

Mayor Prim stated the next item on the agenda was the Fox Sports Net North agreement.

TEC Manager Guy Swenson informed council members that the current FSN agreement is due to expire on December 31, 2019. FSN desires to amend that agreement to extend the expiration date to December 31 2022. The extension does include a rate increase per year for the next 3 years.

**12-09-19-25** Motion by Mr. Field and second by Mrs. Bergman to authorize TEC Manager Guy Swenson to execute the Fox Sports Net North Amendment to Affiliation Agreement. Motion carried.

Mayor Prim stated the next item on the agenda was the Disney-ESP Media Networks Extension of acquired FOX Channels.

TEC Manager Guy Swenson informed council members that Disney-ESPN has acquired 5 Fox channels that we carry. Disney-ESPN is requesting to extend the initial term of these channels, which were due to expire on December 31, 2019, to July 31, 2021 to match the other Disney-ESPN channel agreement. This extension comes with yearly increases in the monthly fees for each channel.

**12-09-19-26** Motion by Mr. Bauer and second by Mr. Goedtke to authorize TEC Manager Guy Swenson to execute the Disney-ESPN Media Networks (DEMN) extension of acquired FOX channels to Disney's Agreement terms. Motion carried.

Mayor Prim stated the next item on the agenda was the Annual Cogeneration and Small Power Production Tariff filing.

TEC Manager Guy Swenson stated that the Cogeneration and Small Power Production tariff is to be provide do the governing body of the electric utility. That governing body is the City Council. This tariff calls out the rate Barnesville Municipal Utility would use to compensate a customer that installs a renewable energy source such as wind or solar and desires net metering.

**12-09-19-27** Motion by Mr. Goedtke and second by Mr. Bauer to approve and accept the annual Cogeneration and Small Power Production tariff. Motion carried.

Mayor Prim stated the next item on the agenda was the Resolution committing fund balance for specific purposes.

City Administrator Mike Rietz informed council members that this is a resolution that we are required to pass each year to identify any amounts in the general fund and special revenue funds that are to be carried over for projects in future years.

**12-09-19-28** Motion by Mrs. Stokka and second by Mrs. Bergman to approve the following resolution. Upon a roll call vote, the following voted aye: Council members Stokka, Goedtke, Bauer, Berman and Field. The following were absent: Council member Stuvland. Motion carried.

**City of Barnesville**  
**County of Clay**  
**State of Minnesota**  
**RESOLUTION No. 12-09-19-28**  
**COMMITTING FUND BALANCE**  
**FOR SPECIFIC PURPOSES**

**WHEREAS**, the City Council of the City of Barnesville, Minnesota, does hereby find as follows:

**WHEREAS**, the Governmental Accounting Standards Board’s Statement No. 54 defines committed fund balance as amounts that can only be used for specific purposes pursuant to constraints imposed by formal action of the Council,

**WHEREAS**, Council action is required before year end to formalize the commitment of fund balance to specified purposes,

**WHEREAS**, those committed amounts cannot be used for any other purpose unless the City removes or changes the specified use by taking the same type of action it employed to previously commit those amounts.

**NOW, THEREFORE, BE IT HEREBY PROCLAIMED** by the City, that the specific portions of fund balance in the identified funds are committed as follows:

**Committed**

<u>Fund</u>	<u>Description - Fund</u>	<u>Purpose</u>	<u>Amount</u>
General – 101	Maintenance – 101	Seal Coating in 2021	\$35,000
Park Board	Capital projects - 225	To finance future playground equipment.	\$6,141
Equipment Replacement	Streets	To purchase loader in 2020	\$15,000

ADOPTED this 9<sup>th</sup> day of December, 2019

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 Eugene Prim, Mayor

\_\_\_\_\_  
 Jeri Reep, City Clerk

Mayor Prim stated the next item on the agenda was the resolution designating the polling place for elections.

**12-09-19-29** Motion by Mrs. Stokka and second by Mr. Goedtke to approve the election polling place resolution. Upon a roll call vote, the following voted aye: Council members Stokka, Goedtke, Bauer, Berman and Field. The following were absent: Council member Stuvland. Motion carried.

**CITY OF BARNESVILLE  
COUNTY OF CLAY  
STATE OF MINNESOTA**

**RESOLUTION DESIGNATING POLLING PLACE  
FOR THE CITY OF BARNESVILLE  
RESOLUTION NO. 12-09-19-29**

**WHEREAS, Minnesota Statutes, Section 204B.16, Subd. 1, Polling Place Designation, in the 2017 Minnesota State Election Laws, requires that the City of Barnesville must annually designate its polling place for each election precinct; and**

**WHEREAS,** the City of Barnesville has three election wards for the entire City.

**NOW THEREFORE BE IT RESOLVED,** that the City of Barnesville City Council does hereby designate the Barnesville Senior Citizen Center, 501 2<sup>nd</sup> Ave NE as the polling place for Wards 1, 2, 3, for 2020.

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Whereupon said resolution was declared passed and adopted this 9<sup>th</sup> day of December, 2019.

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Eugene Prim, Mayor

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Jeri Reep, City Clerk

Mayor Prim next thanked council members and city staff for their dedication and work over the years that he has served as Mayor.

City Administrator Mike Rietz next presented Mayor Prim an award for his years of service to the City of Barnesville as Mayor.

Mayor Prim adjourned this portion of the agenda at 8:30 p.m. and stated the council would be entering a closed session for the annual evaluation of City Administrator Mike Rietz.

**12-09-19-30** Motion by Mr. Bauer and second by Mrs. Bergman to close this portion of the agenda at 8:30 p.m. and to enter into an executive session of the City Council. Motion carried.

**12-09-19-31** Motion by Mr. Bauer and second by Mrs. Stokka to open the meeting at 8:45.p.m. The result of the closed session was that Mr. Rietz received a satisfactory evaluation.

Mayor Prim adjourned the meeting at 8:46 p.m.

Submitted by:

Attest:

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Jeri Reep  
City Clerk

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Eugene Prim  
Mayor

