

Barnesville City Council
Regular Meeting
July 8, 2019

Mayor Prim called this regular meeting to order at 7:00 p.m. Members present were Council members Scott Bauer, Tonya Stokka, Dawn Stuvland, Don Goedtke and Brad Field. Absent was council member Alyssa Bergman. Others in attendance were City Administrator Mike Rietz, Lukas Croaker with Ohnstad Twitchell, City Clerk Jeri Reep, EDA Director Karen Lauer, Police Chief Dean Ernst, Finance Director Laurie Schell, Charlie Revering with NWS, Dan Hanson with Moore Engineering, Randy Kartchner, and Michael Stein with the Record Review.

Mayor Prim asked if there were any additions or corrections to the agenda. City Administrator Mike Rietz stated there were no additions or corrections to the agenda.

07-08-19-01 Motion by Mrs. Stokka and second by Mrs. Stuvland to approve the agenda as presented. Motion carried.

Mayor Prim stated the next item on the agenda was the consent agenda.

07-08-19-02 Motion by Mr. Goedtke and seconded by Mrs. Stuvland to approve the consent agenda as presented. Motion carried. The following items were on the consent agenda:

1. Approval of the minutes of the regular meeting held on June 10, 2019.
2. Approval of the department head reports.
3. Approval of check numbers 86610-86725 and EFT payments for a total of \$910,679.80.
4. Approval of the 2nd quarter transfers.
5. Approval of the lot merge request from Norton and Alyssa Bergman, Parcel No. 50.900.0540 and 50.900.0541.
6. Approval of the pay estimate #1 from Dirt Dynamics in the amount of \$163,397.62.
7. Approval to hire John Hoffbeck as Golf Course Pro Shop Clerk at \$10.25 per hour.
8. Approval of a wage adjustment of \$0.25 increase for Al Kertscher, Golf Course Senior Mower.
9. Approval of the Vendor agreement with Community Action for 2019-2020.

Mayor Prim stated the next item on the agenda was the board and commission reports.

Board members reported on the boards and commissions they serve on.

Mayor Prim stated the next item on the agenda was the public forum.

Mayor Prim asked if there were any citizens present to be heard. There were none.

Mayor Prim stated the next item on the agenda was an update on the property at 508 6th Street NW.

Mr. Randy Kartchner next discussed the property at 508 6th Street NW. Mr. Kartchner stated that the property is 98% completed, and should be completed by the end of the month. Council members had no further questions for Mr. Kartchner.

Mayor Prim stated the next item on the agenda was the CUP for 203 9th Street SE.

City Administrator Mike Rietz informed council members that this CUP request is for a 26' x 36' garage at 203 9th Street SE. This property was granted a variance at the June regular council meeting to allow an additional 12 sq. ft. of accessory space on the property. The Planning Commission recommends approval of this CUP.

07-08-19-03 Motion by Mr. Bauer and second by Mr. Goedtke to approve the CUP at 203 9th Street SE, with the conditions set forth in the CUP. Motion approved.

Mayor Prim stated the next item on the agenda was the health insurance renewal.

City Administrator Mike Rietz informed council members that Personnel & Finance committee are recommending to remain with Medica as the provider for health insurance for employees. The increase from the current year premium to the next year with the new plan will be 4.4%, which is down from the usual 7% to 10%. Mr. Rietz stated that an employee meeting was held with the employees to update employees.

07-08-19-04 Motion by Mr. Bauer and second by Mrs. Stuvland to approve Medica as the employee health insurance for the December 2019 renewal. Motion carried.

Mayor Prim stated the next item on the agenda was the Resolution declaring cost to be assessed and ordering preparation of proposed assessment for the Commercial Condo Project.

City Administrator Mike Rietz informed council members that this resolution is the next step in the process for the Commercial Condo development. This Resolution establishes the cost to be assessed.

07-08-19-05 Motion by Mr. Goedtke and second by Mrs. Stokka to approve the resolution declaring cost to be assessed and ordering preparation of proposed assessment. Upon a roll call vote, the following voted aye: Council member Stokka, Goedtke, Stuvland, Bauer and Field. The following were absent: Council member Bergman. Motion carried.

**City of Barnesville
County of Clay
State of Minnesota
Resolution Declaring Cost to be Assessed,
and Ordering Preparation of Proposed Assessment**

Resolution No. 07-08-19-05

WHEREAS, a contract has been let (estimated costs have been calculated) for Improvement No. 2019-01 regarding the installation of water and sanitary sewer to the Planned Unit Development within Barnesville Commercial Park 4th Addition and the contract price for such improvement is \$177,766.32, and the expenses incurred or to be incurred in the making of such improvement amount to \$40,803.25 so that the total cost of the improvement will be \$219,269.57.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF BARNESVILLE, MINNESOTA:

1. The portion of the cost of such improvement to be paid by the city is hereby declared to be \$3,138.50 and the portion of the cost to be assessed against benefited property owners is declared to be \$216,131.07.
2. Assessments shall be payable in equal annual installments extending over a period of 15 years. Upon certification of the assessments to Clay County, the first of the installments to be payable in conjunction with the parcel's property tax payment schedule beginning the following year and shall bear interest at the rate of 4.5% percent per annum.
3. The city administrator, with the assistance of the city engineer (consulting engineer), shall forthwith calculate the proper amount to be specially assessed for such improvement against every assessable lot, piece or parcel of land within the district affected, without regard to cash valuation, as provided by law, and he/she shall file a copy of such proposed assessment in his/her office for public inspection.
4. The administrator shall upon the completion of such proposed assessment, notify the council thereof.

Adopted by the council this 8th day of July, 2019.

Eugene Prim
Mayor

Michael Rietz
City Administrator

Mayor Prim stated the next item on the agenda was the Resolution for the hearing on the proposed assessment for the Commercial Condo project.

City Administrator Mike Rietz stated that this resolution sets the public hearing on the final assessment roll.

07-08-19-06 Motion by Mrs. Stokka and second by Mr. Bauer to approve the Resolution for hearing on proposed assessment for the Commercial Condo project. Upon a roll call vote, the following voted aye: Council members Stokka, Goedtke, Stuvland, Bauer and Field. The following were absent: Council member Bergman. Motion carried.

**City of Barnesville
County of Clay
State of Minnesota
Resolution for Hearing on Proposed Assessment
Resolution No. 07-08-19-06**

WHEREAS, by a resolution passed by the council on July 8, 2019, the city administrator was directed to prepare a proposed assessment of the cost of Improvement No. 2019-01 regarding the installation of water and sanitary sewer to the Planned Unit Development within Barnesville Commercial Park 4th Addition, and

WHEREAS, the administrator has notified the council that such proposed assessment has been completed and filed in his/her office for public inspection,

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF BARNESVILLE, MINNESOTA:

1. A hearing shall be held at 7:30 p.m. on August 12, 2019 in the city hall located at 102 Front Street, Barnesville, MN to pass upon such proposed assessment. All persons owning property affected by such improvement will be given an opportunity to be heard with reference to such assessment.
2. The city administrator is hereby directed to cause a notice of the hearing on the proposed assessment to be published once in the official newspaper at least two weeks prior to the hearing, and he/she shall state in the notice the total cost of the improvement. He/She shall also cause mailed notice to be given to the owner of each parcel described in the assessment roll not less than two weeks prior to the hearing.
3. The owner of any property so assessed may, at any time prior to certification of the assessment to the county auditor, pay the whole of the assessment on such property, with interest accrued to the date of payment, to the city administrator, except that no interest shall be charged if the entire assessment is paid within 30 days from the adoption of the assessment. An owner may at any time thereafter, pay to Clay County the entire amount of the assessment remaining unpaid, with interest accrued to December 31 of the year in which such payment is made. Such payment must be made before November 15 or interest will be charged through December 31 of the succeeding year.

Adopted by the council this 8th day of July, 2019

Eugene Prim
Mayor

Mayor Prim stated the next item on the agenda was the sale of the 2005 Sterling dump truck.

City Administrator Mike Rietz informed the council that the City of Oxbow is interested in the 2005 Sterling dump truck. Public Works Supt. Don Williams investigated adding a win to the truck, and a wing to the rear would be an estimated cost of \$25,000.00. The cost of adding the wing and the placement at the rear of the vehicle makes this truck less than ideal for the city. Personnel and Finance recommend selling the truck to the City of Oxbow.

07-08-19-07 Motion by Mr. Bauer and second by Mr. Field to approve the sale of the 2005 Sterling dump truck to the City of Oxbow at a price of \$51,000.00. Motion carried.

Mayor Prim stated the next item on the agenda was the priority session, and Mr. Prim stated that there are no updates.

Mayor Prim stated the next item on the agenda was the MN DEED grant update.

City Administrator Mike Rietz informed council members that the City received a grant to remove the contaminated soil from the former Braton property, and the work should be conducted this month.

Mayor Prim adjourned the meeting at 7:24 p.m.

Submitted by:

Attest:

Jeri Reep
City Clerk

Eugene Prim
Mayor