

Barnesville City Council
Regular Meeting
February 12, 2018

Acting Mayor Strom called this regular meeting to order at 7:00 p.m. Members present were Council members Don Goedtke, Betty Strom, Scott Bauer, David Brown, and Brad Field. Absent was Mayor Gene Prim and Council member Tonya Stokka. Others in attendance were City Administrator Mike Rietz, Lukas Croaker with Ohnstad Twitchell, TEC Manager Guy Swenson, EDA Director Karen Lauer, Police Chief Dean Ernst, Finance Director Laurie Schell, Public Works Supt. Trevor Moen, Ambulance Manager Scott Nelson, Jack Fay with Ehlers Investment Partners, Scott Kolbinger with KLJ Engineering, Drew Downhour with People Service, Patrick Hollister with PartnerSHIP 4 Health, and Michael Stein with the Record Review.

Acting Mayor Strom next asked if there were any additions or corrections to the agenda. City Administrator Mike Rietz stated that there were two additions to the agenda: approval of the Barnesville Rod & Gun gambling permit for February 23, 2018, and to appoint Wil Linebaugh to the Park Board.

02-12-18-01 Motion by Mr. Goedtke and second by Mr. Brown to approve the agenda as presented with the additions of the approval of the Barnesville Rod & Gun gambling permit for February 23, 2018, and to appoint Wil Linebaugh to the Park Board. Motion carried.

Acting Mayor Strom stated the next item on the agenda was the consent agenda.

02-12-18-02 Motion by Mr. Field and second by Mr. Bauer to approve the consent agenda. Motion carried. The following items were on the consent agenda:

1. Approval of the minutes of the regular meeting held on January 8, 2018.
2. Approval of the minutes of the special meeting held on January 22, 2018.
3. Approval of the department head reports.
4. Approval of the check numbers 84624-84738 and EFT payments for a total of \$795,904.00.
5. Approval to hire Jared Poppel as Skating Rink attendant at \$10.00 per hour.
6. Approval of the Barnesville Lions Club gambling permit for July 12-14, 2018.
7. Approval of the Barnesville Lions Club gambling permit for August 25, 2018.
8. Approval of the Barnesville Rod & Gun Club gambling permit for February 23, 2018.
9. Approval to appoint Wil Linebaugh to the Park Board.

Acting Mayor Strom stated the next item on the agenda was the Board and Commission reports.

Council members reports on the boards and commissions they serve on.

Acting Mayor Strom stated the next item on the agenda was the public forum. Acting Mayor Strom asked if there were any citizens present to be heard. There were none.

Acting Mayor Strom stated the next item on the agenda was the public hearing for the Vacation of an Alley.

02-12-18-03 Motion by Mr. Goedtke and second by Mrs. Strom to open the public hearing at 7:02 p.m. for the vacation of an alley running west from 3rd Street SE in the Block between 4th Ave and 5th Ave. SE to a point where it intersects with the North-South alley in that same block. Motion carried.

City Administrator Mike Rietz stated that this alley is just west of the High School, and has never been developed, except for the utilities that run through it.

Acting Mayor Strom asked if there were any citizens present to be heard. There were no other comments.

02-12-18-04 Motion by Mr. Field and second by Mr. Bauer to close the public hearing at 7:06 p.m. Motion carried.

02-12-18-05 Motion by Mr. Field and second by Mrs. Strom to approve the resolution vacating the alley running west from 3rd Street SE in the Block between 4th Ave and 5th Ave. SE to a point where it intersects with the North-South alley in that same block. Upon a roll call vote, the following voted aye: Council members Goedtke, Strom, Bauer, Brown, and Field. The following voted nay: none. The following were absent: Stokka. Motion carried.

**CITY OF BARNESVILLE
CLAY COUNTY, MINNESOTA**

RESOLUTION NO. 02-12-18-05

**RESOLUTION VACATING AN ALLEY RUNNING WEST FROM 3RD ST. SE IN
THE BLOCK BETWEEN 4TH AVE. AND 5TH AVE SE TO A POINT WHERE IT
INTERSECTS WITH THE NORTH-SOUTH ALLEY IN THAT SAME BLOCK.**

BE IT RESOLVED by the City Council (the "Council") for the City of Barnesville, Minnesota (the "City"), that it is in the public interest to vacate that portion of the alley running west from 3rd Ave. SE in the block between 4th Ave. and 5th Ave. SE to a point where it intersects with the north-south alley in that same block.

BE IT FURTHER RESOLVED that the above described section of alley is hereby vacated, however, reserving the original right-of-way as an easement for the existing and future utilities for the purpose of ingress and egress to construct, maintain, repair and reconstruct said utilities. Said reserved easement shall be in perpetuity.

Dated: February 12, 2018

Adopted:

Betty Strom, Acting Mayor

ATTEST:

Michael Rietz, City Administrator

Acting Mayor Strom stated the next item on the agenda was the Partnership for Health Highway 9 Concept plan and multi-use path plan.

Mr. Patrick Hollister with PartnerSHIP 4 Health next approached the council and discussed the multi-use path plan. Mr. Hollister stated that they were involved in the creation of the City of Barnesville's Safe Route to School Plan a few years ago. PartnerSHIP 4 Health has allocated funds to help with a community input process in Barnesville to create a Concept Plan for Highway 9. The plan would demonstrate how Highway 9 could be improved for biking, walking and handicapped-accessibility. Mr. Hollister stated that a public meeting would be held to discuss the general issues of biking, walking, and handicapped-accessibility in Barnesville, and future multi-use path connections within Barnesville. Mr. Hollister stated that they are not asking for any matching financial contribution from the City, but would ask for some in-kind contributions for the process. Council members had no further questions for Mr. Hollister.

02-12-18-06 Motion by Mr. Field and second by Mr. Goedtke to approve support for the Partnership 4 health Multi-Use Path plan for the community and a Hwy 9 concept plan. Motion carried.

Acting Mayor Strom stated the next item on the agenda was the annual investment report with Mr. Jack Fay with Ehlers Investment Partners.

Mr. Jack Fay next approached council members and presented his annual report on the investments for the City. He indicated that interest rates are increasing and therefore, the city will begin to get better rates as the CDs on current investments begin to mature.

Acting Mayor Strom stated the next item on the agenda was the Engineer's report and review of the Wastewater Treatment Plant evaluation report and approval of task order to design repairs.

Mr. Scott Kolbinger next approached council members and discussed the Wastewater treatment facility and stated that all initial items have been completed by the MPCA deadlines per the

Stipulation Agreement. MPCA has approved the KLJ evaluation report of the lagoon cell and agrees with the phased approach to repair the cell. Mr. Kolbinger also discussed the Multi-Use path to Reed Field, and the Front Street project. KLJ has submitted an application for the Transportation Alternatives program for grant funding of the 2nd phase of the trail.

02-12-18-07 Motion by Mr. Brown and second by Mr. Goedtke to approve the Task Order No. 19 for the Wastewater Treatment Plant Secondary Cell No. 2 improvements not to exceed \$13,000.00. Motion carried.

02-12-18-08 Motion by Mr. Goedtke and second by Mr. Brown to authorize KLJ Engineering to submit the paperwork to get on the PFA listing for funding for the Front Street utility repairs under the MNDOT project. Motion carried.

Acting Mayor Strom stated the next item on the agenda was the 1st reading of Ordinance 2018-01 for the campground fee schedule.

City Administrator Mike Rietz stated that this Ordinance is changing the fees for Wagner Campground as recommended by the Public Works committee.

Mr. Rietz stated that rates have not changed since 2012. This Ordinance reflects a slight increase in the daily rate as it goes from \$22.00 per night to \$25.00 per night.

02-12-18-09 Motion by Mr. Bauer and second by Mr. Goedtke to approve the 1st reading of Ordinance 2018-01. Motion carried.

**CITY OF BARNESVILLE
ORDINANCE NO. 2018-01**

**AN ORDINANCE CREATING CHAPTER 8-01, SEC. 1-0604 OF THE MUNICIPAL
CODE REGARDING PARK AND RECREATION FEES AND CHARGES.**

NOW THEREFORE, BE IT ORDAINED by the City Council of the City of Barnesville as follows:

CHAPTER 8-01, SECTION 1-0604 is created to read as follows:

Sec. 1-0604 Park and Recreation Fees and Charges

B. Wagner Campground fees:

Sites with water, sewer and electric \$2225.00 per night

	<u>\$140.00 per week</u>
	<u>\$540.00 per month</u>
14 consecutive days or more	\$18.00 per night
<u>Sites with electric only</u>	<u>\$15.00 per night</u>
<u>(when too cold for water)</u>	<u>\$105.00 per week</u>
	<u>\$450.00 per month</u>
Sites without water, sewer and electric	\$1012.00 per night
	<u>\$70.00 per week</u>
	<u>\$300.00 per month</u>

PASSED AND ADOPTED by the Barnesville City Council this 12th day of March, 2018.

APPROVED:

Eugene Prim, Mayor

ATTEST:

Jeri Reep, City Clerk

First Reading: February 12, 2018
 Second Reading: March 12, 2018
 Adopted: March 12, 2018
 Publication: March 19, 2018

Acting Mayor Strom stated the next item on the agenda was an update on the Environmental Assessment of 908 Front Street South.

City Administrator Mike Rietz informed council members that the City has received the completed Phase I report this week from the State for the environmental assessment at 908 Front Street South. The next step in the process is to conduct a Phase II environmental assessment. We anticipate that by July we will have an idea of what clean-up activities, if any will be needed prior to redevelopment of the site.

Acting Mayor Strom stated the next item on the agenda was the Barnesville Telephone directory publisher.

TEC Manager Guy Swenson informed council members that the TEC Board recommends Council authorize staff to cancel the current directory contract with the Record Review and continue to work on establishing a new contract for future directory publications.

02-12-18-10 Motion by Mr. Field and second by Mrs. Strom to authorize staff to cancel the current directory contract with the Record Review and continue to work on establishing a new contract for future directory publications. Motion carried.

Acting Mayor Strom stated the next item on the agenda was the City Solar Garden request for bids.

TEC Manager Guy Swenson informed council members that the city has received 12 to 16 interested participants looking to purchase the output of one or more panels. The city has also been awarded a \$5,000.00 CERTS grant to help defray the installation costs of the Solar Garden. TEC Board is recommending to authorize staff to proceed with securing bids to provide and install an 80 panel 27.6 kw solar garden.

02-12-18-11 Motion by Mr. Brown and second by Mr. Bauer to authorize staff to proceed with securing bids to provide and install an 80 panel 27.6 kw solar garden. Motion carried.

Acting Mayor Strom stated the next item on the agenda was the 2018 Cable TV rate increase.

TEC Manager Guy Swenson informed council members that due to the large increases the Big 4 stations secured in the 2017 re-transmission consent negotiations, Barnesville Cable TV will have to increase rates for Economy Basic and Preferred Basic to recover these additional costs. Another item is to increase the Internet speed. The City will have the new router in place soon that will allow us to offer slightly faster speeds to our customers with no increase to our customers. Staff is recommending increasing the upload and download speeds by 5 MB each for all Internet packages, except the Business 4 which is already 1 GB. The third item was to change the Combo discount. Staff is recommending an additional \$5.00 discount for those customers that have Preferred Basic Cable TV, Barnesville Long Distance, and Barnesville Cable for all internet service levels.

02-12-18-12 Motion by Mr. Field and second by Mr. Bauer to approve the Resolution setting the 2018 High-Speed Internet Speeds. Upon a roll call vote, the following voted aye: Council members Goedtke, Strom, Bauer, Brown and Field. The following voted nay: none. The following were absent: Stokka. Motion carried.

**CITY OF BARNESVILLE
COUNTY OF CLAY**

**STATE OF MINNESOTA
RESOLUTION NO. 02-12-18-12
RESOLUTION SETTING 2018 HIGH SPEED INTERNET SPEEDS**

WHEREAS, Title VIII, Section 2-0113 of the City of Barnesville Revised City Code of 2013 provides that High Speed Internet Rates are to be set by resolution of the City Council; and

WHEREAS, the City of Barnesville, has received and reviewed the 2018 High Speed Internet Rates; and

WHEREAS, the 2018 High Speed Internet Rates are as follows:

Section 1. Costs for High Speed Internet service

	MONTHLY COSTS		SPEEDS	
	High Speed Internet/DSL		Down Speed	Up speed
1)	Discontinue offering the Bronze level of service as of August 18, 2016 – grandfather and continue support of current Bronze subscribers.			
2.	\$36.95	(Silver)	up to 10 Megbps	up to 10 Megbps
2.	\$36.95	(Silver)	up to 15 Megbps	up to 15 Megbps
3.	\$52.95	(Gold)	up to 20 Megbps	up to 20 Megbps
3.	\$52.95	(Gold)	up to 25 Megbps	up to 25 Megbps
4.	\$69.95	(Platinum)	up to 30 Megbps	up to 30 Megbps
4.	\$69.95	(Platinum)	up to 35 Megbps	up to 35 Megbps
5.	\$109.95	Business 1	up to 40 Megbps	up to 40 Megbps
5.	\$109.95	Business 1	up to 45 Megbps	up to 45 Megbps
6.	\$129.95	Business 2	up to 50 Megbps	up to 50 Megbps
6.	\$129.95	Business 2	up to 55 Megbps	up to 55 Megbps
7.	\$259.95	Business 3	up to 60 Megbps	up to 60 Megbps
7.	\$259.95	Business 3	up to 65 Megbps	up to 65 Megbps
8.	\$389.95	Business 4	up to 1 Gigbps	up to 1 Gigbps

DSL “Combo” package

When DSL is purchased along with Barnesville Telephone, Barnesville Long Distance and Barnesville Cable TV (Economy Basic) service the customer will receive a monthly “Combo” discount on the cost of the DSL level as follows:

\$5.00 per month discount for Bronze DSL service. Discontinue offering the Bronze level of service as of August 18, 2016 – grandfather and continue support of current Bronze subscribers.

\$15.00 per month discount for Silver DSL service

\$20.00 per month discount for Gold DSL service

\$25.00 per month discount for Platinum DSL service.

\$30.00 per month discount for Business 1,2,3,4 DSL service.

When DSL is purchased along with Barnesville Telephone, Barnesville Long Distance and Barnesville Cable TV (Preferred Basic) service the customer will receive a monthly “Combo” discount on the cost of the DSL level as follows:

\$20.00 per month discount for Silver DSL service

\$25.00 per month discount for Gold DSL service

\$30.00 per month discount for Platinum DSL service.

\$35.00 per month discount for Business 1,2,3,4 DSL service.

The DSL “Combo” package is available to business and residential customers.

NOW, THEREFORE, BE IT RESOLVED, that the High-Speed Internet Rates are hereby adopted by the City Council.

BE IT FURTHER RESOLVED that the approved High-Speed Internet will remain in effect until otherwise amended by resolution of the City Council.

BE IT FURTHER RESOLVED that this resolution will be effective March 13, 2018

Dated: February 12, 2018

APPROVED:

Betty Strom, Acting Mayor

ATTEST:

Michael Rietz, City Administrator

02-12-18-13 Motion by Mr. Bauer and second by Mr. Goedtke to approve the Resolution setting the 2018 Cable TV Rates. Upon a roll call vote, the following voted aye: Council

members Goedtke, Strom, Bauer, Brown and Field. The following voted nay: none. The following were absent: Stokka. Motion carried.

**CITY OF BARNESVILLE
COUNTY OF CLAY
STATE OF MINNESOTA
RESOLUTION 02-12-18-13
RESOLUTION SETTING 2018 CABLE TV RATES**

WHEREAS, Title VIII, Section 2-0113 of the City of Barnesville Revised City Code of 2013 provides that Cable TV Rates are to be set by resolution of the City Council; and

WHEREAS: the City of Barnesville, has received and reviewed the 2018 Cable TV Rates; and

WHEREAS: the 2018 Cable TV Rates are as follows:

Per month service rate* (plus applicable taxes and FCC charges)

Economy Basic Cable ~~\$23.45~~ \$25.95

Preferred Basic ~~\$78.95~~ \$84.95

HD Equipment Charge **+ \$ 9.99

Requires Preferred Basic Service** required to receive HD+

Per month premium channel rate* (plus applicable taxes and FCC charges)

HBO \$16.00

CINEMAX \$ 9.25

Per month premium channel package rate* (plus applicable taxes and FCC charges)

HBO/CINEMAX \$24.50

STARZ/ENCORE \$ 7.95

Per Month equipment charges (plus applicable taxes and FCC charges)

Each Cable customer will be allowed up to two (2) PICO VMX1 Set Top Boxes at no charge per month.

Additional boxes will be charged at the following monthly rates:

PICO VMX1 Set Top Boxes\$4.95 per month per box

Personal Video

Recorder (PVR)\$10.95 per month per box

Set Top Boxes can be purchased at the following Rates:

PICO VMX1Set Top Boxes Purchase Price\$66.70 per box

PICO VMX3 Personal Video Recorder (PVR)

Purchase Price\$229.00 per box

Monthly cable TV costs for businesses and institutions such as Nursing homes, Assisted living, Hotels and Motels. This section is exclusive to the above mentioned Institutions.

BULK RATE:*

Utilize the current monthly Basic/Preferred Basic rate plus the total number of living units multiplied times the current wholesale cost of programming.

Utilize a mix & match process. Subscribe to Preferred Basic for the “House” location and the Basic rate for the resident units

Example:

Preferred Basic*

~~\$78.95~~ \$84.95 plus 11 living units x ~~\$58.58~~ \$64.25 (the wholesale cost of programming) = ~~\$723.33~~ \$791.70 plus tax and FCC charge.

Economy Basic*

~~\$23.45~~ \$25.95 plus 11 living units x ~~\$10.51~~ \$11.60 (the wholesale cost of programming) = ~~\$139.06~~ \$153.55 plus tax and FCC charge.

Mix & Match* (Preferred Basic & Basic)

~~\$78.95~~ \$84.95 plus 11 living units x ~~\$10.51~~ \$11.60 (the wholesale cost of programming) = ~~\$194.56~~ \$212.55 plus tax and FCC charge.

Premium Channels*

- HBO: \$16.00 per month per subscriber when provided on an individual occupant basis.
\$12.00 per month per subscriber when provided to all occupants.
- Cinemax: \$12.00 per month per subscriber when provided on an individual occupant basis.
\$9.25 per month per subscriber when provided to all occupants.
- Starz/Encore: \$7.95 per subscriber

Service Charges

New Install	\$49.95
Applicable to a residence/business to which Cable TV service has never been installed. Does not apply to multi-tenant buildings.	
Relocates:	\$19.95
Relocating established cable service from one location to another.	
Install additional outlet:	\$15.00
Outlets installed at the time when service is established or relocated.	
Reconnect:	\$19.95
Restoring service previously disconnected.	
Service Call:	\$19.95
Charge applies for services performed at user’s request. Also applies when repair calls are made as a result of defective or improperly tuned customer owned equipment.	
Install Outlet:	\$19.95
Charge applies to each additional outlet installed at a current subscriber’s location.	

*Premium channels not included. All rates subject to change.

Incentives

1) Refer a Friend Program:

New Customers to Barnesville Cable TV can receive a one-time \$10.00 credit for being referred to Barnesville Cable TV by a current Barnesville Cable TV customer. The Referring Barnesville Cable TV customer will also receive a \$10.00 credit for referring a new customer.

- a) To receive the referral reward credit, the new customer must mention the referral at the time they sign up for service.
- b) Only one \$10.00 referral reward credit per customer.(Name on the Account)
- c) Current customers are eligible for multiple referral rewards. They will receive a \$10.00 referral reward credit for each new customer they refer to Barnesville Cable TV.
- d) \$10.00 referral reward credits will be paid to the referring customer after the new customer has signed up for Barnesville Cable TV.
- e) Previous Barnesville Cable TV customers returning to Barnesville Cable TV are eligible for the one-time \$10.00 referral reward credit.

NOW, THEREFORE, BE IT RESOLVED: that the 2018 Cable TV Rates are hereby adopted by the City Council.

BE IT FURTHER RESOLVED: that the approved 2018 Cable TV Rates will remain in effect until otherwise amended by resolution of the City Council.

BE IT FURTHER RESOLVED: that this resolution will be effective March 13, 2018. bv

Dated: February 12, 2018

APPROVED:

Betty Strom, Acting Mayor

ATTEST:

Michael Rietz, City Administrator

Acting Mayor Strom stated that there was nothing new to report on for the priority setting discussion follow up.

Acting Mayor Strom adjourned the meeting at 7:58 p.m.

Submitted by:

Attest:

Michael Rietz
City Administrator

Betty Strom
Acting Mayor