

Barnesville City Council
Regular Meeting
January 8, 2018

Mayor Prim called this regular meeting to order at 7:00 p.m. Members present were Council members Jason Rick, Larry Davis, Jr. Betty Strom, David Brown, Don Goedtke, and Brad Field. Others in attendance were City Administrator Mike Rietz, Sara Wear with Ohnstad Twitchell, City Clerk Jeri Reep, TEC Manager Guy Swenson, EDA Director Karen Lauer, Police Chief Dean Ernst, Finance Director Laurie Schell, Public Works Supt. Trevor Moen, Ambulance Manager Scott Nelson, Tonya Stokka, Scott Bauer, Scott Kolbinger with KLJ Engineering, Josh Kadrmaras, and Michael Stein with the Record Review.

Mayor Prim next asked if there were any additions or corrections to the agenda. City Administrator Mike Rietz stated that the only addition was to add the TIF District 1-9 Resolution.

01-08-18-01 Motion by Mrs. Strom and second by Mr. Goedtke to approve the agenda as presented with the addition of the TIF District 1-9 Resolution. Motion carried.

Mayor Prim next asked if there was any old business for the council. There was no old business to act on.

Mayor Prim stated the next item on the agenda was to recognize outgoing Council Members Larry Davis, Jr. and Jason Rick. Mayor Prim thanked Council members Larry Davis Jr. and Jason Rick for their years of service to the City Council.

Mayor Prim stated the next item on the agenda was the oath of office for Council Members and the Mayor. City Administrator Mike Rietz presented the oath of office to Eugene Prim-Mayor, and Scott Bauer, Don Goedtke, David Brown, and Tonya Stokka-Council members.

Mayor Prim stated the next item on the agenda was the consent agenda.

01-08-18-02 Motion by Mrs. Strom and second by Mr. Goedtke to approve the consent agenda. Motion carried. The following items were on the consent agenda:

1. Approval of the minutes of the regular meeting held on December 11, 2017.
2. Approval of the department head reports.
3. Approval of check numbers 84436 – 84611 and EFT payments for a total of \$535,116.91.
4. Approval of the 4th Quarter transfers.
5. Approval to hire Jenna Poppel, Brittany Krause, and Whitney Poppel as Warming house attendants at \$10.00 per hour.

Mayor Prim stated the next item on the agenda was the boards and commission reports. Council members reported on the boards and commissions they serve on.

Mayor Prim stated the next item on the agenda was the public forum. Mayor Prim asked if there were any citizens present to be heard. There were none.

Mayor Prim stated the next item on the agenda was to approve the council representatives and committee appointments, along with the City Officers.

01-08-18-03 Motion by Mrs. Strom and second by Mr. Bauer to approve the Council representatives and committee appointments, and the City Officers. Motion carried.

Portfolios Holders and Committee Assignments

Admin, Finance & Personnel	Bauer & Field
Liquor, Ordinances, & Buildings	Strom & Brown
Water/Wastewater	Bauer & Goedtke
Streets & Parks	Bauer & Goedtke
Police, Fire, & Ambulance	Prim & Stokka
TEC Advisory Board	Brown, Field, Merlin Strom Troy Weber, Trent Bielejeski
Planning Commission	Strom
Airport Advisory Board	Field
Park Board	Strom & Stokka
Community Education	Stokka
Barnesville HRA	Strom
EDA	Goedtke & Brown
Emergency Operations Director	Stokka & Prim
JP Zoning Board	Bauer & Goedtke
JP Board of Adjustment	Brown & Field
Dev. Control Board	Stokka & Bauer
Administrative Appeals Board:	Michael Detloff
Acting Mayor	Betty Strom
City Administrator	Michael Rietz
City Attorney	John Shockley
City Clerk	Jeri Reep
Chief of Police	Dean Ernst
Fire Chief	Mike Stetz

Mayor Prim stated the next item on the agenda was to appoint an Acting Mayor.

01-08-18-04 Motion by Mr. Brown and second by Mrs. Stokka to appoint Betty Strom as Acting Mayor. Motion carried.

Mayor Prim stated the next item on the agenda was to designate the Official Depositories.

01-08-18-05 Motion by Mrs. Strom and second by Mrs. Stokka to appoint the following as the official depositories: Wells Fargo, Wells Fargo Investments Services, Midwest Bank, MN Municipal Money Market Funds, Ehlers Investment Partners. Motion carried.

Mayor Prim next excused himself from the meeting due to a conflict of interest.

Acting Mayor Betty Strom next stated the next item on the agenda was to appoint the Record Review as the official City Newspaper.

01-08-18-06 Motion by Mr. Field and second by Mr. Bauer to appoint the Barnesville Record Review as the official City Newspaper. Motion carried.

Mayor Prim resumed the Mayor chair.

Mayor Prim stated the next item on the agenda was the Boy Scouts update on trees planted at Blue Eagle.

Mr. Josh Kadrmas along with Boy Scout Troop 604 next approached the council and described their project at Blue Eagle Park, along with the lake history. Boy Scout Troop 604 planted trees at the lake this past summer.

Mayor Prim thanked the Boy Scout Troop 604 for their planting of trees and presentation.

Mayor Prim stated the next item on the agenda was the petition for vacation of an alley.

City Administrator Mike Rietz stated that this petition of the alley vacation is in the 400 Block of 3rd Street SE, running East from 3rd Street SE to the North-South alley in the middle of the block in the city. The alley that is the subject of the petition has never been developed, except the utilities run through it. The City would vacate the right-of-way, but retain an easement for those utilities.

01-08-18-07 Motion by Mr. Goedtke and second by Mrs. Strom to accept the petition for vacation of an alley in the 400 Block of 3rd Street SE, running East from 3rd Street SE to the

North-South alley in the middle of the block of the city. The public hearing for this vacation will be on February 12, 2018. Motion carried.

Mayor Prim stated the next item on the agenda was the Resolution supporting the City's TAP grant application.

City Administrator Mike Rietz informed council members that this resolution is required as part of our application for a TAP grant for the construction of a bike/walking path along Highway 2 from the corner where Cenex is out to Reed Field. The City would be required to make a 20% match on the project, for an estimated cost of \$30,000.00.

01-08-18-08 Motion by Mrs. Strom and second by Mrs. Stokka to approve the TAP grant resolution. The following voted aye: Council members Stokka, Goedtke, Strom, Bauer, Brown and Field. The following voted nay: none. Motion carried.

CITY OF BARNESVILLE

COUNTY OF CLAY

STATE OF MINNESOTA

RESOLUTION NO. 01-08-18-08

RESOLUTION OF THE CITY OF BARNESVILLE

CITY COUNCIL

WHEREAS, the federal government has developed and passed a new transportation bill referred to as MAP-21 that establishes a consolidated program called the Transportation Alternatives Program (TAP) that provides funding for a variety of alternative transportation projects; and

WHEREAS, the City of Barnesville wishes to establish and apply for TAP funding as an objective for the complementary purposes of ensuring quality of life, economic competitiveness and environmental health objectives and safe access to public facilities; and

WHEREAS, the City of Barnesville agrees to cover the project cost/match, and also maintain the facility for its useful life; and

THEREFORE, BE IT RESOLVED, the City of Barnesville hereby declares its support for the TAP policies, and further directs current, and future, City of Barnesville management to include in future transportation maintenance, reconstruction and construction plans for the City of Barnesville to accommodate and implement the principles of the program to the greatest extent feasible.

Motion by City Council Member Strom and seconded by Council Member Stokka, the foregoing resolution and it was declared adopted upon the following vote. YEAS: Council members Stokka, Goedtke, Strom, Bauer, Brown and Field. NAYS: City Council member: none, Absent: none.

Adopted this 8th day of January, 2018.

Eugene Prim, Mayor

Attest:

Jeri Reep, City Clerk

STATE OF MINNESOTA)
)
CITY OF BARNESVILLE)

I, Michael Rietz, Administrator of the City of Barnesville, do hereby certify that I have compared the foregoing resolution with the original filed in my office on the 8th day of January of 2018 and that the same is a true and correct copy of the whole thereof.

WITNESS my hand and Official Seal of the City of Barnesville, this 8th day of January, 2018.

Michael Rietz
City Administrator

Mayor Prim stated the next item on the agenda was the contract with Reserve America for Reservations at the Campground.

City Administrator Mike Rietz informed council members that this contract is to provide an on-line reservation and payment system for Wagner Campground. This contract would allow

campers to reserve and pay for a campground site at Wagner Campground on-line. There is a one-time set up fee of \$1,500.00 and an annual cost of \$600.00.

0-08-18-09 Motion by Mrs. Strom and second by Mr. Goedtke to authorize staff to sign the contract with Reserve America for reservations at Wagner Campground. Motion carried.

Mayor Prim stated the next item on the agenda was the Public Works Foreman position.

City Administrator Mike Rietz stated that during the wage negotiation meetings, the Personnel and Finance committee discussed creating the Public Works Foreman position in order to formalize the responsibilities that Shane Durenky typically performs within the Public Works Dept. Personnel and Finance committee recommend this position.

01-08-18-10 Motion by Mr. Field and second by Mr. Brown to approve the Public Works Foreman position and assign the position to Shane Durenky. Motion carried.

Mayor Prim stated the next item on the agenda was the purchase of a street sweeper.

City Administrator Mike Rietz informed council members that \$190,000.00 is in the budget to replace our street sweeper. Staff is recommending the Elgin Pelican street sweeper in the amount of \$187,748.10.

01-08-18-11 Motion by Mr. Field and second by Mr. Goedtke to approve the purchase of a Elgin Pelican street sweeper from Sanitation Products, Inc. in the amount of \$187,748.10. Motion carried.

Mayor Prim stated the next item on the agenda was the retransmission consent agreements.

TEC Manager Guy Swenson stated that the new retransmission consent agreements for KVLV, KVRR, and WDAY are proposed. TEC Board has met, and authorized TEC Manager Guy Swenson to execute the WDAY, KVLV and KVRR 2018-2020 Retransmission Consent Agreements, as long as they are at or below the current KVLV offering.

01-08-18-12 Motion by Mrs. Strom and second by Mrs. Stokka to authorize TEC Manager Guy Swenson to execute the WDAY, KVLV and KVRR 2018-2020 Retransmission Consent Agreements, as long as they are at or below the current KVLV offering. Motion carried.

Mayor Prim stated the next item on the agenda was the Barnesville Telephone directory publisher discussion.

Mayor Prim excused himself from this portion of the meeting due to a conflict of interest.

TEC Manager Guy Swenson informed council members that this item was tabled at the TEC Board, and will have a recommendation from the TEC Board at the February regular meeting.

01-08-18-13 Motion by Mrs. Stokka and second by Mr. Goedtke to table the Telephone directory publisher to the February regular meeting. Motion carried.

Mayor Prim resumed the Mayor chair.

Mayor Prim stated the next item on the agenda was the Resolution calling for a Public Hearing for TIF District 1-9.

EDA Director Karen Lauer informed council members that the EDA has been looking for a buyer for the Old 52 building. The EDA is working on an agreement with Stoneridge Software for this building. Meetings have been held with the developer and Stoneridge Software, and Stoneridge Software has accepted the agreement, with a seven-year lease. Mrs. Lauer stated that resolution is necessary for the TIF District 1-9. Mayor Prim thanked EDA Director Karen Lauer for her hard work on this project.

01-08-18-14 Motion by Mr. Field and second by Mrs. Strom to approve the Resolution for TIF District 1-9. Upon a roll call vote, the following voted aye: Council members Stokka, Goedtke, Strom, Bauer, Brown and Field. The following voted nay: none. Motion carried.

**CITY OF BARNESVILLE
CLAY COUNTY, MINNESOTA**

RESOLUTION NO. 01-08-18-14

**RESOLUTION CALLING FOR A PUBLIC HEARING BY THE CITY COUNCIL
ON THE PROPOSED ADOPTION OF A MODIFICATION TO THE
REDEVELOPMENT PLAN FOR REDEVELOPMENT PROJECT NO. 1 AND
THE PROPOSED ESTABLISHMENT OF TAX INCREMENT FINANCING
DISTRICT NO. 19 THEREIN AND THE ADOPTION OF A TAX INCREMENT
FINANCING PLAN THEREFOR.**

BE IT RESOLVED by the City Council (the "Council") for the City of Barnesville, Minnesota (the "City"), as follows:

Section 1. Public Hearing. This Council shall meet on February 26, 2018, at approximately 7:00 P.M., to hold a public hearing on the proposed adoption of a Modification to the Redevelopment Plan for Redevelopment Project No. 1 (the "Redevelopment Plan Modification"), the proposed establishment of Tax Increment Financing District No. 1-9 (a redevelopment district), and the proposed adoption of a Tax Increment Financing Plan (the "TIF Plan") therefor (the Redevelopment Plan Modification and the TIF Plan are referred to collectively herein as the "Plans"), all pursuant to and accordance with Minnesota Statutes, Sections 469.090 to 469.1082, and Sections 469.174 to 469.1794, inclusive, as amended, in an effort to encourage the development and redevelopment of certain designated areas within the City; and

Section 2. Notice of Public Hearing, Filing of Plans. City staff is authorized and directed to work with Ehlers & Associates, Inc., to prepare the Plans and to forward documents to the appropriate taxing jurisdictions including Clay County and Independent School District No. 146. The City Administrator is authorized and directed to cause notice of the hearing, together with an appropriate map as required by law, to be published at least once in the official newspaper of the City not later than 10, nor more than 30, days prior to February 26, 2018, and to place a copy of the Plans on file in the City Administrator's office at City Hall and to make such copy available for inspection by the public.

Dated: January 8, 2018

Adopted:

Mayor

ATTEST:

City Administrator

Mayor Prim stated the next item on the agenda was the joint meeting with the EDA and Main Street Boards.

EDA Director Karen Lauer stated that EDA Chair Eric Spilde would like to have the three boards meet. After some discussion, a date will be set later.

Mayor Prim stated the next item on the agenda was the priority setting discussion follow-up.

Mayor Prim stated that a priority setting session will be set for the end of March, or early April.

Mayor Prim adjourned the meeting at 7:50 p.m.

Submitted by:

Attest:

Jeri Reep
City Clerk

Eugene Prim
Mayor

