

**Barnesville Planning Commission  
Regular Meeting  
Monday, August 6, 2018**

The regular meeting of the Barnesville Planning Commission was called to order by Chairperson Brent Berg at 6:30 p.m.

Members present: Steve Mortensen, Betty Strom, Dustin Korynta, Paul Karsnia, Michael Harbin and Brent Berg.

Members absent: Rick Hamman.

Others present: Mike Rietz, Karen Lauer, Michael Sly, Mark Thimjon, John Iverson, Al Johnson, Wilber Sheffler, MaryAnn Scheffler, Marlene Schell, Elaine Isaak, J. Glenn Harstad, Donald Sakry, Shane Raw, Crystal Dickey, Zebulen Dickey and Michael Stein.

**AGENDA**

**08-06-18-01** Motion by Strom seconded by Harbin to approve the agenda. Unanimously carried.

**MINUTES**

**08-06-18-02** Motion by Mortensen seconded by Korynta to approve the minutes of the July 2, 2018 meeting with the correction that Harbin provided the 2nd on Motion 07-02-18-09. Unanimously carried.

**PUBLIC HEARING FOR A CONDITIONAL USE PERMIT FOR AN ELECTRONIC SIGN AT 206 FRONT ST S.**

**08-06-18-03** Motion by Mortensen and seconded by Karsnia to open the public hearing at 6:32 p.m. Unanimously carried.

City Administrator Rietz explained that the VFW is interested in replacing the temporary reader board sign that they have with a new 4' x 8' electronic sign to be installed on the north side of their building. The proposed conditions are similar to those previously used for this type of sign, including a prohibition on flashing lights, the display not changing sooner than every 15 seconds and that the display would dim during the nighttime hours.

The applicant, represented by Al Johnson, explained that they are looking to improve their signage and are fine with the limitations on the display that are proposed by staff. He also indicated that the display is 4' x 8' but including the border it is larger.

**08-06-18-04** Motion by Strom and seconded by Karsnia to close the public hearing at 6:45 p.m. Unanimously carried.

**08-06-18-05** Motion by Strom and seconded by Harbin to recommend approval of a the CUP for a 5' x 9' sign with the following conditions:

1. There shall be no flashing lights, the digital display shall not change more frequently than every 15 seconds and will be set to automatically dim during the nighttime hours.
2. This conditional use permit is subject to all other zoning ordinances.
3. The city of Barnesville reserves the right to add, delete, or amend these conditions if health, safety or welfare considerations warrant. No action to add, alter, or amend conditions will occur except after mailed and published notice and a public hearing before the Planning Commission to consider such addition, deletion, or alteration of these conditions.
4. The applicant agrees to revocation of the conditional use permit upon verifiable evidence of violation of any of the terms and conditions listed herein. Said revocation for other violations not listed in the conditional use permit will not occur except after mailed and published notice and a

5. public hearing before the Planning Commission to establish a record of said violations and to give the petitioner a right to enter into the record any mitigating or contradicting evidence.

Unanimously carried.

**PUBLIC HEARING REGARDING REVOCATION OF A CONDITIONAL USE PERMIT FOR A MOVED HOUSE AT 508 6TH ST. NW**

**08-06-18-06** Motion by Karsnia and seconded by Mortensen to open the public hearing at 6:51 p.m.

Unanimously carried.

City Administrator Rietz explained that the City Council directed staff to schedule this public hearing to consider revocation of the Conditional Use Permit(CUP) that was granted to allow a house to move onto the property. The property is currently in violation of one of the conditions of the CUP. That condition required a garage and driveway to be constructed on the property by July, 1, 2016. This public hearing is to determine if the that condition has been met and to provide a recommendation to the City Council regarding the revocation of this CUP based on the failure to meet that condition.

Crystal Dickey indicated that they have been working on getting what the building official needs in order to get a building permit for what needs to be done on the property. She said that they are being asked for more information than the original owner was prior to a building permit being issued. City Administrator Rietz stated that was true because the City is attempting to get all of the information on all of the required improvements prior to issuing a permit. That was not done the first time and it resulted in difficulties.

Zebulen Dickey stated that they were given a year to get these things done and that this is changing that original timeline to only 6 months. Planning Commissioner Betty Strom replied that the first time a building permit application was submitted was in early June, and a building permit has still not been issued, so has been no progress for about 8 months.

**08-06-18-07** Motion by Harbin and seconded by Strom to close the public hearing at 7:23 p.m.

Unanimously carried.

Betty Strom stated that the best course of action was to recommend revocation of the CUP to the City Council and let the Council determine how and when that revocation would happen.

**08-06-18-08** Motion by Strom to recommend revocation of the Conditional Use Permit No. 2015-CUP-03 (The "CUP") due to the current noncompliance with existing Condition No. 5 regarding the presence of a garage with driveway and siding matching that of the existing house. This motion died for lack of a second.

**08-06-18-09** Motion by Korynta and seconded by Harbin to recommend revocation of the Conditional Use Permit No. 2015-CUP-03 (The "CUP") due to the current noncompliance with existing Condition No. 5 regarding the presence of a garage with driveway and siding matching that of the existing house on the condition that Zeb and Crystal Dickey, the current owners, execute an agreement with the City to the satisfaction of the City Attorney whereby the parties agree that the Dickeys will have until the City Council meeting on December 10, 2018, to construct a garage and driveway sufficient to comply with the conditions of the CUP. Unanimously carried.

## **DISCUSSION ON HEIGHT RESTRICTIONS FOR ACCESSORY BUILDINGS**

City Administrator Rietz informed the Planning Commission that there has been some interest in building an attached garage with wall height and a door large enough to accommodate an RV. The language in the Code isn't clear on how to address this situation. The Commission asked Rietz to bring some proposed Code language for discussion at the next meeting.

## **BUILDING PERMIT LIST**

The building permits for July were reviewed.

**08-06-18-10** Motion by Harbin, seconded by Karsnia to adjourn. Unanimously carried. Meeting adjourned at 8:26 p.m.

Submitted by:  
Michael Rietz  
City Administrator