

**Barnesville Planning Commission  
Regular Meeting  
Monday, December 3, 2018**

The regular meeting of the Barnesville Planning Commission was called to order by Chairperson Brent Berg at 6:30 p.m.

Members present: Brent Berg, Steve Mortensen, Rick Hamman, Paul Karsnia, Michael Harbin and Dustin Korynta.

Members absent: None.

Others present: Mike Rietz, Cindy Olson and Michael Stein.

**AGENDA**

**12-03-18-01** Motion by Mortensen seconded by Karsnia to approve the agenda. Unanimously carried.

**MINUTES**

**12-03-18-02** Motion by Hamman seconded by Karsnia to approve the minutes of the October 29, 2018 meeting. Unanimously carried.

**PUBLIC HEARING ON A VARIANCE APPLICATION AT 202 3RD AVE. SE.**

**12-03-18-03** Motion by Karsnia and seconded by Mortensen to open the public hearing at 6:32 p.m. Unanimously carried.

City Administrator Rietz presented the proposed variance application for a 2-foot variance to the front setback and a 13% variance to the 35% lot coverage limitation for an addition to the building. The application also asked for a 2.5-foot variance to the side setback, but the applicant re-measured and that variance is not needed. Cindy Olson was present to explain the application. She is running a facility providing adult care and needs to modernize the kitchen and some of the living/office space.

**12-03-18-04** Motion by Harbin and seconded by Karsnia to close the Public Hearing at 6:45 p.m. Unanimously carried.

**12-03-18-05** Motion by Mortensen and seconded by Hamman to recommend to the City Council approval of the variance as presented with the following findings:

1. The use of the property is reasonable based on the need for the property owner be able to conduct the project to provide upgrades to the property in order to continue the current use in one of the older properties in the community.
2. The structure in question is fairly unique in that it is one of the older structures in the community and as such provides challenges when it comes to upgrades and modernization.
3. The variance will not alter the essential character of the locality because will not result in the structure being out of scale, out of place or otherwise inconsistent with the surrounding area. Being in the original part of town, smaller setbacks and a higher density is not unusual or out of place, especially a block from the downtown area, which does not have setback and lot coverage requirements.

Unanimously carried.

**RESOLUTION FINDING THAT IMPROVEMENT PROJECT 2019-01 COMPLIES WITH THE COMPREHENSIVE PLAN.**

**12-03-18-06** Motion by Hamman and seconded by Harbin to approve the Resolution finding that improvement project 2019-01 complies with the Comprehensive Plan. Upon a roll call vote, the motion was unanimously carried.

**EXPIRING BOARD TERMS**

**12-03-18-07** Motion by Mortensen and seconded by Karsnia to recommend reappointment of Michael Harbin and Dustin Korynta to the Planning Commission. Unanimously carried.

**BUILDING PERMIT LIST**

The building permits for November were reviewed.

**12-03-18-08** Motion by Harbin, seconded by Karsnia to adjourn. Unanimously carried. Meeting adjourned at 7:05 p.m.

Submitted by:  
Michael Rietz  
City Administrator