

Barnesville City Council
Regular Meeting
June 11, 2018

Mayor Prim called this regular meeting to order at 7:00 p.m. Members present were Council members Don Goedtke, Betty Strom, David Brown, Scott Bauer, Tonya Stokka and Brad Field. Others in attendance were City Administrator Mike Rietz, Lukas Croaker with Ohnstad Twitchell, City Clerk Jeri Reep, TEC Manager Guy Swenson, EDA Director Karen Lauer, Police Chief Dean Ernst, Finance Director Laurie Schell, Public Works Supt. Trevor Moen, Ambulance Manager Scott Nelson, Scott Kolbinger with KLJ Engineering, School Supt. Scott Loeslie, Dion Bredman, Mark Kava, and Michael Stein with the Record Review.

Mayor Prim asked if there were any additions or corrections to the agenda. City Administrator Mike Rietz stated there were no additions.

06-11-18-01 Motion by Mrs. Stokka and second by Mrs. Strom to approve the agenda as presented. Motion carried.

Mayor Prim stated the next item on the agenda was the consent agenda.

06-11-18-02 Motion by Mr. Goedtke and second by Mrs. Stokka to approve the consent agenda as presented. Motion carried. The following items were on the consent agenda:

1. Approval of the minutes of the regular meeting held on May 14, 2018.
2. Approval of the minutes of the special meeting held on May 21, 2018.
3. Approval of department head reports.
4. Approval of check numbers 85067-85176 and EFT payments for a total of \$418,167.38.
5. Approval of KC Potato Days liquor license-August 25-26, 2018.
6. Approval of lot merge request-411 4th Street NE.
7. Approval to hire Charles Aakre and Alyssa Allen as seasonal part time pro shop clerk at \$10.00 per hour.
8. Approval to hire Ryan Whiteford as part-time EMT.

Mayor Prim stated the next item on the agenda was the boards and commissions reports.

Council member Field reported that a meeting will be held in the future about the drainage issue at the airport.

Council members reported on the boards and commissions they serve on.

Mayor Prim stated the next item on the agenda was the public forum. Mayor Prim asked if there were any citizens present to be heard. There were none.

Mayor Prim stated the next item on the agenda was the discussion regarding a possible street vacation for the School District.

School Supt. Scott Loeslie and School Board Chair Dion Bredman next approached council members and discussed the possible closure of 4th Street SE and 5th Street SE. The Barnesville Schools are looking for options for a school building. Many of the leading options being considered include building across the 400 block of 4th Street SE. Mr. Bredman stated that the school board members are concerned about the safety of the kids. There is an August 8th deadline to get the school referendum question onto the November 6th ballot.

Mayor Prim asked council members if there were any comments about closing 4th Street SE. Mr. Scott Kolbinger with KLJ Engineering stated that there is a lot of infrastructure in that area.

City Administrator Mike Rietz stated that the Fire Dept. is opposed to closing of 5th Street SE. Council member Field stated he would like to hear from the dept. heads for input in this discussion, would like to see some traffic statistics for this area.

Police Chief Dean Ernst stated that this discussion is worthy of pros and cons of closing the street.

City Administrator Mike Rietz stated that Mr. Wade Klein with Metro COG could possibly be a good resource for a traffic impact study and input from Mr. Klein.

Ambulance Manger Scott Nelson stated that the Ambulance would need to go to Front Street or 13th Street to cut across for ambulance calls.

Mayor Prim suggested that the Police, Fire and Ambulance committee along with School Board members meet to discuss the possible closing of 5th Street SE.

Mayor Prim stated the next item on the agenda was the variance request for 805 3rd Street SE.

City Administrator Mike Rietz informed council members that this variance is for a new house and a garage at the property of 805 3rd Street SE. The homeowner plans to tear down the existing house and build a new house on this property. The applicant is requesting a variance to the garage requirements that call for the garage to be completed prior to a certificate of occupancy being issued. He would like to have some additional time to build the garage and is requesting a 24-month schedule. The Planning Commission is recommending the approval of this variance.

06-11-18-03 Motion by Mrs. Strom and second by Mrs. Stokka to approve the variance at 805 3rd Street SE. Motion carried.

Mayor Prim stated the next item on the agenda was the appeal of a peddlers permit denial.

City Administrator Mike Rietz stated that staff is recommending denial of the peddler's license from RG Enterprises. The applicant has made an appeal to his denial and requested to be

included in tonight's meeting via telephone. City Administrator Rietz next called Mr. Gibson, Mr. Rietz tried calling three times, but unable to make a telephone connection.

06-11-18-04 Motion by Mrs. Strom and second by Mr. Bauer to deny the Peddlers License application from Benjamin Gibson; dba: RG Enterprises, Inc. due to the following reasons:

Application is incomplete. The Certificate of Compliance with MN Worker's Compensation Law has not been filled out or signed. Proof of Worker's Compensation Insurance needs to be included or the required form needs to contain an explanation of exemption from coverage.

R.G. Enterprises, Inc. is not an Accredited with the Better Business Bureau.

R.G. Enterprises, Inc. has had (3) complaints closed with the Better Business Bureau in the last three years.

The City of Isanti issued a solicitors permit to R.G. Enterprises, Inc. and revoked same permit because of complaints received from residents. (2016)

The City of North St. Paul issued a solicitors permit to R.G. Enterprises, Inc. and revoked same permit because of complaints received from residents. (2017).

Motion carried.

Mayor Prim stated the next item on the agenda was the Wastewater lagoon repairs.

City Engineer Scott Kolbinger with KLJ Engineering next approached the council. Mr. Kolbinger stated that the City was issued a Stipulation Agreement by the MPCA in June 2017. As part of the agreement an Evaluation Report was completed and approved by the MPCA. The recommendations to address the Secondary Cell No. 2 violations was to separate the proposed improvements into 2 phases. Mr. Kolbinger stated that KLJ is recommending to complete Phase 2. Mr. Kolbinger stated that bids would need to be received to complete the work of Phase 2 for the Wastewater lagoon repairs.

06-11-18-05 Motion by Mr. Field and second by Mr. Bauer to authorize KLJ Engineering to obtain bids for the Phase 2 recommendation for the Secondary Cell No.2 at the Wastewater lagoon. Motion carried.

Mayor Prim stated the next item on the agenda was the City Engineer report.

Mr. Kolbinger with KLJ Engineering informed council members that FM Asphalt began preparing the Friendship Park for paving last Thursday. There will be approximately \$1,000.00 of out of pocket expenses for this job. The asphalt and sidewalk will be finished soon. Mr. Kolbinger had nothing else to report at this time.

Mayor Prim stated the next item on the agenda was the Purple Goose liquor license.

City Administrator Mike Rietz stated that the Purple Goose has been sold, and the new owners have applied for a liquor license, and plan to open later in the month.

06-11-18-06 Motion by Mr. Field and second by Mrs. Strom to approve the liquor license for Purple Goose Restaurant, LLC, contingent upon completion of a background check and approval of the license by the State of MN. Motion carried.

Mayor Prim stated the next item on the agenda was the Care Camp funding request.

City Administrator Mike Rietz informed council members that a request for funding for this year's Care Camp sponsored by Lakes and Prairies Community Action and West Central MN Communities Action. The City has contributed to this effort in the past when residents of Barnesville were benefiting. There are three homes that will be improved as a part of this program.

06-11-18-07 Motion by Mr. Field and second by Mrs. Stokka to approve a donation of \$1500.00 to Care Camp and re-visit the donation amount if this program meets the CIP requirements. The funds will be from the discretionary expense line item. Motion carried.

Mayor Prim stated the next item on the agenda was the amended Development Agreement with the EDA for the Del Acres Gilbertson 2nd Addition.

City Administrator Mike Rietz stated that the City Council has taken action on several items that require the Development Agreement with the EDA regarding the Del Acres Gilbertson 2nd Addition be modified. The Amended Development Agreement between the City of Barnesville and the EDA shows the adjustments that should be made regarding the reimbursement that the EDA is required to provide to the City of Barnesville as the lots are sold. This agreement was prepared by our City Attorney.

06-11-18-08 Motion by Mrs. Strom and second by Mr. Goedtke to approve the Amended Development Agreement with the EDA regarding the Del Acres Gilbertson 2nd Addition. Motion carried.

Mayor Prim stated the next item on the agenda was the 2nd reading of Ordinance 2018-02.

City Administrator Mike Rietz stated that no changes have been made since the first reading of this Ordinance. The Ordinance changes the language in the Planned Unit Development (PUD) section of the code to allow PUDs on parcels on a half-acre or larger as recommended by the Planning Commission.

06-11-18-09 Motion by Mrs. Strom and second by Mr. Brown to approve the 2nd reading of Ordinance 2018-02. Motion carried.

**CITY OF BARNESVILLE
ORDINANCE NO. 2018-02**

**AN ORDINANCE TO AMEND AND REENACT CHAPTER 7-02, SEC. 7-0213, SUBD. 1
REGARDING PLANNED UNIT DEVELOPMENT.**

NOW THEREFORE, BE IT ORDAINED by the City Council of the City of Barnesville as follows:

SECTION 1. Chapter 7-02 of the Municipal Code of the City of Barnesville is hereby amended and reenacted to read as follows:

SEC. 7-0213. PLANNED UNIT DEVELOPMENT (PUD)

Subd. 1. The area of land to be developed shall not be less than ~~five (5)~~ one-half (1/2) acres

PASSED AND ADOPTED by the Barnesville City Council this 11th day of June, 2018.

APPROVED:

Eugene Prim
Mayor

ATTEST:

Jeri Reep
City Clerk

First Reading: May 14, 2018
Second Reading: June 11, 2018
Adopted: June 11, 2018
Published: June 18, 2018

Mayor Prim stated the next item on the agenda was the Resolution declaring Potato Days a Community Wide Festival.

06-11-18-10 Motion by Mrs. Strom and second by Mr. Bauer to approve the following resolution. Upon a roll call vote, the following voted aye: Council members Stokka, Goedtke, Strom, Bauer, Brown and Field. The following voted nay: none. Motion carried.

**CITY OF BARNESVILLE
COUNTY OF CLAY
STATE OF MINNESOTA**

**RESOLUTION DECLARING BARNESVILLE
POTATO DAYS A COMMUNITY-WIDE FESTIVAL**

RESOLUTION NO. 06-11-18-10

WHEREAS, Barnesville Potato Days is an annual festival occurring in the City of Barnesville; and

WHEREAS, Barnesville Potato Days involves activities and entertainment that involve not only the Barnesville community but surrounding communities; and

WHEREAS, Barnesville Potato Days will occur on August 24th through August 25th, 2018; and

WHEREAS, the Barnesville City Council desires to promote Potato Days and encourage local businesses to participate in Barnesville Potato Days; and

WHEREAS, it is necessary to designate Potato Days as a community festival to enable and authorize the City of Barnesville to grant community festival special event liquor licenses pursuant to Section 5.33 of the Barnesville City Code; and

WHEREAS, the Barnesville City Council desires to formally recognize Potato Days as a community-wide festival.

NOW, THEREFORE, BE IT RESOLVED, that Barnesville Potato Days is hereby designated a community-wide festival.

BE IT FURTHER RESOLVED that the dates of August 24th through August 25th, 2018 are designated as dates during which the City of Barnesville may issue special event community-wide festival licenses.

Dated: June 11, 2018

APPROVED:

Eugene Prim
Mayor

ATTEST:

Jeri Reep
City Clerk

Mayor Prim stated the next item on the agenda was the phone book publisher discussion. Mayor Prim excused himself from this portion of the meeting due to a conflict of interest and turned the meeting over to Acting Mayor Strom.

Acting Mayor Strom asked TEC Manager Guy Swenson for any updates on the telephone book publisher.

TEC Manager Guy Swenson stated that the TEC board is recommending that the Barnesville Record Review print the 2019 and 2020 telephone directories. The Record Review will receive and work with a digital directory file generated from the telephone billing software, increase the commission on advertising sales from 8% to 10%, and continue to work on creating a “searchable directory” solution. This is a two year with auto one-year renewals on April 1st of each year after the initial two years. Either party may cancel but must cancel by March 31st before the contract auto renews.

06-11-18-11 Motion by Mr. Field and second by Mr. Goedtke to approve the contract with the Barnesville Record Review to publish the 2019 and 2020 Barnesville Municipal Telephone directories. Motion carried.

Acting Mayor Strom next turned the meeting back to Mayor Prim.

Mayor Prim stated the next item on the agenda was the summary of the priority setting meeting. Mayor Prim stated this line item will appear on future agendas for discussion.

Mayor Prim adjourned the meeting at 8:20 p.m.

Submitted by:

Attest:

Jeri Reep
City Clerk

Eugene Prim
Mayor