

Barnesville City Council
Regular Meeting
March 11, 2019

Acting Mayor Field called this regular meeting to order at 7:00 p.m. Members present were Council members Don Goedtke, David Brown, Scott Bauer, Tonya Stokka, Dawn Stuvland and Brad Field. Absent was Mayor Prim. Others in attendance were City Administrator Mike Rietz, Lukas Croaker with Ohnstad Twitchell, TEC Manager Guy Swenson, EDA Director Karen Lauer, Police Chief Dean Ernst, Finance Director Laurie Schell, Dan Hanson with Moore Engineering, Charlie Revering with NWS, Randy Kartchner, Paula Thimjon, and Michael Stein with the Record Review.

Acting Mayor Field asked if there were any additions or corrections to the agenda. City Administrator Mike Rietz stated that council could remove the discussion on the petition for Improvements at 108 5th Street SE.

03-11-19-01 Motion by Mr. Goedtke and second by Mrs. Stokka to approve the agenda as presented, and to remove the discussion of the Petition for Improvements at 108 5th Street SE. Motion carried.

Acting Mayor Field stated the next item on the agenda was the consent agenda.

03-11-19-02 Motion by Mrs. Stuvland, and second by Mr. Brown to approve the consent agenda as presented. Motion carried. The following items were on the consent agenda:

1. Approval of the minutes of the regular meeting held on February 11, 2019.
2. Approval of the minutes of the special meeting held on February 26, 2019.
3. Approval of department head reports.
4. Approval of check numbers 86168-86271 and EFT payments for a total of \$499,738.48.
5. Approval of the purchase of a 2005 Sterling dump truck for \$45,500 from Boyer Trucks.
6. Approval to authorize Finance Director Laurie Schell to make EFT's on behalf of the City.
7. Approval of the gambling permit for Trojan Takedown Club-April 11, 2019 and May 9, 2019.
8. Approval of travel for TEC Manager Guy Swenson to attend the MMUA meeting on March 27, 2019.

Acting Mayor Field stated the next item on the agenda was the board and commission reports.

Board members reported on the boards and commissions they serve on.

Acting Mayor Field stated the next item on the agenda was the public forum. Acting Mayor Field asked if there were any citizens present to be heard. There were none.

Acting Mayor Field said the next item on the agenda was the update on 508 6th Street NW.

Mr. Randy Kartchner next discussed with council members the progress that has been completed at the house at 508 6th Street NW. Mr. Kartchner stated that Building Inspector Sid Fossen commented that the work has been completed above and beyond the requirements, and very pleased with the progress. Council members had no other questions for Mr. Kartchner.

Acting Mayor Field stated the next item on the agenda, the Petition for Improvements has been removed from the agenda.

Acting Mayor Field stated the next item on the agenda was the update on Municipal Prosecution Services.

City Administrator Mike Rietz informed council members of the latest draft of the agreement with the City of Moorhead for municipal prosecution services. The City of Moorhead plans to charge the city what we had been charged previously and adjust the cost by 3% each year. Assistant City Attorney Lukas Croaker stated that small changes will be coming to the agreement.

03-11-19-03 Motion by Mrs. Stokka and second by Mr. Goedtke to accept the concept of the agreement with the City of Moorhead for municipal prosecution services. Motion carried.

Acting Mayor Field stated the next item on the agenda was to authorize proposals for 908 Front Street South.

EDA Director Karen Lauer updated council members on the property at 908 Front Street South. Mrs. Lauer stated that for our application to Department of Employment and Economic Development to score well, and be funded, equally important is the information on how the property will be used once the cleanup work is completed. It is time to solicit proposals from the general public for the purchase and intended use of the property. Council members discussed what the minimum price to be considered on the property. The proposals will be due on April 1, 2019, and City Council approval at the regular meeting on April 8, 2019.

03-11-19-04 Motion by Mrs. Stokka and second by Mr. Field to enter into a purchase agreement contingent on successful proposal for the property at 908 Front Street South. Motion carried.

Acting Mayor Field stated the next item on the agenda were the bids for Commercial Condo Infrastructure.

EDA Director Karen Lauer stated that the EDA Board of Directors reviewed the infrastructure bids that were received and the impact the bids would have on the lot prices as well as the upfront costs that the EDA would be expected to cover. The consensus of the EDA Board of Directors is that we should move forward with the project if we are able to obtain three commitments from parties interested in purchasing lots in the Commercial Condo development and the EDA would plan to borrow the \$133,000 from the Barnesville Revolving Loan Fund for their portion of the costs.

City Administrator Mike Rietz stated that staff recommends to table this item until the April regular meeting.

Acting Mayor Field stated that next item on the agenda was the Master Service Agreement with Moore Engineering.

City Administrator Mike Rietz stated that the agreement with Moore Engineering is our base agreement and individual projects will be completed through separate tasks orders containing the terms for that project.

03-11-19-05 Motion by Mr. Field and second by Mr. Goedtke to approve the Master Service Agreement with Moore Engineering. Council member Stokka stated that she would recuse herself from the vote due to a conflict of interest. Those voting aye: Council members Goedke, Stuvland, Field, Bauer, and Brown. Motion carried.

Acting Mayor Field stated the next item on the agenda was the Resolution adopting the Facilities Plan.

City Administrator Mike Rietz stated that this is the final step in the Facility Plan process.

03-11-19-06 Motion by Mrs. Stokka and second by Mrs. Stuvland to approve the following resolution. Upon a roll call vote, the following voted aye: Council members Stokka, Goedtke, Stuvland, Field, Bauer and Brown. Motion carried.

RESOLUTION NO. 03-11-19-06

A RESOLUTION AUTHORIZING THE ADOPTION OF THE WASTEWATER COLLECTION SYSTEM AND TREATMENT SYSTEM IMPROVEMENTS FACILITY PLAN

A Resolution authorizing the adoption of the proposed sanitary sewer facility plan attached.

WHEREAS: The City of Barnesville has received a Wastewater Collection System and Treatment System Improvement Project Facility Plan dated February 2019 and agrees with its contents.

NOW, THEREFORE, BE IT RESOLVED, that the Wastewater Collection System and Treatment System Improvement Project Facility Plan is hereby adopted by the Barnesville City Council.

Upon motion duly made by Council member Stokka and second by Council member Stuvland, and upon being put to a vote, the above Resolution carried by the following vote: Ayes: Council members Stokka, Goedtke, Stuvland, Field and Brown. Nays: None. The following were absent: Council member Bauer.

Dated March 11, 2019

Bradley L. Field, Acting Mayor

ATTEST:

Michael Rietz, City Administrator

City Engineer Dan Hanson discussed the scope of plans on the Lagoon project. Mr. Hanson was suggesting a possible task force to discuss the project. City Administrator Mike Rietz stated that this could be discussed at the Public Works portfolio meeting.

Acting Mayor Field stated the next item on the agenda was the Amendment to the MRES Distribution Operations and Maintenance Agreement.

TEC Manager Guy Swenson stated that this amendment adjusts the response time from 20 minutes to 30 minutes in the MRES agreement.

03-11-19-07 Motion by Mr. Field and second by Mrs. Stokka to approve the First Amendment to the Distribution System Operations and Maintenance Agreement, changing the response time to 30 minutes. Motion carried.

Acting Mayor Field stated the next item on the agenda was the bucket truck purchase.

TEC Manager Guy Swenson stated that since we are changing Distribution Service Providers from Otter Tail Power to MRES, we will need to purchase a bucket truck. We received three options, and staff is recommending to purchase the 2014 ALTEC 45 ft. bucket with a jib and winch mounted on a 2014 Dodge 5500, diesel 4 x 2 chassis for \$104,900.00 plus taxes and fees.

03-11-19-08 Motion by Mrs. Stokka and second by Mr. Brown to authorize TEC Manager Guy Swenson to purchase the 2014 ALTEC 45 ft. bucket with a jib and winch mounted on a 2014 Dodge 5500, diesel 4 x 2 chassis for \$104,900.00 plus taxes and fees. Motion carried.

Acting Mayor Field stated that there was nothing new to report on the priority session discussion.

Acting Mayor Field stated to let staff know if anyone is interested in attending the LMC Safety & Loss workshop.

Acting Mayor Field adjourned the meeting at 7:52 p.m.

Submitted by:

Attest:

Jeri Reep
City Clerk

Bradley L. Field
Acting Mayor