

**Barnesville City Council
Regular Meeting
February 11, 2019**

Acting Mayor Field called this regular meeting to order at 7:00 p.m. Members present were Council members Don Goedtke, David Brown, Scott Bauer, Tonya Stokka, Dawn Stuvland and Brad Field. Absent was Mayor Prim. Others in attendance were City Administrator Mike Rietz, Lukas Croaker with Ohnstad Twitchell, TEC Manager Guy Swenson, Public Works Superintendent Don Williams, EDA Director Karen Lauer, Police Chief Dean Ernst, Finance Director Laurie Schell, Dan Hanson with Moore Engineering, Charlie Revering with NWS, Laurie VanWatermulen, Paula Thimjon, and Michael Stein with the Record Review.

Acting Mayor Field asked if there were any additions or corrections to the agenda. City Administrator Mike Rietz stated there were no additions to the agenda.

02-11-19-01 Motion by Mrs. Stokka and second by Mr. Bauer to approve the agenda as presented. Motion carried.

Acting Mayor Field stated the next item on the agenda was the consent agenda.

02-11-19-02 Motion by Mrs. Stokka and second by Mr. Bauer to approve the consent agenda as presented. Motion carried. The following items were on the consent agenda.

1. Approval of the minutes of the regular meeting held on January 14, 2019.
2. Approval of the department head reports.
3. Approval of check numbers 86074-86167 and EFT payments for a total of \$507,267.04.
4. Approval of amendment to the Personnel Manual-Section 4-Accidents-
If, while operating a city vehicle, or while operating a privately-owned vehicle in the performance of official city business, an employee is involved in an accident resulting in personal injury or property damage, the employee shall immediately notify the law enforcement agency with jurisdiction over the location where the accident occurred and their supervisor. ~~File all reports required by state law, and provide information and copies of all reports filed to their immediate supervisor.~~
Add the following: The employee will be required to submit and sign a City of Barnesville incident report obtained from their immediate supervisor. The employee shall take pictures showing any damages, license plates and description of all vehicles involved in the accident.
5. Approval of the Thursday Nite Lions Gambling permits-April 12, 2019, July 13-14, 2019 and August 23, 2019.
6. Approval of the SAIDI, SAFI, CAIDI annual electric outage report.

Acting Mayor Field stated the next item on the agenda was the board and commission reports. Council members reported on the boards and commissions they serve on.

Acting Mayor Field stated the next item on the agenda was the public forum. Mr. Field asked if there were any citizens present to be heard.

Laurie VanWatermulen next approached the council. Mrs. VanWatermulen expressed her concern with the pesticide the city is using for mosquito control. Acting Mayor Field asked staff to look into alternatives.

Acting Mayor Field asked if there were any other citizens present to be heard. There was none.

Acting Mayor Field stated the next item on the agenda was the Resolution accepting bids for the Commercial Condo Project.

City Engineer Dan Hanson stated that bids had been opened and the low bidder was Dirt Dynamics with a price of \$176,490.50. The EDA has requested that action awarding the be tabled until the EDA has had a chance to review them and provide a recommendation.

02-11-19-03 Motion by Mr. Bauer and second by Mr. Goedtke to table awarding the bid for the Commercial Condo's until the March regular meeting. Motion carried.

Acting Mayor Field stated the next item on the agenda was the update on the property at 508 6th Street NW.

City Administrator Mike Rietz updated council members on the progress at 508 6th Street NW. Handy Randy has acquired a building permit and has finished removing personal items from the house. Mr. Kartchner plans to attend the March regular meeting to provide updates also.

Acting Mayor Field stated the next item on the agenda was the water billing procedure for potential freeze-ups.

City Administrator Mike Rietz informed council members that with the recent cold weather, NWS has been monitoring the water temperatures in 3 locations in town. If customers see the temperature of their water below 40 degrees, they should run a trickle of water. In the past, staff has reviewed water bills on a case by case basis for customers who call and notify us that they are running extra water to keep their water lines from freezing. An adjustment will be made to their sewer bill based on the average usage in January – March billing.

02-11-19-04 Motion by Mr. Goedtke and second by Mrs. Stokka authorize staff to review water bills on a case by case basis for customers who call and notify us that they are running extra water to keep their water lines from freezing. An adjustment will be made to their sewer bill based on the average usage in January -March, and an adjustment to their water bill will be made in 1000 cubic foot increments in the usage exceeds their average in January-March by a minimum of 1000 cubic feet. Motion carried.

Acting Mayor Field stated the next item on the agenda was the City Hall hours for Thursday's.

City Administrator Mike Rietz informed council members that staff has been tracking the customer traffic since the end of July 2018, and we have averaged 2.23 customer contacts on Thursdays from 4:30 p.m. – 6:00 p.m. Personnel & Finance committee felt that the customer traffic did not warrant the additional hours.

02-11-19-05 Motion by Mr. Field and second by Mr. Bauer to change the hours of City Hall on Thursday to a new closing time of 4:30 p.m. Those voting ayes: Council members Field, Bauer, and Stuvland. Those voting nays: Council members Stokka, Brown and Goedtke. Motion failed on a tie vote.

After some discussion, the recommendation to be open the first Monday of each month until 6:00 p.m. was discussed.

02-11-19-06 Motion by Mr. Bauer and second by Mrs. Stokka to have the City Hall office open the first Monday of each month until 6:00 p.m. and to change the hours of closing on Thursday to 4:30 p.m. effective March 1, 2019. Motion carried.

Acting Mayor Field stated the next item on the agenda was the affiliation agreement with NBCU.

TEC Manager Guy Swenson stated that this agreement includes monthly costs for the rights to broadcast the Olympics. The NCTC was able to negotiate a better rate than NBCU originally proposed. This is a 3-year agreement.

02-11-19-07 Motion by Mr. Field and second by Mrs. Stuvland to approve and authorize TEC Board Guy Swenson to renew the NBCU 2019-2021 Affiliation Agreement through the NCTC. Motion carried.

Acting Mayor Field stated the next item on the agenda was the Cable TV rate increase resolution.

TEC Manager Guy Swenson informed council members that with the approval of the NBCU agreement and the A & E extension, that an adjustment would be necessary to the Preferred Basic Cable TV price to offset the increased wholesale cost of the programming. Staff recommends the to adjust the Preferred Basic price from \$84.95 to &87.45, an increase of \$2.50 per month.

02-11-19-08 Motion by Mrs. Stuvland and second by Mr. Field to approve the Resolution setting the 2019 Cable TV rates. Upon a roll call vote, the following voted aye: Council members Stuvland, Field, Bauer, Goedtke, Stokka, and Brown. Motion carried.

**CITY OF BARNESVILLE
COUNTY OF CLAY
STATE OF MINNESOTA
RESOLUTION #02-11-19-08
RESOLUTION SETTING 2019 CABLE TV RATES**

WHEREAS, Title VIII, Section 2-0113 of the City of Barnesville Revised City Code of 2013 provides that Cable TV Rates are to be set by resolution of the City Council; and

WHEREAS: the City of Barnesville, has received and reviewed the 2019 Cable TV Rates; and

WHEREAS: the 2019 Cable TV Rates are as follows:

Per month service rate* (plus applicable taxes and FCC charges)

Economy Basic Cable \$25.95
Preferred Basic ~~\$84.95~~ \$87.45

HD Equipment Charge **+ \$ 9.99

Requires Preferred Basic Service** required to receive HD+

Per month premium channel rate* (plus applicable taxes and FCC charges)

HBO \$16.00

CINEMAX \$ 9.25

Per month premium channel package rate* (plus applicable taxes and FCC charges)

HBO/CINEMAX \$24.50

STARZ/ENCORE \$ 7.95

Per Month equipment charges (plus applicable taxes and FCC charges)

Each Cable customer will be allowed up to two (2) PICO VMX1 Set Top Boxes at no charge per month.

Additional boxes will be charged at the following monthly rates:

PICO VMX1 Set Top Boxes \$4.95 per month per box

Personal Video

Recorder (PVR) \$10.95 per month per box

Set Top Boxes can be purchased at the following Rates:

PICO VMX1 Set Top Boxes Purchase Price \$66.70 per box

PICO VMX3 Personal Video Recorder (PVR)

Purchase Price \$229.00 per box

Monthly cable TV costs for businesses and institutions such as Nursing homes, Assisted living, Hotels and Motels. This section is exclusive to the above mentioned Institutions.

BULK RATE:*

Utilize the current monthly Basic/Preferred Basic rate plus the total number of living units multiplied times the current wholesale cost of programming.

Utilize a mix & match process. Subscribe to Preferred Basic for the “House” location and the Basic rate for the resident units

Example:

Preferred Basic*

~~\$84.95~~ \$87.45 plus 11 living units x ~~\$64.25~~ \$67.28 (the wholesale cost of programming) = ~~\$791.70~~ \$827.53 plus tax and FCC charge.

Economy Basic*

\$25.95 plus 11 living units x \$11.60 (the wholesale cost of programming) =
 \$153.55 plus tax and FCC charge.
 Mix & Match* (Preferred Basic & Basic)
~~\$84.95~~ \$87.45 plus 11 living units x \$11.60 (the wholesale cost of programming)
 = ~~\$212.55~~ \$215.05 plus tax and FCC charge.

Premium Channels*

HBO: \$16.00 per month per subscriber when provided on an individual occupant basis.
 \$12.00 per month per subscriber when provided to all occupants.
 Cinemax: \$12.00 per month per subscriber when provided on an individual occupant basis.
 \$9.25 per month per subscriber when provided to all occupants.
 Starz/Encore: \$7.95 per subscriber

Service Charges

New Install \$49.95
 Applicable to a residence/business to which Cable TV service has never been installed. Does not apply to multi-tenant buildings.
 Relocates: \$19.95
 Relocating established cable service from one location to another.
 Install additional outlet: \$15.00
 Outlets installed at the time when service is established or relocated.
 Reconnect: \$19.95
 Restoring service previously disconnected.
 Service Call: \$19.95
 Charge applies for services performed at user's request. Also applies when repair calls are made as a result of defective or improperly tuned customer owned equipment.
 Install Outlet: \$19.95
 Charge applies to each additional outlet installed at a current subscriber's location.

*Premium channels not included. All rates subject to change.

Incentives

1) Refer a Friend Program:

New Customers to Barnesville Cable TV can receive a one-time \$10.00 credit for being referred to Barnesville Cable TV by a current Barnesville Cable TV customer. The Referring Barnesville Cable TV customer will also receive a \$10.00 credit for referring a new customer.

- a) To receive the referral reward credit, the new customer must mention the referral at the time they sign up for service.
- b) Only one \$10.00 referral reward credit per customer.(Name on the Account)

- c) Current customers are eligible for multiple referral rewards. They will receive a \$10.00 referral reward credit for each new customer they refer to Barnesville Cable TV.
- d) \$10.00 referral reward credits will be paid to the referring customer after the new customer has signed up for Barnesville Cable TV.
- e) Previous Barnesville Cable TV customers returning to Barnesville Cable TV are eligible for the one-time \$10.00 referral reward credit.

NOW, THEREFORE, BE IT RESOLVED: that the 2019 Cable TV Rates are hereby adopted by the City Council.

BE IT FURTHER RESOLVED: that the approved 2019 Cable TV Rates will remain in effect until otherwise amended by resolution of the City Council.

BE IT FURTHER RESOLVED: that this resolution will be effective March 12, 2019.

Dated: February 11, 2019

APPROVED:

Brad Field, Acting Mayor

ATTEST:

Michael Rietz, City Administrator

Acting Mayor Field stated the next item on the agenda was to set a date for a special meeting for a public hearing on the Facilities Plan. Acting Mayor Field set the date for Tuesday, February 26th at 7:00 p.m.

Acting Mayor Field adjourned the meeting at 7:50 p.m.

Submitted by:

Attest:

Michael Rietz
City Administrator

Bradley Field
Acting Mayor