

**Barnesville City Council**  
**Regular Meeting**  
**January 11, 2016**

Mayor Gene Prim called this regular meeting to order at 7:00 p.m. Members present were Council members Jason Rick, Betty Strom, Don Goedtke, Larry Davis, Jr., and Richard Sylvester. Absent was Council member Cathy Enstad. Others in attendance were City Administrator Mike Rietz, Sara Nyhus-Wear with Ohnstad Twichell, City Clerk Jeri Reep, Finance Director Laurie Schell, TEC Manager Guy Swenson, EDA Director Karen Lauer, Police Chief Dean Ernst, Ambulance Manager Scott Nelson, Mike Kurkowski with People Service, Dawn Stuvland, Brad Field, Jim Braton, Leon Dunham, Donna Dunham, Elizabeth Wefel with Coalition of Greater MN Cities, Jill Kluck, Joni Livingston with MRES and Pam Aakre with the Record Review.

Mayor Prim next asked if there were any additions or corrections to the agenda City Administrator Mike Rietz stated there were no additions or corrections to the agenda.

**01-11-16-01** Motion by Mrs. Strom and second by Mr. Rick to approve the agenda as presented. Motion carried.

Mayor Prim stated the next item on the agenda was the consent agenda.

**01-11-16-02** Motion by Mr. Davis and second by Mrs. Strom to approve the consent agenda as presented. Motion carried. The following items were on the consent agenda:

1. Approval of the minutes of the regular meeting held on December 14, 2015.
2. Approval of the minutes of the special meeting held on December 28, 2015.
3. Approval of department head reports.
4. Approval of check numbers 81305 – 81441 in the amount of \$714,575.16 and EFT payments in the amount of \$275,357.15.
5. Approval of City Attorney contract renewal
6. Appointment of Eric Spilde to the EDA Board for a six-year term.
7. Authorize TEC Manager Guy Swenson to enroll Barnesville Cable TV in the Turner Networks PCM.
8. Approval of the Hallmark Channel contract renewal.
9. Approval of the 4<sup>th</sup> quarter transfers.
10. Approval of the Barnesville FFA gambling permit
11. Approval to hire Jordyn Thompson as an ice rink attendant at \$9.00 per hour.
12. Approval to hire Rogena Fronning as a Liquor Store clerk at \$9.50 per hour.
13. Approval to hire Brooke Barthel as Part-time EMT.

Mayor Prim stated the next item on the agenda was the board and commission reports.

Council members reported on the boards and commissions they are on.

Mayor Prim stated the next item on the agenda was the public forum. Mayor Prim asked if there were any citizens present to be heard. There were none.

Mayor Prim next presented his State of the City comments.

Mayor Prim discussed the progress on the goals that council had set. Mayor Prim discussed a few of the accomplishments.

- Renovation of Blue Eagle Lake—the fish ladder has been completed, a picnic area has been roughed in, the foot bridge is being repaired, and the dredging of the settling pond will be completed soon. A Blue Eagle Task Force has been created to oversee the lake.
- The City has Fiber Optic Cable to every home and business in town, putting us well ahead of other communities.
- The City was able to make sure that Natural Gas was made available to citizens of Barnesville.
- New housing has been assured by the Addition of Del Acres-Gilbertson Addition Phase II.
- A new parking lot was created downtown.
- The City's Assessment Policy has been updated.
- Old City Hall has been remodeled and made handicap accessible to the facilities upstairs.

Mayor Prim stated that the retiring council members should be commended for their work, and would like to thank the outgoing council members.

Mayor Prim next presented Richard Sylvester an award for his years on the City Council.

Mayor Prim next adjourned the outgoing council members.

Mayor Prim stated the next item on the agenda was the unaudited year end financials.

City Administrator Mike Rietz discussed the year end financials with council members.

Mayor Prim stated the next item on the agenda was the oath of office.

City Administrator Mike Rietz next called on Gene Prim, Betty Strom, and Brad Field. Mr. Rietz presented the oath of office for Mayor Prim, and Council members Betty Strom and Brad Field.

Mayor Prim next called on Ambulance Manager Scott Nelson. Mr. Nelson next presented Bob Albin and Donna Dunham an award for their years of service to the Barnesville Ambulance. Mr. Nelson stated that EMT Donna Dunham had served 30 years and EMT Bob Albin had served 21 years. Mr. Nelson thanked the retiring members for their dedicated years of service. Mayor Prim and Council members also thanked Donna Dunham for her years of service. EMT Bob Albin was not present at the meeting.

Mayor Prim next discussed the council appointments and committee assignments that he had appointed. Mayor Prim asked if there were any questions or comments about the assignments.

**01-11-16-03** Motion by Mrs. Strom and second by Mr. Goedke to approve the following council representatives and appointments. Motion carried.

Portfolios Holders and Committee Assignments

Admin, Finance & Personnel	Rick & Field
Liquor, Ordinances, & Buildings	Davis & Stuvland
Water/Wastewater	Davis & Goedtke
Streets & Parks	Davis & Goedtke
Police, Fire, & Ambulance	Prim & Davis
TEC Advisory Board	Rick, Field, Merlin Strom Troy Weber, Trent Bielejeski
Planning Commission	Goedtke
Airport Advisory Board	Field
Park Board	Strom & Stuvland
Community Education	Stuvland
Barnesville HRA	Strom
EDA	Goedtke & Field
WACCO	Strom- (Stuvland-Alternate)
Emergency Operations Director	Davis & Prim
JP Zoning Board	Goedtke & Davis
JP Board of Adjustment	Stuvland & Davis
Library Board	Strom
Dev. Control Board	Goedtke & Strom
Administrative Appeals Board:	Michael Detloff

Mayor Prim stated the next item on the agenda was to approve the city officers. Mayor Prim stated that council members are to appoint a Vice-Mayor. Council member Strom stated that she would like to appoint Jason Rick as the Vice-Mayor. Mayor Prim next asked if there were any other nominations. Mayor Prim asked three times. There were no other nominations.

**01-11-16-04** Motion by Mrs. Strom and second by Mr. Goedtke to appoint Jason Rick as the Vice-Mayor, and appoint the following City Officers. Motion carried.

City Administrator	Michael Rietz
City Attorney	John Shockley
City Clerk	Jeri Reep
Chief of Police	Dean Ernst
Fire Chief	Mike Stetz

Mayor Prim stated the next item on the agenda was to designate the official depositories.

**01-11-16-05** Motion by Mr. Davis and second by Mr. Rick to appoint the following as the City of Barnesville official depositories: Midwest Bank, Wells Fargo, Wells Fargo Investment Services, MN Municipal Money Market Funds, Ehlers Investment Partners. Motion carried.

Mayor Prim stated the next item on the agenda was to designate Barnesville Record Review as the official City Newspaper. Mayor Prim stated that he would turn this item over to Vice-Mayor Rick to conduct. Mayor Prim stated that he had a conflict of interest with the Record Review as the owner of the company.

Vice-Mayor Rick next asked for a motion to designate the Barnesville Record Review as the official newspaper.

**01-11-16-06** Motion by Mr. Field and second by Mr. Davis to designate the Barnesville Record Review as the official newspaper for the City. Motion carried.

Vice-Mayor Rick turned the meeting back to Mayor Prim.

Mayor Prim stated the next item on the agenda was the variance at 502 4<sup>th</sup> Street SE.

City Administrator Mike Rietz informed council members that this variance request is for the use of the property at 502 4<sup>th</sup> Street SE to allow a business use in a residential zone to allow Prosthetics LLC to operate their business in the former church structure on that property. Mr. Rietz stated that the variance would include the following: this variance granted for the property to be used for the fabrication and distribution of prosthetics and will expire if that use is discontinued for a year or more. Mr. Rietz stated that a public hearing was held and the Planning and Zoning have reviewed this variance.

**01-11-16-07** Motion by Mr. Davis and second by Mrs. Strom to approve the variance at 502 4<sup>th</sup> Street SE for Cooper Bierscheid-Protosthetics, LLC, Parcel No. 50.575.0350. Motion carried.

Mayor Prim stated the next item on the agenda was the MRES S1 Agreement.

Ms. Joni Livingston with MRES next approached the council and discussed the Summary of Amendment 5 to the Missouri Basin Municipal Power Agency Power supply. Ms. Livingston discussed the history of the S-1 Agreement, stating that it started in October of 1976. Ms. Livingston was asking council members to approve the resolution to approve the Amendment Five-S1 Agreement. This resolution would grant an eleven-year extension to the current Agreement. Council members had no questions for Ms. Livingston.

**01-11-16-08** Motion by Mr. Rick and second by Mrs. Strom to approve the following resolution. Upon a roll call vote, the following voted aye: Council members Rick, Goedtke, Strom, Davis, and Field. The following voted nay: none. The following was absent: Stuvland. Motion carried.

CITY OF BARNESVILLE  
CLAY COUNTY, MINNESOTA

RESOLUTION NO. 01-11-16-08

RESOLUTION TO APPROVE  
AMENDMENTS RELATD.IG TO THE NASSOURI BASIN ~~MUNICIPAL~~POWER AGENCY  
D/B/A MISSOURI RIVER ENERGY SERVICES POWER SALE AGREEMENT (S-1)  
AND ASSOCIATED TRANSMISSION AGREEMENTS

WI-CEREAS, the City Council of the City of Barnesville, Minnesota (the "City") is currently purchasing all electric power and energy it requires to meet the needs of its customers in excess of City's firm power allocation from the Western Area Power Administration ("WAPA") ("Supplemental Power") from Missouri Basin Municipal Power Agency d/b/a Missouri River Energy Services ("MRES"), pursuant to the terms and conditions of the Power Sale Agreement (S-1) ("S-1 Agreement") for a term extending through December 31, 2045; and

WHEREAS, the S-1 Agreement requires that MRES physically deliver Supplemental Power to City over the Integrated System ("IS") transmission facilities administered by WAPA; and

WHEREAS, MR.ES has assisted City to obtain delivery of power and energy by acquiring transmission service within the Midcontinent Independent System Operator, Inc. ("MISO") Regional Transmission Organization ("RTO") and, to facilitate such services, the parties have executed two transmission-related agreements: the Midwest ISO Market Implementation Agreement between MRES and City, and the Northern Cities Group Transmission Service agreement among MRES, Western Minnesota Municipal Power Agency ("Western Minnesota"), and City; and

WHEREAS, WAPA joined the Southwest Power Pool, Inc. ("SPP") RTO effective October 1, 2015, and the IS transmission facilities were moved into SPP (which now has functional control over those facilities) and, as a result, MRES can no longer physically deliver power and energy over the IS transmission facilities. Further, because all MRES Members are now in the footprint of either the MISO market or SPP market where power and energy are financial (and no longer physical) transactions, the S-1 Agreement no longer accurately reflects how power supply and the delivery of that power and energy are actually transacted in the RTOs. The RTOs, including SPP and MISO, operate energy markets and transmission networks that have fundamentally changed the way MRES provides power and energy to its Members under the S-1 Agreement; and

WHEREAS, these market changes require that Supplemental Power must be separated from Transmission Service because all MRES Members are located in one of two different RTOs that operate markets for energy (and capacity), and the physical delivery of power and energy (i.e. transmission service) is now separate from those actual commodities; and

WHEREAS, it is mutually beneficial to all parties that the base term of the S-1 Agreement, which currently continues to 2046, be extended until 2057 to facilitate future financing of projects on the most advantageous terms and with the least impact on the wholesale power costs of City and other MRES Members; and

WHEREAS, other changes proposed to the S-1 Agreement will enable MRES to meet the new transmission service and energy market demands of the changing electric utility industry in a way that enhances the ability of MRES to effectively and economically provide Supplemental Power and Transmission Service to City, will provide clarification to the existing obligations of the parties, will provide flexibility for City to provide for a limited amount of its customers' needs from its own local renewable and will address the privacy and security of information on individuals; and

WHEREAS, the City Council of the City of Barnesville desires that MRES continue to plan for, provide, and arrange for delivery of all Supplemental Power and Transmission Service needed by City.

NOW THEREOFRE, BE IT RESOLVED by the City Council of the City of Barnesville that:

(1) The "Amendment 5 to the Missouri Basin Municipal Power Agency Power Sale Agreement (S-1)" among MRES, Western Minnesota, and City is approved in the form presented; and

(2) The "Missouri Basin Municipal Power Agency Power Sale Agreement (S-1 ) (as amended and restated effective January 2, 2017)" and "Schedule A" among MRES, Western Minnesota, and City are approved in the form presented; and

(3) The "Amendment 1 to Midwest ISO Market Implementation Agreement" between MRES and City is approved in the form presented; and

(4) The "Amendment 1 to the Northern Cities Group Transmission Service Agreement" among MRES, Western Minnesota, and City is approved in the form presented.

IT IS FURTHER RESOLVED that the Mayor, Vice-Mayor and City Administrator shall be, and each of them acting individually hereby is, authorized and directed to execute and deliver to MRES each of the foregoing documents on behalf of the City Council of the City of Barnesville, Minnesota.

Dated: January 11, 2016

APPROVED:

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Rick, Vice Mayor

ATTEST:

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Michael Rietz, City Administrator

Upon roll call vote, the following members voted in favor of the resolution: Rick, Goedtke, Strom, Davis and Field. The following members voted nay: none. The following were absent and not voting: Stuvland. The majority having voted aye, the Mayor declared the Resolution duly adopted.

Mayor Prim stated the next item on the agenda was the Coalition of Greater MN Cities with Elizabeth Wefel.

Ms. Elizabeth Wefel with the Coalition of Greater MN Cities next approached the council members. Ms. Wefel welcomed the City to the organization and discussed some of the issues the Coalition is working on. Ms. Wefel discussed the 2016 Legislative priorities with council members. Council members had no further questions for Ms. Wefel.

Mayor Prim stated the next item on the agenda was the 1<sup>st</sup> Reading of Ordinance 2016-01.

City Administrator Mike Rietz stated that this Ordinance revises the rules related to off-street parking of trailers and RV's in residential areas. The new language makes a distinction based on a size and where it is located in the yard. The number of items that could be parked in the yard were also addressed. Police Chief Dean Ernst stated that the police officers have reviewed this Ordinance, and felt that this will meet the goals they are looking for.

**01-11-16-09** Motion by Mr. Goedtke and second by Mr. Davis to approve the 1<sup>st</sup> reading of Ordinance 2016-01. Council member Strom questioned how corner lots would be enforced. Council member Field questioned about RV parking. Motion carried.

**CITY OF BARNESVILLE  
ORDINANCE NO. 2016-01**

**AN ORDINANCE TO AMEND AND REENACT CHAPTER 7-06, SEC. 7-0602, SUBD. 10(B) OF THE MUNICIPAL CODE REGARDING OFF-STREET PARKING OF TRAILERS AND RECREATION VEHICLES IN RESIDENTIAL AREAS.**

NOW THEREFORE, BE IT ORDAINED by the City Council of the City of Barnesville as follows:

SECTION 1. Chapter 7-06 of the Municipal Code of the City of Barnesville is hereby amended and reenacted to read as follows:

SEC. 7-0602. OFF-STREET PARKING AND LOADING REGULATIONS.

Subd. 10. Off-Street Residential Parking Restrictions.

B. ~~Recreational vehicles: Licensed recreational vehicles or equipment, utility trailers or equipment, and/or off road vehicles located in a front yard or street side yard must be parked on a paved surface consisting of either asphalt or concrete or existing gravel driveways. Recreational vehicles or equipment, utility trailers or equipment and/or off road vehicles located in a rear or interior side yard may be kept on an unpaved surface. Travel trailers, converted buses or converted vans must be parked on a paved surface of either asphalt or concrete.~~

Utility trailers or equipment, recreational camping vehicles (as defined in Sec. 5-0303 of the City Code), converted buses, converted vans, off-road vehicles, and recreational equipment, including, but not limited to, boats, snowmobiles or jet skis shall be parked in accordance with the requirements in this subdivision. The aforementioned items must be well maintained and in an operable condition and validly licensed.

In a front yard or a street side yard the items listed above shall be parked on a paved surface consisting of concrete, asphalt or pavers. If the existing driveway is gravel, 6 inches of compacted class 5 may be used in a front yard or street side yard to meet the paved surface requirements. All paving must be continuous below the footprint of the vehicle and be constructed so that it drains away from all existing structures.

In a rear yard or an interior side yard the items listed above shall be parked on a paved surface consisting of concrete, asphalt, pavers or 6 inches of compacted class 5. All paving must be continuous below the footprint of the vehicle and be constructed so that it drains away from all existing structures. Trailers whose total ground coverage is 85 square feet or less are exempt from the paved surface requirements in a rear yard or interior side yard.

~~Unless completely enclosed within a building, no more that a total of three (3) licensed recreational vehicles or equipment, utility trailers or equipment, and off road vehicles of the items listed above may be stored on a property at the same time with no more than one (1) stored on the side yard. If more than one vehicle or equipment is stored on a trailer, each vehicle or equipment shall be counted separately, but not the trailer. Up to four vehicles or equipment can be stored on a trailer and it will be counted as one trailer.~~

PASSED AND ADOPTED by the Barnesville City Council this 11<sup>th</sup> day of January, 2016.

APPROVED:

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Eugene Prim  
Mayor



ATTEST:

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Jeri Reep  
City Clerk

First Reading: January 11, 2016  
Second Reading: February 8, 2016  
Adopted: February 8, 2016  
Published: February 15, 2016

Mayor Prim stated the next item on the agenda was the Existing Home Housing incentive.

EDA Director Karen Lauer informed council members that the 2015 Existing Home Incentive program was very well received. In 2015 39 homebuyers received the \$500.00 utility credit. This was an increase from 2014. The EDA Board is recommending that the \$500.00 Existing Home Incentive Program be approved as automatically renewing each year, as is the New Home Incentive Program.

**01-11-16-10** Motion by Mrs. Strom and second by Mr. Goedtke to approve the \$500.00 Existing Home Incentive Program, with it automatically renewing each year. Motion carried.

Mayor Prim stated that if any council members are interested in attending the Clay County Intergovernmental Retreat to let staff know.

Mayor Prim adjourned the meeting at 8:45 p.m.

Submitted by:

Attest:

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Jeri Reep  
City Clerk

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Eugene Prim  
Mayor