

**Barnesville Planning Commission**  
**Regular Meeting**  
**Monday, May 5, 2014**

The regular meeting of the Barnesville Planning Commission was called to order by Chairperson Margaret Follingstad at 6:33 p.m.

Members present: Steve Mortensen, Paul Karsnia, Margaret Follingstad, Jaime Gott, and Rick Hamman.

Members absent: Brent Berg, Don Goedtke

Others present: Mike Rietz, and Jacob Underlee of the Barnesville Record-Review.

**AGENDA**

**5-5-14-01** Motion by Hamman and seconded by Mortensen to approve the agenda as presented. Unanimously carried.

**MINUTES**

**5-5-14-02** Motion by Karsnia and seconded by Gott to approve the minutes of the December 12, 2013 meeting. Unanimously carried.

**PUBLIC HEARING - VARIANCE FOR ADDITION TO A HOUSE AT 203 5TH ST. NW**

**5-5-14-03** Motion by Gott and seconded by Mortensen to open the public hearing at 6:35 p.m. Unanimously carried.

City Administrator Rietz presented the application for a variance from Mel and April Quistorff for an addition to their house at 203 5th St. NW. They had applied for a variance to encroach 10 feet into the 25-foot front yard setback. They have since indicated their desire to withdraw their request and that they will look at adding onto the back of the house instead. The Planning Commission needs to take action recommending denial of the variance to the Council because the City needs to take action on any application within 60 days, otherwise the request is deemed approved.

**5-5-14-04** Motion by Mortensen and seconded by Hamman to close the public hearing at 6:41 p.m. Unanimously approved.

**5-5-14-05** Motion by Gott and seconded by Hamman to deny the variance request. Unanimously approved.

**DISCUSSION OF PLANNING COMMISSION REPRESENTATIVE TO THE WELLHEAD PROTECTION PLAN TEAM**

City Administrator explained that the city is going through the required process of updating the Wellhead Protection Plan and as a part of that, there is a Wellhead Protection Team created to assist and give input to the consultant through the process. The Wellhead Protection Team has had representation from the Planning Commission in the past. Rick Hamman expressed some interest in participating if it fit into his schedule.

**BUILDING PERMIT LIST**

The building permits for January through April were reviewed. 18 permits with a total valuation of \$317,869.

**5-5-14-06** Motion by Gott, seconded by Mortensen to adjourn. Unanimously carried. Meeting adjourned at 7:10 p.m.

Submitted by:  
Michael Rietz  
City Administrator