

Barnesville City Council
Regular Meeting
June 12, 2017

Mayor Prim called this regular meeting to order at 7:00 p.m. Members present were Council members Don Goedtke, Betty Strom, Larry Davis, Jr., David Brown, and Brad Field. Absent was council member Jason Rick. Others in attendance were City Administrator Mike Rietz, Lukas Croaker with Ohnstad Twitchell, City Clerk Jeri Reep, EDA Director Karen Lauer, Police Chief Dean Ernst, Ambulance Director Scott Nelson, TEC Manager Guy Swenson, Public Works Supt. Trevor Moen, Mike Kurkowski with People Service, Scott Kolbinger with KLJ Engineering, Matt Jenison, Mark Kava, and Michael Stein with the Record Review.

Mayor Prim next asked if there were any addition or corrections to the agenda. City Administrator Mike Rietz stated the only addition was the CUP status at 508 6th St NW.

06-12-17-01 Motion by Mr. Goedtke and second by Mrs. Strom to approve the agenda as presented, with the addition of the CUP status at 508 6th Street NW. Motion carried.

Mayor Prim stated the next item on the agenda was the consent agenda.

06-12-17-02 Motion by Mr. Davis and second by Mrs. Strom to approve the consent agenda. Motion carried. The following items were on the consent agenda:

1. Approval of the minutes of the regular meeting held on May 8, 2017.
2. Approval of the minutes of the special meeting held on May 22, 2017.
3. Approval of department head reports.
4. Approval of check numbers 83667-83772 and EFT payments in the amount of \$488,282.87.
5. Approval of the resignation of Public Works employee Lynn LeNoue.
6. Approval of the liquor request from the Knights of Columbus-August 26-27, 2017.
7. Approval to hire Ted Vigen as part-time mower position at \$11.00 per hour.
8. Approval of the appointment of Michael Harbin to the Planning Commission.
9. Approval of the appointment of Jamie Heising to the Park Board.
10. Approval of Vanessa Berg to the Community Education Advisory Board
11. Approval of the Barnesville Lions Club gambling permit-August 26, 2017.
12. Approval of the EDA and Mainstreet to use the meeting room-June 21, 2017.

Mayor Prim stated the next item on the agenda was the board and commission reports.

Council members reported on the boards and commissions they serve on.

Mayor Prim stated the next item on the agenda was the public forum. Mayor Prim asked if there were any citizens present to be heard. There were none.

Mayor Prim stated the next item on the agenda was the sewer repairs at 5th Street SE.

City Administrator Mike Rietz informed council members of a slumped section of sanitary sewer line in the 300 block of 5th Ave NE, and the sanitary sewer service line at 317 5th St. SE. The engineer estimate is \$25,820.00 to replace the section of sewer main with the slump. The second estimate is to replace the sewer line all the way to 317 5th St. SE in the amount of \$34,730.00. City Engineer Scott Kolbinger also provided an estimate of \$13,879.50 to replace the service line for Matt Jenison should he petition for the improvement. Council member Davis stated he would like to see the repair that will last longer be approved.

06-12-17-03 Motion by Mr. Goedtke and second by Mr. Davis to approve the sewer repair on 5th Street SE. Council member Field stated he would like the city to obtain a contractor as soon as possible for this repair. Motion carried.

Mayor Prim stated the next item on the agenda was the petition for improvements at 317 5th Street SE.

City Administrator Mike Rietz stated that this is the petition to replace his sewer service line and specially assess the cost to the property. Mr. Rietz stated that the homeowner will submit the paperwork for the July regular meeting.

Mayor Prim stated the next item on the agenda was the proposal for improvements to 13th Street SE.

City Administrator Mike Rietz stated that he has received a bid from Hough, Inc. in the amount of \$31,530.00 for the ditch work on the east side of 13th Street, based on the survey work conducted. Based on the survey data, in order to improve performance of the ditch there will need to be work done on the entire ditch. We will also need to re-lay the culvert that was put in at the corner of 2nd Ave. and 13th Street to change the direction of the flow in that pipe.

Mayor Prim stated he would like to table this item to the July regular meeting.

Mayor Prim stated the next item on the agenda was the city engineer update.

Mr. Scott Kolbinger next approached the council and updated council members on various projects. Mr. Kolbinger stated that the paving at Peterson Gilbertson Second Addition has been completed. The Friendship Park project, Mr. Kolbinger stated that Riley Brothers would like to work with the city for this project. The Del Acres Gilbertson 2nd Addition they are working on cleaning up the lot, and plan to re-seed and place weed killer on the property. Council members had no further questions for Mr. Kolbinger.

Mayor Prim stated the next item on the agenda was the purchase of a raft for Blue Eagle Lake.

City Administrator Mike Rietz provided a number of options for swim rafts for the lake. Mr. Rietz asked council members what style of a raft, and amount for the raft they would like to purchase. Council member Strom stated the Park Board tabled the purchase of a raft.

06-12-17-04 Motion by Mr. Davis and second by Mr. Goedtke to approve the purchase of a raft for Blue Eagle Lake, not to exceed \$3,000.00. The following voted aye: council members Davis, Brown, and Goedtke. The following voted nay: council members Strom and Field. Motion carried.

Mayor Prim stated the next item on the agenda was the petition for improvements at 105 3rd Street SE.

City Administrator Mike Rietz stated that this petition is for improvements for sidewalk installation at 105 3rd Street SE, and 203 2nd Ave SE. The estimated cost will be \$1500.00, this amount will be assessed over 10 years at 4.5% interest.

06-12-17-05 Motion by Mr. Field and second by Mrs. Strom to approve the petition for improvements at 105 3rd Street SE and 203 2nd Ave. SE. Motion carried.

Mayor Prim stated the next item on the agenda as the approval of preliminary and final plat for the Barnesville Commercial Park.

City Administrator Mike Reitz stated this is a Preliminary and Final Plats for the Barnesville Commercial Park 3rd Addition. The Planning Commission recommends approval of this Plat. This is a re-plat of a portion of the Commercial Park 2nd Addition that is being done to create the 3 smaller lots that you can see on the western edge of the plat.

06-12-17-06 Motion by Mr. Field and second by Mr. Davis to approve the Preliminary and Final Plat for the Barnesville Commercial Park 3rd Addition. Motion carried.

Mayor Prim stated the next item on the agenda was the 1st reading of ordinance 2017-05.

City Administrator Mike Rietz stated that this is a 1st reading of Ordinance 2017-05 regarding garage space requirements in R-1 and R-2 as recommended by the Planning Commission.

06-12-17-07 Motion by Mr. Goedtke and second by Mr. Brown to approve the 1st reading of Ordinance 2017-05. Motion carried.

**CITY OF BARNESVILLE
ORDINANCE NO. 2017-05**

AN ORDINANCE TO AMEND AND REENACT CHAPTER 7-02, SEC. 7-0202, SUBD. 5(B), AND SEC. 7-0203, SUBD 5 REGARDING GARAGE SPACE REQUIREMENTS.

NOW THEREFORE, BE IT ORDAINED by the City Council of the City of Barnesville as follows:

SECTION 1. Chapter 7-02 of the Municipal Code of the City of Barnesville is hereby amended and reenacted to read as follows:

SEC. 7-0202. R-1 SINGLE FAMILY RESIDENTIAL DISTRICT

Subd. 5. Accessory Uses and Buildings Permitted in the R-1 District:

B. Garage Space. All single-family homes built, assembled or placed on a residential lot must provide, at the minimum, access to and space for sheltered, off-street parking for two standard sized automobiles. This garage space shall consist of a building with walls and a roof capable of providing complete sheltered separation from the elements. A building with open sides, such as a carport, shall not be sufficient to meet this minimum requirement. This garage space shall be included in the initial building permit submitted for the construction, assembly or placement of the home on the residential lot and a certificate of occupancy shall not be issued until this garage space requirement is met.

SEC. 7-0203 R-2 URBAN RESIDENTIAL DISTRICT

Subd. 5. Garage Space. All single family homes built, assembled or placed on a residential lot must provide, at the minimum, access to and space for sheltered, off-street parking for two standard sized automobiles. This garage space shall consist of a building with walls and a roof capable of providing complete sheltered separation from the elements. A building with open sides, such as a carport, shall not be sufficient to meet this minimum requirement. This garage space shall be included in the initial building permit submitted for the construction, assembly or placement of the home on the residential lot and a certificate of occupancy shall not be issued until this garage space requirement is met.

PASSED AND ADOPTED by the Barnesville City Council this 10th day of July, 2017.

APPROVED:

Eugene Prim
Mayor

ATTEST:

Jeri Reep
City Clerk

First Reading: June 12, 2017
Second Reading: July 10, 2017
Adopted: July 10, 2017
Published: July 17, 2017

Mayor Prim stated the next item on the agenda was the authorization to hire a full-time police officer.

City Administrator Mike Rietz informed council members that Police Officer Jeff Tharldson has turned in his resignation. However, he has expressed an interest in continuing with the city on a part-time basis in the capacity of School Resource Officer. The school is receptive to the idea also. The Police Chief is proposing adding another officer to the department and because Jeff worked half time for us, and half for the school, this additional officer would only be increasing the size of the department by a half an officer. The full time equivalent size of the department has not changed since 1979.

06-12-17-08 Motion by Mr. Field and second by Mr. Davis to approve to hire a full-time police officer. Motion carried.

Mayor Prim stated the next item on the agenda was the change of employment status for Police Officer Jeff Tharldson.

City Administrator Mike Rietz stated that we would need to change Jeff Tharldson employment status from Full-time to Part-time and pay out any accrued full time benefits due to him at the end of his full-time status.

06-12-17-09 Motion by Mr. Field and second by Mr. Davis to change the employment status of Police Officer Jeff Tharldson from full-time to part-time, and pay out any benefits due to him. Motion carried.

Mayor Prim stated the next item on the agenda was the Small Cities Program update.

EDA Director Karen Lauer updated council members on the Small Cities Program. Mrs. Lauer stated that three owner occupied rehabilitation projects have been completed. Five homes are currently being rehabilitated. Two homeowners are going through the eligibility phase. Mayor Prim stated this is for information only, and no action is needed.

Mayor Prim stated the next item on the agenda was the MAV-TV agreement renewal.

TEC Manager Guy Swenson stated that this MAV TV agreement renewal is for a four-year renewal that runs from January 1, 2017 thru December 2021. Mr. Swenson stated that this renewal has minimal increases.

06-12-17-10 Motion by Mr. Davis and second by Mrs. Strom to approve the MAV TV Renewal. Motion carried.

Mayor Prim stated the next item on the agenda was the resolution declaring Potato Days a Community Wide Festival.

06-12-17-11 Motion by Mrs. Strom and second by Mr. Goedkte to approve the resolution declaring Potato Days a Community Wide Festival. Upon a roll call vote, the following voted aye: council members Goedtke, Strom, Davis, Brown and Field. The following voted nay: none. Motion carried.

**CITY OF BARNESVILLE
COUNTY OF CLAY
STATE OF MINNESOTA**

**RESOLUTION DECLARING BARNESVILLE
POTATO DAYS A
COMMUNITY-WIDE FESTIVAL**

RESOLUTION NO. 06-12-17-11

WHEREAS, Barnesville Potato Days is an annual festival occurring in the City of Barnesville; and

WHEREAS, Barnesville Potato Days involves activities and entertainment that involve not only the Barnesville community but surrounding communities; and

WHEREAS, Barnesville Potato Days will occur on August 25th through August 26th, 2017; and

WHEREAS, the Barnesville City Council desires to promote Potato Days and encourage local businesses to participate in Barnesville Potato Days; and

WHEREAS, it is necessary to designate Potato Days as a community festival to enable and authorize the City of Barnesville to grant community festival special event liquor licenses pursuant to Section 5.33 of the Barnesville City Code; and

WHEREAS, the Barnesville City Council desires to formally recognize Potato Days as a community-wide festival.

NOW, THEREFORE, BE IT RESOLVED, that Barnesville Potato Days is hereby designated a community-wide festival.

BE IT FURTHER RESOLVED that the dates of August 25th through August 26th, 2017 are designated as dates during which the City of Barnesville may issue special event community-wide festival licenses.

Dated: June 12, 2017

APPROVED:

Eugene Prim
Mayor

ATTEST:

Jeri Reep
City Clerk

Mayor Prim stated the next item on the agenda was the CUP at 508 6th Street NW.

Mayor Prim stated that in the future, CUP's may need to be bonded. The neighbors at this location would like to see some action immediately. The Planning Commission will review and report to council.

Mayor Prim stated the next item on the agenda was the priority setting discussion. Mayor Prim thanked council members Strom and Rick for proceeding with the 13th Street project.

Mayor Prim Adjourned the meeting at 8:10 p.m.

Submitted by:

Attest:

Jeri Reep
City Clerk

Eugene Prim
Mayor