

Barnesville City Council
Regular Meeting
February 9, 2015

Vice-Mayor Jason Rick called this regular meeting to order at 7:00 p.m. Members present were Council members Larry Davis, Jr, Jason Rick, Betty Strom, Don Goedtke, and Richard Sylvester. Absent were Mayor Prim and Cathy Enstad. Others in attendance were, City Administrator Mike Rietz, Sara Nyhus-Wear with Ohnstad Twichell, Finance Director Laurie Schell, TEC Manager Guy Swenson, EDA Director Karen Lauer, Police Chief Dean Ernst, Public Works Supt. Trevor Moen, Eric Mueller with People Service, Ambulance Manger Scott Nelson, Jon Pauna with KLJ Engineering, Betty Youshefski, Richard Gross, and Pam Aakre with the Record Review.

Vice-Mayor Rick next indicated that there were two additions to the agenda, approval of a charitable gambling permit for the Thursday Nite Lions and approval to advertise for sealcoat bids. There were no additional items or corrections.

02-09-15-01 Motion by Mr. Goedtke and second by Mrs. Strom to approve the agenda as presented. Motion carried.

Vice-Mayor Rick stated the next item on the agenda was the consent agenda.

02-09-15-02 Motion by Mr. Davis and second by Mrs. Strom to approve the consent agenda as presented. Motion carried. The following items were on the consent agenda:

1. Approval of the minutes of the Regular meeting held on January 12, 2015.
2. Approval of department head reports.
3. Approval of check numbers 79352 – 79469 in the amount of \$718,504.14 and EFT payments in the amount of \$262,716.21.
4. Approve the FTTP Payment to Arvig in the amount of \$136,435.30
5. Approval of the 2014 4th Quarter Transfers.
6. Approval of the Charitable Gambling Permits for Thursday Nite Lions for July 11-12, 2015 at the Clay County Fairgrounds and August 28, 2015 at the American Legion.

Vice-Mayor Rick stated the next item on the agenda was the board and commission reports.

Council members reported on the boards and commissions they are on.

Vice-Mayor Rick stated the next item on the agenda was the public forum. Vice-Mayor Rick asked if there were any citizens present to be heard. Betty Youshefski and Richard Gross were in attendance to express concern over the slipperiness of the decorative concrete on Front Street. Ms.. Youshefski indicated that she had fallen outside the Post Office in December and Mr. Gross indicated that his wife had fallen. Staff indicated that there a sealant is required to be put on the decorative concrete and that a compound will be added to the sealant to add traction. This work could be done this spring when the weather warms. A second application could be added later in the summer.

Vice Mayor Rick asked if there were any other citizens present to be heard. There were none.

Vice Mayor Rick stated the next item on the agenda was the 2015 priority project list.

City Administrator Mike Rietz informed council members that this is a step in the process that is required in order to be able to get on the State's list for revolving funds. This will not commit the City to a particular project, but it does further refine the Facilities Plan to identify the specific projects that you would like on the list on the State's Intended Use Plan.

Mr. Jon Pauna with KLJ Engineering discussed the schedule for any projects that the City decides to pursue for funding through the PFA. Mr. Pauna stated that this schedule needs to be followed to pursue a project for construction in 2016. Mr. Pauna stated that two areas have been discussed for possible inclusion. The first project is the North City Improvement District at an estimated cost of \$2.25 million. The second project is the Northwest Improvement District at an estimated cost of \$2.6 million. Mr. Pauna stated that bids could be taken in the winter of 2015 or spring of 2016, with construction to start in the summer of 2016.

02-09-15-03 Motion by Mr. Sylvester and second by Mr. Goedtke to approve placing the Northwest City Improvement District and the North City Improvement District on the State of Minnesota Intended Use Plan. Motion carried.

Vice Mayor Rick stated the next item on the agenda was the Safe Routes to School bids.

Jon Pauna with KLJ reported that the City has received three bids for the Safe Routes to School project, but only two of those bids met the requirements. The low bid came in higher than the amount the City received in grant funds. Therefore, some additional work needs to be done to investigate the City's options prior to taking action on the bids.

02-09-15-04 Motion by Mr. Davis and second by Mrs. Strom to table action on the Safe Routes to School project bids until the April meeting. Motion carried.

Vice Mayor Rick stated the next item on the agenda was authorization to advertise the 2015 sealcoat project.

City Administrator Mike Rietz informed the Council staff is ready to solicit bids for this year's sealcoat project. The project area is the southeast section of town.

02-09-15-05 Motion by Mr. Davis and second by Mrs. Strom to authorize soliciting bids for the 2015 sealcoat project.

Vice Mayor Rick stated the next item on the agenda was the 1st reading of Ordinance 2015-06.

STARZ/ENCORE \$ 7.95

Section 4. Per Month equipment charges (plus applicable taxes and FCC charges)

Each Cable customer will be allowed up to two (2) Standard Definition (SD) Set Top Boxes or 1 High Definition (HD) Set Top Box at no charge per month.

Additional boxes will be charged at the following monthly rates:

Standard Definition Set (SD) Top Boxes \$4.95 per month per box
High Definition (HD) Set Top Boxes\$8.95 per month per box
Standard Definition (SD or HD) Digital Video Recorder (DVR).....\$10.95 per month per box

Set Top Boxes can be purchased at the following Rates:

Standard Definition Set (SD) Top Boxes Purchase Price \$87.40 per box
High Definition (HD) Set Top Boxes Purchase Price \$327.75 per box
Standard Definition (SD or HD) Digital Video Recorder (DVR) Purchase Price \$362.00 per box

Section-5. Monthly cable TV costs for businesses and institutions such as Nursing homes, Assisted living, Hotels and Motels. This section is exclusive to the above mentioned institutions.

BULK RATE:*

Utilize the current monthly Basic/Preferred Basic rate plus the total number of living units multiplied times the current wholesale cost of programming.

Utilize a mix & match process. Subscribe to Preferred Basic for the "House" location and the Basic rate for the resident units

Example:

Preferred Basic*

~~\$60.95 plus 11 living units x \$44.36 (the wholesale cost of programming) = \$548.91 plus tax and FCC charge.~~

\$67.95 plus 11 living units x \$49.60 (the wholesale cost of programming) = \$613.55 plus tax and FCC charge.

Economy Basic*

~~\$18.95 plus 11 living units x \$7.01 (the wholesale cost of programming) = \$96.06 plus tax and FCC charge.~~

\$21.95 plus 11 living units x \$9.59 (the wholesale cost of programming) = \$127.44 plus tax and FCC charge.

Mix & Match* (Preferred Basic & Basic)

~~\$60.95 plus 11 living units x \$7.01 (the wholesale cost of~~

~~programming) = \$119.95 plus tax and FCC charge.~~

\$67.95 plus 11 living units x \$9.60 (the wholesale cost of programming) = \$173.55 plus tax and FCC charge.

Premium Channels*

HBO: ~~\$14.75~~ \$16.00 per month per subscriber when provided on an individual occupant basis.

~~\$4.00~~ \$12.00 per month per subscriber when provided to all occupants.

Cinemax: \$9.25 per month per subscriber when provided on a individual occupant basis.

~~\$4.00~~ \$12.00 per month per subscriber when provided to all occupants.

Starz/Encore: \$7.95 per subscriber

Section-6 Service Charges

New Install \$49.95
Applicable to a residence/business to which Cable TV service has never been installed. Does not apply to multi-tenant buildings.

Relocates: \$19.95
Relocating established cable service from one location to another.

Install additional outlet: \$15.00
Outlets installed at the time when service is established or relocated.

Reconnect: \$19.95
Restoring service previously disconnected.

Service Call: \$19.95
Charge applies for services performed at user's request. Also applies when repair calls are made as a result of defective or improperly tuned customer owned equipment.

Install Outlet: \$19.95
Charge applies to each additional outlet installed at a current subscriber's location.

*Premium channels not included. All rates subject to change.

Section – 7 Incentives

1) Refer a Friend Program:

New Customers to Barnesville Cable TV can receive a one time \$10.00 credit for being referred to Barnesville Cable TV by a current Barnesville Cable TV customer.

The Referring Barnesville Cable TV customer will also receive a \$10.00 credit for referring a new customer.

- a) To receive the referral reward credit, the new customer must mention the referral at the time they sign up for service.
- b) Only one \$10.00 referral reward credit per customer.(Name on the Account)
- c) Current customers are eligible for multiple referral rewards. They will receive a \$10.00 referral reward credit for each new customer they refer to Barnesville Cable TV.
- d) \$10.00 referral reward credits will be paid to the referring customer after the new customer has signed up for Barnesville Cable TV.
- e) Previous Barnesville Cable TV customers returning to Barnesville Cable TV are eligible for the one time \$10.00 referral reward credit.

EFFECTIVE DATE: This ordinance shall take effect upon publication in accordance with the Barnesville City Charter.

PASSED by the Barnesville City Council this 9th day of March, 2015.

APPROVED:

Eugene Prim, Mayor

ATTEST:

Jeri Reep
Clerk

First Consideration:	February 9, 2015
Second Consideration:	March 9, 2015
Date Adopted:	March 9, 2015
Date of Publication:	March 16, 2015

Vice Mayor Rick stated the next item on the agenda was the Landis & Gyr Midwest Pole Attachment agreement.

TEC Manager Guy Swenson informed council members that Landis & Gyr-Midwest is the company that provides meter reading services for Xcel Energy. In the agreement, Landis & Gyr is requesting to rent space on seven utility poles to mount their RF meter reading equipment.

COOPER/Cannon personnel do not feel that this equipment would have a negative effect on our ability to read our electric and water AMI meters. Landis & Gyr-Midwest originally proposed a \$20.00 per pole per year fee. Mr. Swenson stated that staff has forwarded this agreement to our City Attorney for his review and modifications.

02-09-15-07 Motion by Mr. Sylvester and seconded by Mr. Goedtke to approve the Pole Attachment Agreement with Landis & Gyr Midwest. Motion carried.

Vice Mayor Rick stated the next item on the agenda was the Discovery Communications affiliation agreement.

TEC Manager Guy Swenson informed council members that the NCTC was able to negotiate a much better rate than what Discovery originally was asking for. The term on this agreement is seven years.

02-09-15-08 Motion by Mr. Sylvester and seconded by Mrs. Strom to approve and authorize TEC Manager Guy Swenson to renew the Discovery Communications 2015-2021 affiliation agreement through the NCTC. Motion carried.

Vice Mayor Rick stated the next item on the agenda was the transparent video spare MUX purchase.

TEC Manager Guy Swenson stated that staff is asking for approval to purchase a spare quad MUX from Transparent Video Systems. Mr. Swenson stated that a multiplexor (MUX) allows for 28 digital channels to be placed in the same bandwidth as 4 analog channels. Mr. Swenson stated that with all of the channels we have contractually been required to add over the last few years we have had to install our only spare Quad MUX. If one of our Quad MUX's in service were to go down, we would lose 28 channels and it would take 7 to 14 days to get a replacement. Mr. Swenson stated that there are funds in the budget to purchase this spare MUX.

02-09-15-09 Motion by Mr. Davis and seconded by Mrs. Strom to approve the purchase of a spare Quad MUX in the amount of \$18,175.00 from Transparent Video Systems. Motion carried.

Vice Mayor Rick stated the next item on the agenda was the wireless router purchase.

TEC Manager Guy Swenson informed council members that with all the conversion to the fiber, all of the modems and routers we currently use will need to be changed to a wireless access point router. Mr. Swenson stated that because this is an expendable item, it was not included in the FTTP project bid. Staff is requesting authorization to purchase additional routers in the amount

of \$26,334.00. The requested amount will come out of the Broadband and Internet cash. These funds will be replaced within 18 months.

02-09-15-10 Motion by Mr. Davis and seconded by Mr. Sylvester to approve and authorize TEC Manager Guy Swenson to purchase Wireless routers in the amount of \$26,334.00 from Border States Electric. Motion carried.

Vice-Mayor Rick adjourned the meeting at 7:40 p.m.

Submitted by:

Attest:

Michael Rietz
City Administrator

Jason Rick
Vice-Mayor