

**Barnesville City Council**  
**Regular Meeting**  
**October 9, 2017**

Mayor Prim called this regular meeting to order at 7:00 p.m. Members present were Council members Jason Rick, Larry Davis, Jr. Betty Strom, David Brown, and Brad Field. Absent was Council member Don Goedtke. Others in attendance were City Administrator Mike Rietz, Sara Nyhus-Wear with Ohnstad Twitchell, City Clerk Jeri Reep, EDA Director Karen Lauer, Police Chief Dean Ernst, Finance Director Laurie Schell, Public Works Supt. Trevor Moen, Drew Downhour and Dan Hedland with People Service, Tonya Stokka, Scott Kolbinger with KLJ Engineering, Cris Mortensen, and Michael Stein with the Record Review.

Mayor Prim next asked if there were any additions or corrections to the agenda. City Administrator Mike Rietz stated that two additions needed to be added: approval of the gambling premise permit for the Barnesville Rod & Gun, and approval of the Joint Powers Agreement with Humboldt Township for 13<sup>th</sup> Street.

**10-09-17-01** Motion by Mr. Davis and second by Mrs. Strom to approve the agenda as presented with the addition of the approval of the gambling premise permit for the Barnesville Rod & Gun, and approval of the Joint Powers Agreement with Humboldt Township for 13<sup>th</sup> Street. Motion carried.

Mayor Prim stated the next item on the agenda was the consent agenda.

**10-09-17-02** Motion by Mr. Davis and second by Mr. Brown to approve the consent agenda as presented. Motion carried. The following items were on the consent agenda:

1. Approval of the minutes of the regular meeting held on September 11, 2017
2. Approval of department head reports
3. Approval of check numbers 84208-84284 and EFT Payments for a total of \$352,458.50.
4. Approval of the 3<sup>rd</sup> Quarter transfers.
5. Approval of the lot merge request-Lots 9 and 10, Block 1, Del Acres Gilbertson 1<sup>st</sup> Addition.
6. Accept the resignation of Liquor Store Clerk Stacy Brenner
7. Approval to hire Sierra Lien as a Liquor Store Clerk.
8. Approval of the gambling premise permit for the Barnesville Rod & Gun Club.

Mayor Prim next called on Mr. Dan Hedland with People Service. Mr. Hedland introduced Drew Downhour from People Service to the council members.

Mayor Prim stated the next item on the agenda was the boards and commission reports.

Council members reported on the boards and commissions they serve on.

Mayor Prim stated the next item on the agenda was the discussion of the Friendship Park paving project.

Mr. Scott Kolbinger with KLJ Engineering stated that he has spoken to Mr. Cris Mortensen about the paving of the Friendship Park next to his property. Mr. Mortensen prefers the option of draining the entire parking lot north through the alley as it currently. Mr. Kolbinger stated that this grading would work, that there is an elevation difference.

**10-09-17-03** Motion by Mr. Field and second by Mr. Davis to proceed with Option 3, which includes draining the entire parking lot to the North, through the alley as it does today at Friendship Park. Motion carried.

**10-09-17-04** Motion by Mr. Field and second by Mr. Rick to authorize KLJ Engineering to receive cost estimates and provide the estimates at the November regular council meeting. Motion carried.

Mayor Prim stated the next item on the agenda was the agreement with the MPCA.

City Administrator Mike Rietz informed council members that the final version of the Stipulation Agreement with the MPCA needs to be approved. Mr. Rietz stated that the fine amount is \$3,750.00. MPCA needs to have an emergency protocol and procedure outline for releases of wastewater into the environment and we need to hire an engineer to work on this issue. The Engineer needs to submit to the MPCA a Stabilization Pond Facility Evaluation Report within 90 days. Mayor Prim stated that the City will bill People Service for the fine.

**10-09-17-05** Motion by Mr. Field and second by Mrs. Strom to authorize Mayor Prim and City Administrator Mike Rietz to sign the Stipulation Agreement with the MPCA. Motion carried.

Mayor Prim stated the next item on the agenda was to approve the Task Order No. 15 with KLJ Engineering.

City Administrator Mike Rietz stated that this Task Order is to perform a site evaluation of the existing 8-acre stabilization pond and all appurtenances associated with it as required by the MPCA in its recent Notice of Violation issued to the City. The Engineer will provide the results in an Engineering Report that outlines the existing conditions, recommended corrective actions and timelines for completion of corrective actions along with associated costs.

**10-09-17-06** Motion by Mr. Rick and second by Mr. Brown to approve the Task Order No. 15 with KLJ Engineering, at an estimated cost of \$5,500.00. Motion carried.

Mayor Prim stated the next item on the agenda was to appoint election judges for the November 7, 2017 election.

**10-09-17-07** Motion by Mrs. Strom and second by Mr. Rick to approve the following resolution. Upon a roll call vote, the following voted aye: Council members Rick, Strom, Davis, Brown and Field. The following were absent: Council member Goedtke. Motion carried.

**RESOLUTION**  
**10-09-17-07**  
**CITY OF BARNESVILLE OF CLAY COUNTY, MINNESOTA**  
**APPOINTING ELECTION JUDGES**  
**FOR THE ELECTION OF**  
**NOVEMBER 7, 2017**

WHEREAS: A General Election will be held on November 7, 2017 respectively; and

WHEREAS: MN Statute 204B, subd. 2, requires election judges for precincts in a municipality be appointed by the governing body of the municipality; and

WHEREAS: the City of Barnesville has one voting precinct; and

WHEREAS: the following City of Barnesville residents have agreed to serve as election judges and have met the qualifications established by the State of Minnesota.

NOW, THEREFORE, BE IT RESOLVED, that the City of Barnesville hereby appoints the following person to serve as election judges for the General Election of 2017, with the understanding that amendments may be necessary to the appointments in order to fill vacancies and meet party splits.

Judges: Darlene Erickson, Maggie Willard, Carolyn Gabel, Mary Ann Scheffler, Betty Bodine, Janna Cayler, Cheryl Harris, Judy Friesen, Joan Kritzberger, Marlene Schell, Dar Hines, Betty Ishaug, and Jeri Reep.

Adopted by the City Council of the City of Barnesville this 9<sup>th</sup> day of October, 2017.

\_\_\_\_\_  
Eugene Prim  
Mayor

Attest:

\_\_\_\_\_  
Jeri L. Reep  
City Clerk

Mayor Prim stated the next item on the agenda was the resolution establishing an Absentee Ballot Board.

**10-09-17-08** Motion by Mrs. Strom and second by Mr. Rick to approve the following resolution. Upon a roll call vote, the following voted aye: Council members Rick, Strom, Davis, Brown and Field. The following were absent: Council member Goedtke. Motion carried.

CLAY COUNTY, MINNESOTA  
ESTABLISHING AN ELECTION ABSENTEE BALLOT BOARD  
RESOLUTION 10-09-17-08

BE IT RESOLVED that the City of Barnesville, Minnesota is required to establish an election absentee ballot board;

NOW, THEREFORE, BE IT RESOLVED by the City Council of Barnesville that Election Judge Carolyn Gabel, Betty Bodine, and Joan Kritzberger and City Clerk Jeri Reep be appointed to the Election Absentee Ballot Board.

Adopted this 9<sup>th</sup> day of October, 2017

Approved this 9<sup>th</sup> day of October, 2017

\_\_\_\_\_  
Eugene Prim  
Mayor

Attest:

\_\_\_\_\_  
Michael Rietz  
City Administrator

Mayor Prim stated the next item on the agenda was the Joint Powers Agreement with Humboldt Township.

City Administrator Mike Rietz stated that Humboldt Township has agreed to pay up to \$8,000.00 for improvements on 13th Street.

**10-09-17-09** Motion by Mr. Rick and second by Mrs. Strom to authorize staff to sign the Joint Powers Agreement with Humboldt Township for improvements to 13<sup>th</sup> Street. Motion carried.

Mayor Prim stated the next item on the agenda was the priority setting discussion follow up. Mayor Prim asked council members if they had anything new to report. There was nothing new to report.

Mayor Prim adjourned the meeting at 7:25 p.m.

Submitted by:

Attest:

---

Jeri Reep  
City Clerk

---

Eugene Prim  
Mayor