

Barnesville City Council
Regular Meeting
May 12, 2008

Mayor Dahnke called this regular meeting to order at 7:00 p.m. Present were Mayor Dahnke and Council members Roger Cooper, Larry Davis, Jr., Del Ellefson, Chad Hagen, Jeremy Krause, and Merlin Strom. Others in attendance were COO Mike Brethorst, City Attorney John Shockley, City Clerk Jeri Reep, EDA Director Karen Lauer, Police Chief Dean Ernst, Liquor Store Manager Diane Peterson, TEC Coordinator Guy Swenson, Public Works Supt. Dave Riddering, Sr. Accountant Laurie Schell, Ambulance Manger Jon Yeske, and Brandon Anderson with People Service, Dan Lubbersneyer with People Service, Dan Hanson with Ulteig Engineers, Tim and Cassie Lien, Jim Braton, Ed and Pat Gilbertson, Harvey Gilbertson, and Pam Aakre with the Record Review.

Mayor Dahnke asked COO Mike Brethorst to take roll call. The next item on the agenda was the pledge of allegiance. All rose to recite the pledge of allegiance.

Mayor Dahnke asked if there were any additions or corrections to the agenda. COO Mike Brethorst stated that we needed to add the hiring of Ryan Kempf as a Seasonal Public Works employee, Change Order #1 for the Production Well #10, hours and operations of the Liquor Store, and new hires for the Golf Course. Mr. Brethorst stated that the 4-way stop sign at 13th Street and 2nd Ave SE would be table until the June regular meeting.

05-12-08-01 Motion by Mr. Hagen and second by Mr. Strom to approve the agenda and consent agenda as presented, with the following additions: hire Ryan Kemp as a Seasonal Public Works employee, Change Order #1 for the Production Well #10, discussion on the hours and operation of the Liquor Store, and new hires for the Golf Course. The following items were on the consent agenda.

1. Approval of the minutes of the Regular meeting held on April 14, 2008.
2. Approval of the minutes of the Special meeting held on April 24, 2008.
3. Approval of the minutes of the Special meeting held on April 28, 2008.
4. Finance report-approval of check numbers 63629-63799 in the amount of \$171,292.19 and EFT payments in the amount of \$145,855.89.
5. Approval of cross walk paintings at 5th Ave. SE and 4th Street SE.
6. Approval of the Lifetime Network Agreement.
7. Accept Lori Haick's resignation.
8. Approval of the Gambling permit for the Barnesville Rod-N-Gun-Aug. 23, 2008.
9. Approval of travel for Planning Commission member Merlin Strom.

Mayor Dahnke stated the next item on the agenda was the Board and Commission reports.

Council member Merlin Strom stated that they had a couple of CUP's this past month. Council member Larry Davis, Jr. informed council members that one of the Park Board members has resigned, and they were looking for a new member. Mr. Davis also stated that the bathhouse at Wagner Park will hopefully be completed by Potato Days. Council member Roger Cooper stated that Community Ed. Classes have been scheduled.

05-12-08-02 Motion by Mr. Ellefson and second by Mr. Strom to approve the board and commission reports as presented. Motion carried.

Mayor Dahnke stated the next item on the agenda was the public forum. Mayor Dahnke asked if there were any citizens present to be heard.

Time and Cassie Lien approached the council to discuss their lot. Mr. and Mrs. Lien stated that they presently have an offer on their home for sale, but the interested party wants access to the second lot. Mrs. Lien stated that this land lock was the result of the 2002 storm sewer project. After some discussion, this item will be placed on the Public Works committee and report back at the June regular council meeting.

05-12-08-03 Motion by Mr. Ellefson and second by Mr. Davis to table the Tim and Cassie Lien property, at 117 2ND Street NE until the June regular council meeting. Motion carried.

Mayor Dahnke asked if there were any other citizens present to be heard.

Mr. Ed Gilbertson approached the council. Mr. Gilbertson stated that it was brought to his attention that a 4 way stop sign is being proposed at 13th Street and 2nd Ave. Mr. Gilbertson stated that it was promised to him, before he sold the land to the city for the Peterson-Gilbertson Addition, that this would continue being a thru street. This promise was made by Mr. Gene Prim, acting in behalf of the EDA, Del Peterson, and COO Mike Brethorst. Mr. Gilbertson stated that he would like this in writing, that no stop sign be placed at this location. After discussion, this item will be on the Public Works committee and also the Township meeting, and report back at the June regular meeting.

Mayor Dahnke asked if there were any other citizens present to be heard. There were no other citizens present.

Mayor Dahnke stated the next item on the agenda was the committee handbook. COO Mike Brethorst informed council members that this is a handbook for boards and committees.

05-12-08-04 Motion by Mr. Hagen and second by Mr. Ellefson to approve the proposed Governance Handbook for Boards and Committees. Motion carried.

Mayor Dahnke stated the next item on the agenda was the Payroll/Accounts Payable Clerk position. COO Mike Brethorst stated that he would like to advertise this position, and to post this position.

05-12-08-05 Motion by Mr. Krause and second by Mr. Ellefson to allow staff to post and advertise for the Payroll/Accounts Payable Clerk position. Motion carried.

Mayor Dahnke stated the next item on the agenda was the Visser Trenching update. City Attorney John Shockley informed council members that the attorney from Visser Scraper called and offered to try mediation to get the claim resolved. Mr. Shockley stated that for mediation, that it would be himself, City Engineer, and a staff member. Mr. Shockley stated that the mediation cost would be split between the two parties involved.

05-12-08-06 Motion by Mr. Ellefson and second by Mr. Davis to authorize staff to proceed in mediation with Visser Scraper Service, and that Mr. Del Ellefson is the representative from the City Council. Motion carried.

Mayor Dahnke stated the next item on the agenda was the Change Order #1 for the Production Well #10. Mr. Dan Hanson with Ulteig Engineers informed council members that the purpose of this change order is to modify the contract to include the installation of gravel packed well, due to the findings of the test well drilling. Also, to adjust the completion date so as to allow the Contractor additional time to order materials and for increasing the effort necessary for installation of the gravel packed well as opposed to the bid well. Mr. Hanson stated that this is an increase of \$8,425.00. COO Mike Brethorst stated that the extra funds could come from the water restricted cash fund.

05-12-08-07 Motion by Mr. Strom and second by Mr. Cooper to approve Change Order #1 for the Production Well #10, in the amount of \$8,425.00, with the funds to be paid from the water restricted cash fund. Motion carried.

Mayor Dahnke stated the next item on the agenda was the dual fuel heating for the city shop. Public Works Supt. Dave Riddering informed council members that quotes were received for the placement of four 50 KW heaters in the public works shop. Mr. Riddering stated that this was not a budgeted item. The lowest quote was from Magnum Electric in the amount of \$21,273.00.

05-12-08-08 Motion by Mr. Hagen and second by Mr. Strom to approve the installation of dual heating at the City Shop. Magnum Electric will install the dual heating, in the amount of \$21, 273.00 with the expense to be from the Streets, Parks, Water, and Wastewater funds. Motion carried.

Mayor Dahnke stated the next item on the agenda was the discussion on the 1 ton truck purchase for the Public Works Dept. Public Works Supt. Dave Riddering informed council members that he had received price quotes for the purchase of a 1-ton truck. Mr. Riddering stated if the truck purchase is approved, the new recommendation would be to transfer the 1989 Ford 1-ton to the Golf Course. Mr. Riddering stated the lowest quote

received was from Nelson Auto Center in the amount of \$27,773.00. Mr. Riddering stated that there is \$30,000 budgeted for this purchase.

05-12-08-09 Motion by Mr. Hagen and second by Mr. Cooper to approve the purchase of the 1 ton truck from Nelson Auto Center in the amount of \$27,773.00, contingent on verification on the bid. The 1989 Ford 1-ton truck will be transferred to the Golf Course. Motion carried.

Mayor Dahnke stated the next item on the agenda was the preliminary engineering report-(McGrath-City Center). COO Mike Brethorst informed council members that this engineering report is an estimated cost for 2011, and that Ulteig Engineering will provide professional engineering services for this project, if council approves.

05-12-08-10 Motion by Mr. Ellefson and second by Mr. Strom to approve the proposed engineering contract with Ulteig Engineers for the street and utilities reconstruction at the location of McGrath Addition and southerly City Center. Ulteig Engineering will serve as the cities professional engineering representative and give consultation and advice, while performing this scope of services (and any additional services) on the project. Motion carried.

Mayor Dahnke stated the next item on the agenda was the engineering contract for the Old 52 reconstruct. COO Mike Brethorst informed council members that this is for the utility reconstruction in Front Street including water main, sanitary sewer and lighting if necessary. This will be Front Street from Main Ave. to the southern city limits. Mr. Brethorst stated that Ulteig will serve as the City's professional engineering representative and give consultation and advice to the City while performing this scope of services (and any additional services) on the project.

05-12-08-11 Motion by Mr. Strom and second by Mr. Cooper to approve the proposed engineering contract with Ulteig Engineers for the utility reconstruction in Front Street including water main, sanitary sewer and lighting if necessary. This will be Front Street from Main Ave. to the southern city limits. Mr. Brethorst stated that Ulteig will serve as the City's professional engineering representative and give consultation and advice to the City while performing this scope of services (and any additional services) on the project. Motion carried.

Mayor Dahnke stated the next item on the agenda was the city engineering. COO Mike Brethorst informed council members that he would like to table this item to the June regular meeting.

05-12-08-12 Motion by Mr. Ellefson and second by Mr. Hagen to table the discussion of the City engineering to the June regular council meeting. Motion carried.

Mayor Dahnke stated the next item on the agenda was the discussion of the EMT/Paramedic wages. COO Mike Brethorst informed council members that he conducted a financial analysis of the impact of increasing the part-time EMT pay, as well

as increasing the hours of operation from 30 hours a week to 36 hours. Mr. Brethorst was recommending council proceed with option A-to increase the hourly wage to \$8.15 per hour, at 30 hours per week.

05-12-08-13 Motion by Mr. Ellefson and second by Mr. Davis to increase the pay for the EMT/Paramedic position. The hourly pay will be increased to \$8.15 per hour/30 hours per week. Motion carried.

Mayor Dahnke stated the next item on the agenda was the Emergency Operation Plan discussion. Ambulance Manager Jon Yeske informed council members that the Emergency Operations Plan has been fully updated and needed council approval. Mayor Dahnke thanked Ambulance Manger Jon Yeske and Police Chief Dean Ernst for updating the plan.

05-12-08-14 Motion by Mr. Hagen and second by Mr. Strom to approve the Emergency Operation Plan as presented. Motion carried.

Council member Del Ellefson informed Police Chief Dean Ernst that they cannot hear the siren from their home at noon. Mr. Ellefson suggested that the police dept. test the siren at 6:00 p.m. This item will be placed on the police/ambulance committee.

Mayor Dahnke stated the next item on the agenda is the Barnesville Library CUP request. EDA Director Karen Lauer informed council members that the Library is requesting a CUP to erect a 4 foot wrought iron fence on City owned property located on Lots 17, Block 32, Original Townsite, with a physical address of 104 Front Street North. There will be approximately 9 feet of fencing. The fence design is 75% to 80% open. This fence will force people to walk on the sidewalk. Council member Merlin Strom stated that there was no opposition on the Planning and Zoning.

05-12-08-15 Motion by Mr. Strom and second by Mr. Hagen to approve the Barnesville Library CUP, with the conditions set forth in the CUP, to erect a 4 foot wrought iron fence, located on Lot 17, Block 32, Original Townsite, with a physical address of 104 Front Street North. Motion carried.

Mayor Dahnke stated the next item on the agenda was the CUP request from J & J Braton Properties, LLC. EDA Director Karen Lauer informed council members that J & J Braton have purchased the 1 ½ story house that is located on the corner of Highway 9 & 34. They have also purchased the property at 209 6th Ave. NW where currently a mobile home is. They would like to demolish the mobile home, construct a basement on which they would place the house. They plan to have an attached two stall garage will be constructed on site; with lap siding that will be painted to match the home. A concrete driveway would also be built. Mrs. Lauer stated that Planning and Zoning recommend the CUP approval, with conditions. This project will have a completion date of October 1, 2008.

05-12-08-16 Motion by Mr. Cooper and second by Mr. Ellefson to approve the CUP request from J & J Properties, LLC. with the conditions set forth in the CUP, located at 209 6th Ave NW. Motion carried.

Mayor Dahnke stated the next item on the agenda was the pay equity compliance. COO Mike Brethorst stated that this was for information only, just to inform council that the city is in pay equity compliance.

Mayor Dahnke stated the next item on the agenda was the liquor store hours. COO Mike Brethorst informed council members that Liquor Store Manager Diane Peterson is requesting to increase the liquor store hours from 30 hours per week to 35 hours per week. Mr. Brethorst stated that the subcommittee recommends doing this on a trial basis until August 31st in an attempt to see if sales increase.

05-12-08-17 Motion by Mr. Krause and second by Mr. Davis to increase the Liquor Store hours from 30 hours per week to 35 hours per week, until August 31, 2008. Motion carried.

Mayor Dahnke stated the next item on the agenda was the Golf Course new hires.

05-12-08-18 Motion by Mr. Krause and second by Mr. Strom to approve the following employees and wages for the golf course: Motion carried.

Rosalea Cihak	\$8.50 per hour
Mary Ann Thompson	\$8.90 per hour
Bernard Kieselbach	\$7.25 per hour
Chanda Christianson	\$7.25 per hour
Tom Rudd	\$7.25 per hour
Wayne Emerson	\$7.00 per hour
Cindy McAllister	\$7.00 per hour
Kate Hansen	\$7.00 per hour
Jennifer Kurtz	\$6.75 per hour

Mayor Dahnke asked for a motion to adjourn the meeting.

05-12-08-19 Motion by Mr. Davis and second by Mr. Ellefson to adjourn the meeting at 8:10 p.m. Motion carried.

Submitted by:

Attest:

Jeri L. Reep
City Clerk

Fred Dahnke
Mayor

