

**Barnesville Planning Commission
Regular Meeting
Monday, December 3, 2007**

The regular meeting of the Barnesville Planning Commission was called to order by Chairman Jeremy Krause at 6:30 p.m.

Members present: Steve Mortenson, Margaret Follingstad, Jeremy Krause, Gary Fraedrich, Mike Osten, Pat Berndt, and Karen Lauer, Acting Zoning Administrator.

Members absent: Merlin Strom, and Aaron Grommesh.

Others present: Roland Holm.

AGENDA

12-03-07-01 Motion by Fraedrich and seconded by Osten to approve the agenda. Unanimously carried.

MINUTES

12-03-07-02 Motion by Follingstad and seconded by Mortenson to approve the minutes of the October 1, 2007 meeting. Unanimously carried.

Joint Meeting With Parks & Rec Board

The Comprehensive Plan indicates the Planning Commission should meet annually with the Parks & Rec Board. This meeting has not been held in the past. Karen Lauer noted that the Parks & Rec Board usually meets on the first Thursday of each month. She will check to see if they would like to meet on Monday in either February or March.

Member Terms

No member terms will expire this year. Due to Jeremy Krause's election to the City Council he will no longer serve on the Planning Commission. Karen Lauer will place ads to request applicants for this vacancy. The Planning Commission will interview candidates at the January meetings and recommend to the City Council an individual for appointment.

Clarify Language For Commercial Fences

Karen Lauer noted that in Subd. 6 B, there appears to be a word or words missing from the sentence. The Planning Commission members discussed the language in Subd. 6. It was noted that the subdivision title should be changed from "Business and Industrial District Fences" to "Commercial and Industrial District Fences". It was the consensus of the Planning Commission to add a new item A that would indicate that Commercial and Industrial District fences are those fences located within Commercial and Industrial zoned areas of the city. The current item A would become item B; item B would become C and would be worded to indicate that all commercial and industrial fences shall require a conditional use permit; item C would become item D; and the current item D would be deleted. Karen Lauer will prepare the proposed language and bring it to the Planning Commission for review.

Concerns With Wood Stove Smoke

Karen Lauer reported that the City has received complaints on smoke from outside burners. Karen Lauer shared information from the EPA, MPCA and Wisconsin DNR. The Wisconsin DNR has a model ordinance for Outdoor Wood-Fired Furnaces. The ordinance addresses chimney height, includes a list of prohibited burning materials, and sets the minimum distance from other buildings. The Planning Commission agreed that there is a need to address the issue. Karen Lauer will research information on chimney height, location of the outdoor furnace on lots, and prohibited burning materials. She will prepare draft language and the Planning Commission will review it at a future meeting.

BUILDING PERMIT LIST

The Planning Commission reviewed the building permits for the year of 2007.

Roland Holm requested feedback from the Planning Commission on roofing regulations and inspections. This item will be addressed at the next meeting. Roland Holm also noted that he is recommending a different permit fee for window inserts that would be a flat fee of \$25.00.

The next Planning Commission meeting is Monday, January 7, 2008 at 6:30 p.m.

The Planning Commission extended their thanks to Jeremy Krause for his seven years of service on the Commission.

12-03-07-03 Motion by Berndt and seconded by Osten to adjourn at 7:58 p.m. Unanimously carried.

Submitted by:

Pat Berndt
Planning Commission Secretary