

**Barnesville City Council
Regular Meeting
April 12, 2004**

Mayor Ken Bauer called this meeting to order at 7:00 p.m. Present were Mayor Ken Bauer, Council members Kim Simonsen, Guy Swenson, Roger Cooper, Chad Hagen, Del Ellefson and Charles Martinson. Others in attendance were City Administrator Ray Miller, General Manager Gerald Dow, Police Chief Dean Ernst, Finance Director Brian Jacobson, Water/Wastewater Superintendent Todd Meyer, EDA Director Karen Lauer, Public Works Superintendent Dave Riddering, Electrical Superintendent Jerryl Tenderholt, City Attorney Michael Hannaher, Deputy Clerk Jeri Davis, Animal Control Officer Terry Lapos, Marty Soma , Gary Jerger and Pam Aakre from the Record Review.

Council member Kim Simonsen stated he would like to have discussion on the Finance Director position.

04-12-04-01 Motion by Mr. Cooper and second by Mr. Swenson to approve the agenda as presented and to have further discussion on the Finance Director position. Motion carried.

04-12-04-02 Motion by Mr. Hagen and second by Mr. Martinson to approve the March 8, 2004 and March 18, 2004 minutes as presented. Motion carried.

Mayor Bauer next asked if there were any citizens to be heard. There were no citizens present at the meeting.

Mayor Bauer next asked Mr. Kim Embretson of West Central Initiative to present his report to the council. Mr. Embretson went over the West Central Initiative report, stating that this is a local impact on the community. Mr. Embretson asked council if they had any questions for him. Council member Kim Simonsen stated they appreciate the update. Council members had no further questions for Mr. Embretson.

Mayor Bauer next went thru the department head reports. Council member Simonsen stated that there will be a special TEC board meeting on Wednesday, April 14th at 4:00 p.m. to discuss the Victory Sports channel.

Public Works Superintendent Dave Riddering stated that there appears to be a problem on 8th Avenue SE. Mr. Riddering will be meeting with Mr. Gary Nanssem from Larson-Peterson & Associates on Tuesday, April 13th.

Water/Wastewater Superintendent Todd Meyer informed council that Gladden will be here on Wednesday, April 14th to pressurize the leak we have. Mr. Meyer stated that we may need to detour traffic again.

Mr. Meyer also informed council that the department plans to flush hydrants April 26th-30th and May 3rd – 7th.

Police Chief Dean Ernst informed council that the police portfolio had agreed to the animal control department utilizing the old black and white squad car.

Animal Control Officer Terry Lapos stated that her department was running fine. Mrs. Lapos informed council that the animal licensing has been going very well.

EDA Director Karen Lauer informed council that April 1st Main Street moved into their new office and on April 27th the new Main Street Coordinator would start. Mrs.Lauer also stated that the 2004 Mainstreet dues were up from last year.

04-12-04-03 Motion by Mr. Simonsen and second by Mr. Swenson to approve the department head reports as presented. Motion carried.

Mayor Bauer next went thru the various board reports.

Council member Chad Hagen informed council that the airport is open.

Mayor Bauer informed council that the fire department was successful in a grant that they had applied for.

04-12-04-04 Motion by Mr. Simonsen and second by Mr. Ellefson to approve the board reports as presented. Motion carried.

Mr.Gary Jerger next appeared before the council. Mr. Jerger stated that the marketing for the town home project for Ron Rothhouse has not gone as well as planned. Mr. Jerger would like to see the paving project on this property be deleted from the contract.

04-12-04-05 Motion by Mr. Cooper and second by Mr. Martinson to delete the paving project for the Bauer Lane overlay from the 8th Avenue SE project from Central Specialties bid. Motion carried.

04-12-04-06 Motion by Mr. Simonsen and second by Mr. Martinson to approve the first reading of the following ordinance. Motion carried.

ORDINANCE NO. 2004-1

SECTION 13.00

C-2 ~~HIGHWAY BUSINESS~~ COMMERCIAL DISTRICT

13.01 Purpose: C-2, the ~~Highway~~ Business District is designated to provide areas for commercial establishments that offer a broad range of goods and services. ~~largely to accommodate automobile-oriented customers. These uses may require larger lots than~~

~~typically found in the C-1 District, are less dependent on adjacent commercial development, and directly benefit from proximity and access to major roadways.~~

13.02 Permitted Uses:

- a. Auto Sales Service & Repair
- b. Eating & Drinking Establishments
- c. Hotels and Motels
- d. Veterinary Clinics
- e. Essential Services
- ~~f. Accessory Uses~~
- f. *Offices*
- g. Gas/Service Stations
- h. Fast Food Businesses/Franchises
- i. Convenience Store
- j. *Retail Businesses*
- k. *Personal & Professional Services*
- l. *Municipal Buildings & Libraries*
- m. *Fire Stations*
- n. *Trade and Vocational Schools*
- o. *Commercial Recreation*
- p. *Funeral Homes*

13.03 Conditional Uses:

- a. Water Recreation & Water Storage
- ~~b. Fire Station & Municipal Buildings~~
- ~~c. Public Utility Buildings~~
- ~~b~~d. Planned Unit Business Projects
- c. *Accessory Uses*
- ~~e. Offices~~
- ~~f. Retail Businesses~~
- d. ~~g~~. Wholesale Businesses
- e. ~~h~~. Supply Yards
- ~~i. Commercial Recreation~~
- f. ~~j~~. Home & Trailer Sales and Displays
- g. ~~k~~. Churches
- ~~l. Uses not listed above, but similar to and consistent with other permitted and conditional uses listed above~~
- ~~m. Single family residential~~
- ~~n. Accessory structures consistent with single family dwellings~~
- h. ~~o~~. Light Manufacturing
- i. ~~p~~. Drive-up Facilities
- ~~q. Public Parks & Playgrounds~~
- j. *Second Story Rental Apartments*
- k. *Second Story Owner Occupied Housing*

13.04 Yard and Lot Requirements:

Minimum Lot Area – 6,07,200 sq. ft.

Minimum Lot Width - 560 ft.

Minimum Lot Depth - 120 ft.

Front Yard Setback - 25 ft.

Rear Yard Requirements - No rear yard setback is required except as hereinafter provided. When required, the rear yard requirements shall be the same as the R-1 District.

- a. A rear yard is required for buildings containing any dwelling units.
- b. A rear yard is required for any lot of which the rear or side line abuts a residential district (R-1, R-2, R-3, or R-4).

Side yard setback requirements - No side yard setback is required except as hereinafter provided. When required, the side yard shall be 10% of the lot width.

- a. A side yard is required for any lot of which the side line abuts a residential district.

~~13.05 Accessory Uses and Structure Permitted in the C-1 District: Those uses and structures directly associated with the principal business.~~

04-12-04-07 Motion by Mr. Cooper and second by Mr. Ellefson to approve the first reading of the following ordinance. Motion carried.

Ordinance No. 1991-3 is hereby replaced

ORDINANCE NO. 2004-8

AN ORDINANCE TO INCREASE RESIDENTIAL, COMMERCIAL AND INDUSTRIAL FEES FOR SEWER SERVICE

The City Council of the City of Barnesville does hereby ordain as follows:

WHEREAS, the City Council did previously enact Ordinance No. 1991-3, Sewage Service Rates for the City of Barnesville; and

WHEREAS, the City Council for the City has recommended that the residential, commercial and industrial fees be increased;

NOW, THEREFORE, Ordinance No. 1991-3, is hereby replaced:

Section 1:

A. Residential Flat Rate Charge: For each single family dwelling there shall be a flat rate charge of \$9.75 per month for each connection. The flat rate charge shall be increased by \$.75 on January 1st annually for five consecutive years.

B. Commercial / Industrial Flat Rate Charge: For each commercial / industrial connection there shall be a flat rate charge of \$18.75. The flat rate charge shall be increased by \$.75 on January 1st annually for five consecutive years.

Section 2:

A. Residential Volume Charge: In addition to the flat rate charge in Section 1A, there shall be a volume charge for residential usage. This charge shall be determined by taking the average amount of water used by the customer in the months of January and February each year and that average volume multiplied by \$1.00 per thousand gallons or fraction thereof shall be billed on a monthly basis.

B. Commercial / Industrial Volume Charge: In addition to the flat rate charge in Section 1B, there shall be a volume charge for commercial / industrial usage. This charge shall be determined by the actual amount of water used by the customer each month and that volume multiplied by \$1.00 per thousand gallons or fraction thereof shall be billed on a monthly basis.

C. Large Commercial / Industrial Users: Large commercial / industrial users of the waste water system whose use and discharge qualities and / or quantities are not parallel to general waste discharges will be assessed accordingly on a case-by-case basis as established by vote of the City Council.

04-12-04-08 Motion by Mr. Ellefson and second by Mr. Martinson to approve the second reading of the following ordinance. Motion carried.

ORDINANCE NO. 2004-2

AN ORDINANCE ESTABLISHED TO PROMOTE THE DEVELOPMENT, MAINTENANCE, USE, AND IDENTIFICATION OF CITY OWNED, DEDICATED, OR LEASED LAND, STRUCTURES, OPEN SPACE, PARKS, AND OTHER PROPERTY.

The City Council of the City of Barnesville, Clay County, Minnesota does ordain:

**SECTION 16.10
P PUBLIC FACILITIES DISTRICT**

16.11 Purpose: The P District is established to promote the development, maintenance, use, and identification of City owned, dedicated, or leased land, structures, open space, parks, and other property.

16.12 Permitted Uses:

- a. Essential services and essential service structures.
- b. Municipally owned parks and open space.
- c. Municipally owned golf courses, tennis courts, skating rinks and playing fields.

16.13 Project Review:

- a. The Planning Commission will review all development within the Public Facilities District.

16.14 Yard Requirements:

- a. None, except if the property abuts another zoning district, buildings and other structures must be set back the same distance as is required in the abutting district.

16.15 Maximum Building Height:

- a. None.

16.16 Maximum Lot Coverage:

- a. None.

EFFECTIVE DATE: This ordinance shall become effective upon its passage and enactment, followed by publication according to law.

Council members next discussed the proposed water ordinance. Council member Simonsen stated he would like to see a few changes. Council member Simonsen would like to have the watering restrictions changed from the proposed May 1st to September 30th changed to June 1st to September 1st, and also the time from the proposed 10 a.m to 8:00 p.m. changed to 10 a.m. to 7:00 p.m. Water/Wastewater Supt. Todd Meyer stated this is what other communities are doing for water restrictions.

04-12-04-09 Motion by Mr. Simonsen and second by Mr. Ellefson to approve the second reading of Ordinance Number 2004-5 with the following changes. Change the dates to June 1st until September 1st and the time to 10 a.m. to 7:00 p.m. Motion carried.

ORDINANCE NO. 2004-5

AMENDING ORDINANCE NO. 1982-3

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BARNESVILLE, CLAY COUNTY, MINNESOTA AS FOLLOWS:

WHEREAS, Ordinance 1982-3 sets forth certain rules and regulations regarding the City of Barnesville water utility; and

WHEREAS, the City Council desires to amend said Ordinance to provide specific requirements regarding access to water meters;

NOW THEREFORE, BE IT ORDAINED by the City Council of the City of Barnesville as follows:

That Ordinance No. 1982-3 is hereby amended as follows:

Section 4: Water System, General Regulations

G. Restricted hours. Whenever the council determines that a shortage of water supply threatens the City, it may, by resolutions limit the times and hours during which City water may be used for sprinkling, irrigation, car washing, air conditioning, or other specified uses. After publications of the resolution or two days after the mailing of the resolution to each customer, no person shall use or permit water to be used in violation of the resolution and any customer who does so shall be charged \$25.00 for each day of violation. *Subsequent violation in the same calendar year, shall be charged \$50.00 for each day of the violation, and the charge shall be added to his the next water bill.* If the emergency requires immediate compliance with terms of the resolution, the council may provide for the delivery of a copy of the resolution to the premises of each customer and any customer who has received such notice and thereafter uses or permits water to be used in violation of the resolution shall be subject to the charge provided above. Continued violation shall be cause for discontinuance of water service.

The council does further ordain that permanent water restrictions are necessary and are hereby adopted, and are hereby referred to as Stage 1 restrictions. As water shortages become more serious, the council may declare a Stage 2 or Stage 3 watering restriction. These stages are hereby defined and will be implemented as follows:

Stage 1:

Water restrictions are in effect from June 1st to September 1st. No lawns shall be watered between the hours of 10 a.m. and 7 p.m. Residents with odd house numbers shall water lawns or wash cars only on odd-numbered calendar days, and those with even-numbered addresses shall water lawns or wash cars only on even-numbered days.

Exception may be granted for recently established lawns. Those lawns may be watered daily for up to six weeks after installation, but only during the hours listed above.

The use of hand-held water devices is permitted without restriction for any purpose except when the device is left on unattended, or no device is used to control the flow of water. If a hand-held watering device is left on unattended, it is subject to the restriction for an automatic sprinkler device.

These Stage 1 restrictions are hereby adopted as permanent until further action of the City Council.

Stage 2:

The City is divided into three (3) areas; these are your voting wards. During Stage 2 phase, the City would limit turf watering to every five (5) days, hand-held watering devices to trees, and shrubs could be watered every three (3) days. Car washing is prohibited.

*For example: lawn watering Sat. Sun. Mon. Tue. Wed. Thur. Fri.
Ward Number 1 2 3*

Stage 3:

At this stage the City would implement a complete ban on all nonessential water usage.

K. is hereby added and adopted as follows:

K. Meter Reading Card. In the event the customer's water meter cannot be read by the meter reader, a Meter Reading Card shall be left at the residence. The meter must be read by the customer and then the reading filled in the space on the card, and the card then returned to the City by the 15th of the month.

If the card is not received, the City shall bill the customer's account an amount equal to the highest charge for water in any month of the previous year plus an \$18.50 late charge. This shall continue for each month until the meter reading is received by the City.

The remainder of Ordinance 1982-3 is unaffected and remains in full force and effect.

EFFECTIVE DATE: This ordinance shall become effective upon its passage and enactment, followed by publication according to law.

Mayor Bauer next discussed the Oliver Park lease agreement. City Attorney Mike Hannaher stated that this was already addressed and is completed.

Mayor Bauer next discussed a request from the Miss Barnesville committee asking for a donation from the city. Council member Simonsen stated he felt the donations should come from the marketing committee. City Attorney Mike Hannaher cautioned council members that this is public money and should use caution whenever making a donation.

04-12-04-10 Motion by Mr. Simonsen and second by Mr. Martinson that for any donation requests that the city receives should be approved by the marketing committee. Motion carried.

04-12-04-11 Motion by Mr. Martinson and second by Mr. Cooper to approve the raffle application for the Barnesville Volunteer Fire Department for August 28, 2004. Motion carried.

Finance Director Brian Jacobson discussed with council the addendum to contract for audit services for the city. Mr. Jacobson stated that this is an actual cost increase and will be necessary for the grants that the city has received.

04-12-04-12 Motion by Mr. Simonsen and second by Mr. Ellefson to approve the addendum to the contract for audit services, approximate cost will be \$2,500.00. Motion carried.

Mayor Bauer next asked the personnel committee to discuss the separation plan for Jerryl Tenderholt. Council member Guy Swenson stated that presently there is no separation plan in place for employees. The personnel committee had agreed on a severance pay of two days pay for each year of service. Jerryl Tenderholt has been an employee for 15 years. Jerryl Tenderholt presented council a proposal from him that he would like council members to review. Council members reviewed the proposal from Mr. Tenderholt. Mayor Bauer next asked council member if they wished to proceed with the proposal. Council member Ellefson asked when Ottetail Power would be here in Barnesville. General Manger Gerald Dow stated Ottetail Power will be here on May 15th. Council member Martinson stated he would like to see Mr. Tenderholt's health insurance coverage to be increased for an additional five months, for a total of 17 months of coverage.

04-12-04-13 Motion by Mr. Swenson and second by Mr. Hagen to approve the personnel committee recommendation for a separation plan for Jerryl Tenderholt with the health insurance coverage to change from the proposed 12 months of coverage to 17 months. Motion carried.

Mayor Bauer next discussed with council the resignation from Finance Director Brian Jacobson. Council member Kim Simonsen stated that with the resignation of the finance director the personnel committee would like to see the position changed to a financial administrator-combining the finance director and city administrator/clerk position.

04-12-04-14 Motion by Mr. Swenson and second by Mr. Simonsen to approve the resignation from Finance Director Brian Jacobson. Motion carried.

04-12-04-15 Motion by Mr. Swenson and second by Mr. Martinson to approve the recommendation of the personnel committee to promote Laurie Ernst to lead custodian, grade 4, step 2. Motion carried.

04-12-04-16 Motion by Mr. Martinson and second by Mr. Ellefson to approve the Willow Creek Municipal Golf Course Management Board with term of office from March 15, 2004 – March 14, 2005 as follows:

President-Carroll Swenson
Vice-President-Greg Sletten
Secretary-Doris Hanson
Board members-Ross Amundson
Mayor-Ken Bauer
Council member-Chuck Martinson
City Administrator-Ray Miller

Motion carried.

Mayor Bauer and council members discussed the Larson-Peterson project status summary. Public Works Superintendent Dave Riddering stated under item c, the completion date is June 15, 2004. Water/Wastewater Superintendent Todd Meyer stated that he will check with Gary Nanssem on the fairground reseeding.

04-12-04-17 Motion by Mr. Cooper and second by Mr. Martinson to approve the payment to Central Specialties, Inc. in the amount of \$5,589.80 for the street and underground utility improvements for Eighth Avenue Southeast. Motion carried.

04-12-04-18 Motion by Mr. Cooper and second by Mr. Ellefson to approve the following seasonal lifeguards.

Ashley Nord	\$10.82/hr
Kara Dahl	\$7.73/hr
Travis Renecker	\$5.90/hr
Mike Cox	\$5.90/hr
Katie Braton	\$5.90/hr
Trisha Peterson	\$5.90/hr
Codey Bernier	\$5.55/hr
Brook Cossette	\$5.55/hr
Heather Dahl	\$5.15/hr
Rusty Renecker	\$5.15/hr
Lacey Bjornson	\$5.15/hr
Alyssa Peterson	\$5.15/hr
Kaila Januschetis	\$5.15/hr

Motion carried.

Council members next discussed the paving of the alley behind City Hall. Council members discussed the different options that Street Superintendent Dave Riddering had provided.

04-12-04-19 Motion by Mr. Cooper and second by Mr. Martinson to approve the alley paving behind City Hall for an approximate cost of \$5,700.00. Motion carried.

City Administrator Ray Miller presented council with quotes that he had received for a different copier for City Hall.

04-12-04-20 Motion by Mr. Ellefson and second by Mr. Simonsen to approve the copier lease contract to Reardon Office Equipment. Motion carried.

General Manager Gerald Dow discussed with council the need to install additional Next Level DSL equipment for the telephone central office.

04-12-04-21 Motion by Mr. Simonsen and second by Mr. Ellefson to approve the purchase of the Next Level DSL equipment for the telephone central office for a cost of \$7,220.00. Motion carried.

General Manager Gerald Dow discussed with council the pole mounted power capacitors bids that he had received. Mr. Dow stated that bids had been received and opened on March 15, 2004. Ulteig Engineers recommends the lowest bidder, WESCO be awarded the contract to supply the pole mounted power capacitors in the amount of \$37,709.40.

04-12-04-22 Motion by Mr. Martinson and second by Mr. Swenson to award the contract to provide pole mounted capacitors to WESCO Distribution, Inc. in the amount of \$37,709.40. Motion carried.

General Manger Gerald Dow next discussed with council the status on channel 12. Mr.Dow informed council that channel 12 is being used more, but the camera at the school is not reliable. The cost of a new camera for producing quality video taping at events is \$1,239.00.

04-12-04-23 Motion by Mr. Ellefson and second by Mr. Hagen to approve the purchase of a video camera to be utilized at the school for a cost of \$1,239.00. Motion carried.

04-12-04-24 Motion by Mr. Simonsen and second by Mr. Martinson to approve the travel request from Public Works Supt. Dave Riddering to attend the Minnesota Spring Maintenance Training Expo on April 27-28, 2004. Mr. Simonsen stated he would like to amend his motion, to include all travel requests as presented. Motion carried.

04-12-04-25 Motion by Mr. Simonsen and second by Mr. Hagen to approve the second reading of the following ordinance. Motion carried.

ORDINANCE 2004-7

AN ORDINANCE TO ESTABLISH THE RATES AND CHARGES FOR BROADBAND AND INTERNET SERVICE.

The City Council of the City of Barnesville does hereby ordain as follows:

WHEREAS, the City Council did previously enact Ordinance No. 2003-14, an ordinance to establish charges for DSL service.

WHEREAS, DSL service is a service regulated by National Exchange Carrier Association (NECA) and the City of Barnesville doing business as Barnesville Municipal Telephone is a member of NECA and,

WHEREAS, NECA has filed the appropriate tariffs with the Federal Communications Commission which establish wholesale charges for DSL services and,

WHEREAS, the Telephone/Electric/Cable TV (T.E.C.) Advisory Board for the City of Barnesville has recommended the following rates and charges for DSL and Dial-up Internet service provided to customers by the Broadband and Internet Enterprise.

NOW THEREFORE, Ordinance No. 2003-14 is hereby replaced as follows:

Section 1. Costs for DSL service

	MONTHLY COSTS Internet/DSL	SPEEDS	
		Down speed**	Up speed**
RESIDENTIAL			
1.	\$39.95 (Student DSL)	128 kbps	128 kbps
2.	\$46.90	256 kbps	128 kbps
3.	\$55.90	384 kbps	128 kbps
4.	\$79.90	512 kbps	128 kbps
HOME OFFICE/SMALL BUSINESS/BUSINESS			
1.	\$59.90	256 kbps	128 kbps
2.	\$79.90	312 kbps	128 kbps
3.	\$99.90	584 kbps	128 kbps

Cost for additional Email accounts: \$2.00 per month
 Cost for 2nd Static IP addresses \$10.00 per month

DSL Installation charge: \$95.00 non-recurring *

*DSL Installation charge may be waived.
 Conditions for waiver: Customer agrees to maintain DSL service for a minimum period of twelve months. Customer will be billed DSL service installation charge should they fail to maintain DSL service for the twelve-month period. Service order charges are not waived.

Section 2. Equipment Provided by Customer

Network Interface Card (NIC)
 Modem: Next Level Etherset (available at City Hall)
 Purchase: \$225.00 (plus applicable taxes)
 Monthly: \$4.95 per month rent
 Rent to Own: \$4.95 per month with a \$2.50 per month credit towards ownership. The

amount of credit granted will not exceed the purchase price of the modem.

SOFTWARE REQUIRED/RECOMMENDED

INTERNET BROWSER: Customer provided

FIREWALL: Router, software and electrical surge protector are responsibility of subscriber.

Section 3. Equipment provided for Customer

3 meter CAT 5 patch cord

Section 4. Cost for Dial up Internet service

All rates listed will apply equally to residential of business service.

1.	35 hours per month	\$9.95	(20 cents per hour over 35 hours)
2.	100 hours per month	\$14.95	(15 cents per hour over 100 hours)
3.	Unlimited	\$19.95	
4.	Unlimited Package	\$14.95	(when purchased with Barnesville Long Distance and Barnesville Cable TV service)

Section 5. Equipment provided by Customer

Modem 56 kbps

Section 6. Billing

The monthly charge for Broadband and Dial up Internet service will be billed forward.

If service is disconnected, the billing for service will be ½ month the monthly rate if disconnected on or before the 15th day of the present month. Service disconnected after the 15th day of the present month will be billed for the full month.

Section 7 Rate adjustments for new businesses.

In support of Economic Development efforts and with Council approval, DSL monthly service charges may be reduced up to 50 percent for a time period no longer than 3 years.

EFFECTIVE DATE: This ordinance shall become effective upon its passage and enactment, followed by publication according to law.

Water/Wastewater Superintendent Todd Meyer informed council that the Wellhead Protection team has a new DWMSA (Drinking Water Management Safe Area) map. Mr. Meyer showed council the map with the affected areas and the areas that had been eliminated.

04-12-04-26 Motion by Mr. Ellefson and second by Mr. Cooper to approve the new DWMSA boundaries as presented on the map. Motion carried.

04-12-04-27 Motion by Mr. Simonsen and second by Mr. Hagen to set the EDA/City of Barnesville Joint Public Hearing on JOBZ for Monday, May 10, 2004 at 6:30 p.m. in the Council Chambers. Motion carried.

04-12-04-28 Motion by Mr. Martinson and second by Mr. Ellefson to approve the donation to the Clay County Fair in the amount of \$1,000.00. Motion carried.

City Administrator Ray Miller informed council that he had obtained quotes for the heating and cooling system for City Hall. Schritz Plumbing & Heating was the lowest bidder.

04-12-04-29 Motion by Mr. Simonsen and second by Mr. Ellefson to approve the bid from Schritz Plumbing & Heating in the amount of \$873.00 for the heating and cooling system at City Hall. Motion carried.

04-12-04-30 Motion by Mr. Simonsen and second by Mr. Ellefson to approve the bid from Schritz Plumbing & Heating in the amount of \$670.00 for the high efficiency air filters. Motion carried.

04-12-04-31 Motion by Mr. Swenson and second by Mr. Hagen to approve the check numbers 12608-12829 in the amount of \$197,435.42 and also the EFT payments in the amount of \$121,084.72. Motion carried.

Mayor Bauer adjourned the meeting at 9:20 p.m.

Submitted by:

Attest:

Jeri Davis
Deputy Clerk

Kenneth J. Bauer
Mayor