

**Barnesville City Council**  
**Regular Meeting**  
**March 13, 2006**

Mayor Bauer called this regular meeting to order at 7:00 p.m. Present were Mayor Bauer and council members Roger Cooper, Larry Davis, Jr., Chad Hagen, Del Ellefson, Kim Simonsen and Merlin Strom. Others in attendance were City Attorney Mike Hannaher, City Clerk Jeri Davis, EDA Director Karen Lauer, Public Works Superintendent Dave Riddering, Police Chief Dean Ernst, Finance Director Joel Haugrud, TEC Coordinator Guy Swenson, Gary Giltner with People Service, Gary Nansen and Marty Soma with Ulteig Engineers, and Pam Aakre from the Record Review.

Mayor Bauer stated the first item on the agenda for the evening was the pledge of allegiance. All rose to recite the pledge of allegiance.

Mayor Bauer asked if there were any additions to the agenda. TEC Coordinator Guy Swenson stated that he would like the Ott's Painting proposal to be included. There were no additional items for the agenda.

**3.13.6.1** Motion by Mr. Cooper and second by Mr. Strom to approve the agenda as presented. Motion carried. The following items were included in the consent agenda.

1. Approval of the minutes of the regular meeting held on February 13, 2006.
2. Approval of the minutes of the special meeting held on February 28, 2006.
3. Approval of the minutes of the Public Hearing held on February 28, 2006.
4. Department head reports
5. Finance report-approval of check numbers 55190-55332 in the amount of \$351,562.81 and EFT payments in the amount of \$106,832.48.
6. Approval to purchase 24 electrical load controllers in the amount of \$3,337.11.
7. Approval to purchase a 27" color TV to be given away at Showcase. Funds will be from the marketing budget.
8. Approval from Ott's Quality Painting, Inc. to paint at the Power Plant in the amount of \$850.00.
9. Approval of the VFW Post #4628 Gambling Premise Permit.
10. Approval of attendance of Mayor Bauer and City Clerk Jeri Davis to attend the award ceremony for the Employer Support State Chair Award from the Dept. of Defense.
11. Approval of attendance for City Clerk Jeri Davis and Public Works Superintendent Dave Riddering to attend the LMC Safety & Loss Control Workshop.

12. Approval of proposed Golf Course salary increases.

Mayor Bauer next went thru the board and commission reports with the council members.

- 3.13.6.2** Motion by Mr. Davis and second by Mr. Ellefson to approve the board and commission reports as presented. Motion carried.

Mayor Bauer stated the next item on the agenda was the Potato Days vendor jurisdiction. Mr. Rich Gill and Mr. Scott Skauge from the Potato Days Committee discussed with council members the jurisdiction for vendors for the entire potato day's route. Potato Days would like to limit the number of vendors during the festival. Mayor Bauer directed City Attorney Mike Hannaher to prepare a resolution regarding the issuance of vendor licenses during the Potato Days celebration.

Mayor Bauer stated the next item on the agenda was the discussion to update the telephone and cable drawings. TEC Coordinator Guy Swenson discussed with council members the request to update the telephone and cable drawings to CAD. This would be the first step as we upgrade our system to a one plant fiber system. The estimated cost is \$2600.00.

- 3.13.6.3** Motion by Mr. Simonsen and second by Mr. Strom to approve the expenditure to Communication Network Engineers for drafting services, not to exceed \$2600.00. Motion carried.

Mayor Bauer called on TEC Coordinator Guy Swenson to discuss the updating of telephone and cable drawings to CAD. Mr. Swenson stated that this request is for the Peterson-Gilbertson Addition. This would be for the engineering services to design fiber service from the central office to the homes in the new development. Mr. Swenson stated that the estimated cost is \$1300.00.

- 3.13.6.4** Motion by Mr. Simonsen and second by Mr. Ellefson to approve this expenditure, not to exceed \$1300.00 to Communication Network Engineers for engineering services to design fiber service from the central office to the homes in the Peterson-Gilbertson Addition. Motion carried.

TEC Coordinator Guy Swenson next discussed with council members the Sportsman Channel on the Cable TV. Mr. Swenson stated that the Sportsman Channel has been temporarily terminated due to a problem with the retransmission agreement. The cost to reinstate the channel would be a one time charge of \$200.00 and .0605 per month per subscriber.

- 3.13.6.5** Motion by Mr. Davis and second by Mr. Hagen to approve the addition of the Sportsman Channel in the amount of .0605 per subscriber. Motion carried.

Mayor Bauer next called on Mr. Marty Soma with Ulteig Engineers. Mr. Soma discussed with council members the request to bid for the stabilization pond system expansion, wastewater treatment facility. Mr. Soma informed council members that the pre-bid conference is scheduled for April 6<sup>th</sup>, and the bid opening on April 18<sup>th</sup>. Mr. Soma discussed the fencing around the ponds. Council directed Mr. Soma to remove the fencing completely from the bids. Mr. Soma and Mrs. Karla Olson met with the MPCA earlier in the day to deliver the plans and specifications and went thru the project with them.

**3.13.6.6** Motion by Mr. Simonsen and second by Mr. Ellefson to authorize the advertisement of bids for the stabilization pond system expansion, wastewater treatment facility, with a pre-bid conference on April 6, 2006 and the bid opening on April 18<sup>th</sup>, 2006. Motion carried.

Mayor Bauer stated the next item on the agenda was the graphics recommendation for the water tower. EDA Director Karen Lauer presented council members with a color chart for the water tower. Council members discussed the lettering to be placed on the tower also. Mayor Bauer asked each council member which color they preferred for the tower. The consensus for the water tower color is winter mist.

Mayor Bauer next asked each council member on the color of the lettering for the water tower. The consensus for the water tower lettering is Purple. Council member Larry Davis, Jr. questioned what sides the lettering will face. EDA Director Karen Lauer stated that the lettering will face east and west.

Mayor Bauer next asked each council member if they preferred the lettering to be on one side or two sides of the water tower. The consensus was to place the lettering on two sides of the water tower.

Mayor Bauer directed staff to proceed with the recommendation from the council to have the new water tower be painted winter mist, with purple lettering, to be placed on both sides of the water tower.

Mayor Bauer next discussed with council members the clear well cleaning inspection. Mr. Gary Giltner with People Service had received a proposal from Liquid Engineering for tank maintenance. Mr. Giltner stated that he recommends that this sediment removal/assessment maintenance be done. The proposal amount is \$2,375.00.

**3.13.6.7** Motion by Mr. Simonsen and second by Mr. Cooper to approve the expenditure to Liquid Engineering in the amount of \$2,375.00 for the sediment removal/assessment & on site reporting for the clear well tank. Motion carried.

The next item on the agenda was the discussion of the aeration equipment at the old primary ponds. Council member Del Ellefson presented council members a proposal from Rein & Associates to perform this evaluation. The proposal from Rein &

Associates is in the amount of \$14,730.00. Mr. Ellefson stated that Mr. Tom Welle from Ulteig Engineers also has shown an interest to evaluate the aeration equipment at the old primary pond. Mayor Bauer asked that this item be tabled to the April council meeting.

Public Works Superintendent Dave Riddering next discussed with council members the Clay County Spring Auction to be held in Moorhead on April 29, 2006. Mr. Riddering would like council approval to place three items on the auction. The city can add smaller items at a later date. Mr. Riddering would like the following items to be placed on the auction, the 1986 International tandem truck, sewer sucker trailer, and the tree spade.

**3.13.6.8** Motion by Mr. Cooper and second by Mr. Davis to approve the placement of the following items at the Clay County Auction on April 29, 2006. The Street Dept. 1986 International tandem truck, the waste/water sewer sucker trailer and the Park Dept. tree spade. Motion carried.

Mayor Bauer next called on EDA Director Karen Lauer to discuss the administrative citations as an enforcement tool. Mrs. Lauer stated that this would be used as an enforcement tool for administrative citations. Police Chief Dean Ernst informed council that the local fine money would stay local, rather than to the county or state.

**3.13.6.9** Motion by Mr. Simonsen and second by Mr. Ellefson to allow staff and city attorney to draft an ordinance relating to Administrative citations. Motion carried.

Mayor Bauer stated the next item on the agenda was the 1<sup>st</sup> Reading to amend the zoning ordinance. This change is in regards to manufactured housing, and replacing it with permanent foundation required.

**3.13.6.10** Motion by Mr. Simonsen and second by Mr. Ellefson to approve the 1<sup>st</sup> reading of Ordinance 2006-5. Motion carried.

**Ordinance 2006-5**  
**City of Barnesville Zoning Amendment**  
**Amending the city Zoning Ordinance**  
**The City Council of the City of Barnesville does hereby ordain as follows:**

**WHEREAS:** the City of Barnesville did previously enact the Zoning Ordinance in August 1994;

**WHEREAS:** a section has been identified as needing updating or modification;

**NOW THEREFORE:** the Zoning Ordinance is hereby amended as follows:

SECTION 20.00 MANUFACTURED HOUSING is hereby deleted and replaced with  
SECTION 20.00 PERMANENT FOUNDATION REQUIRED

*20.01 All principle structures in R-1, R-2 and R-3 Zoning Districts shall have a permanent exterior perimeter foundation. The foundation shall meet all requirements of the International Building Code or the International Residential Code; whichever is applicable. The provision shall not allow post and beam or pier construction above grade as a exterior perimeter foundation. All attached accessory structures must follow these same requirements.*

SECTION 31.00 MOVED BUILDINGS

31.01 *Subject to 31.02*, no building over 150 square feet, will be moved within or into the City without having first obtained a conditional use permit (CUP). Any such building allowed by a CUP shall, at a minimum, blend into the neighborhood to which it is moved and have an appearance in harmony with surrounding structures.

*31.02 A manufactured home may be moved, but without a Conditional Use Permit, provided the structure is a manufactured housing unit being relocated to a subdivision whose covenants do not restrict manufactured housing and provided said manufactured housing unit is in compliance with applicable State Statutes, the Manufactured Home Building Code and City Ordinances.*

**EFFECTIVE DATE:** This amendment shall become effective upon its passage and enactment, followed by publication according to law.

**PASSED AND ADOPTED** by the Barnesville City Council this 10th day of April, 2006.

APPROVED:

Kenneth J. Bauer  
Mayor

ATTEST:

Jeri L. Davis  
City Clerk

EDA Director Karen Lauer discussed with council the exterior renovation of Old City Hall. Mrs. Lauer discussed with council members the process that she would like to

proceed with. Mrs. Lauer would like to receive quotes over the next 30 days and report back at the April meeting.

**3.13.6.11** Motion by Mr. Ellefson and second by Mr. Hagen to allow EDA Director Karen Lauer to proceed with obtaining two quotes for each project for the Old City Hall renovation. Motion carried.

Finance Director Joel Haugrud informed council members that the auditors from KDV will be in Barnesville the week of March 20<sup>th</sup>.

Mayor Bauer adjourned the meeting at 7:58 p.m.

Submitted by:

Attest:

Jeri L. Davis  
City Clerk

Kenneth J. Bauer  
Mayor

