

**Barnesville Planning Commission
Regular Meeting
Tuesday, July 5, 2011**

The regular meeting of the Barnesville Planning Commission was called to order by Chairman Merlin Strom at 6:30 p.m.

Members present: Steve Mortensen, Merlin Strom, Nathan Gemar, Mike Detloff, Paul Karsnia, Margaret Follingstad, and Brent Berg.

Others present: Karen Lauer, Roland Holm, Mike Rietz, and Pam Aakre of the Barnesville Record-Review.

AGENDA

7-5-11-01 Motion by Karsnia and seconded by Detloff to approve the agenda. Unanimously carried.

MINUTES

7-5-11-02 Motion by Follingstad and seconded by Gemar to approve the minutes of the March 7, 2011 meeting. Unanimously carried.

Public Hearing on an application for a Conditional Use Permit for the Dairy Queen, 104 Highway 34

7-5-11-03 Motion by Mortensen and seconded by Berg to open the public hearing at 6:35. Unanimously carried.

Staff report was given by Mike Rietz. He indicated that the Dairy Queen has installed an illuminated sign and the Code requires a CUP for this type of a sign.

7-5-11-04 Motion by Follingstad and seconded by Detloff to close the public hearing at 6:40. Unanimously carried.

7-5-11-05 Motion by Berg and seconded by Mortensen to approve the CUP for the Dairy Queen sign with the following conditions. Unanimously carried.

1. Light from this sign shall be diffused or indirect so as not to direct rays of light into adjacent property or onto public way which obstructs the view of adjacent properties or signage.
2. This variance is subject to all other zoning ordinances.
3. The City of Barnesville reserves the right to add, delete, or amend these conditions if health, safety of welfare considerations warrant. No action to add, alter, or amend conditions will occur except after mailed and published notice and a public hearing before the Planning Commission to consider such addition, deletion, or alteration of these conditions.
4. The applicant agrees to revocation of the variance upon verifiable evidence of violation of any of the terms and conditions listed herein. Said revocation of other violations not listed in the variance will not occur except after mailed and published notice and a public hearing before the Planning Commission to establish a record of said violations and to give the petitioner a right to enter into the record any mitigating or contradicting evidence.

PUBLIC HEARING – An ordinance amending Section 11.62, Accessory Structures

7-5-11-06 Motion by Detloff and seconded by Karsnia to open the Public Hearing at 6:41. Unanimously carried.

Staff report was given by Mike Rietz. Staff is recommending two changes to this ordinance. The first is changing Subd. 12 to require a building permit for a shed that is in excess of 120 square feet. This is

language that matches the building code. The other is a change to Subd. 4 to remove the language referring to a detached garage and replace it with language that allows two accessory structures on a lot, one that is 150 square feet or less and another that is 150 square feet or larger.

7-5-11-07 Motion by Mortensen and seconded by Gemar to close the public hearing at 7:10. Unanimously carried.

7-5-11-08 Motion by Detloff and seconded by Mortensen to recommend to the City Council changing the accessory structures in residential zones section to allow any accessory structure of 120 square feet or less to be built without a building permit and to change the number of accessory structures allowed from one plus a detached garage to two structures, one of which to be 150 square feet or less and one of which to be 150 square feet or more. Unanimously carried.

PUBLIC HEARING – An ordinance relating to off-street parking

7-5-11-09 Motion by Follingstad and seconded by Karsnia to open the public hearing at 7:13. Unanimously carried.

Staff report was given by Mike Rietz. He indicated that since this ordinance has been worked on by the planning commission over the last few months and most of the issues have been dealt with. The remaining issues were a discussion on the non-conforming parking and loading section, additional discussion on truck parking in commercial areas and language regulating hazardous materials.

7-5-11-10 Motion by Follingstad and seconded by Detloff to close the public hearing at 7:58. Unanimously carried.

Further discussion was held on the proposed ordinance. The diagram showing the parking standards was reviewed and it was agreed to remove the “herringbone” method for arranging parking spaces. The Commission also discussed the non-conforming and grandfathering language in the ordinance. All existing parking spaces in place as of November 1, 2011 will not be subject to the new regulations. However, this does not apply to vehicle parking regulations. Any vehicles that are not in compliance with this ordinance when it goes into effect will be subject to the new regulations. The Commission also decided not to put a time limit on truck parking in the I-1 district and would get the EDA’s input on truck parking in the C-3 District. Prior to the next meeting, staff would review the ordinance to see if the document could benefit from any reorganization, would review the existing parking space requirements and add some language regarding hazardous materials.

BUILDING PERMIT LIST

The building permits for June were reviewed.

COMPREHENSIVE PLAN UPDATE

The review of Goals 2 and 3 in Section III will be tabled until the August meeting.

NEXT MEETING DATE

The next Planning Commission meeting is scheduled for Monday, August 1, 2011 at 6:30 p.m.

7-5-11-11 Motion by Follingstad and seconded by Detloff to adjourn at 9:00 p.m. Unanimously carried.

Submitted by:
Michael Rietz
City Administrator