

**Barnesville City Council**  
**Regular Meeting**  
**January 14, 2008**

Mayor Bauer called this regular meeting to order at 7:00 p.m. Present were Mayor Bauer, and Council members Roger Cooper, Larry Davis, Jr., Del Ellefson, Chad Hagen, and Merlin Strom. Absent was council member Kim Simonsen. Others in attendance were City Attorney John Shockley, COO Mike Brethorst, City Clerk Jeri Reep, EDA Director Karen Lauer, Sr. Accountant Laurie Schell, Public Works Director Dave Riddering, Police Chief Dean Ernst, Ambulance Manger Jon Yeske, TEC Coordinator Guy Swenson, Steve Molter, Gene Prim, Patty McGowen, Jeremy Krause, Fred Dahnke, Desi Erickson, Diane Nelson, Dan Hansen with Ulteig Engineers, Brandon Anderson with People Service, Bill Radio with Missouri River, and Pam Aakre from the Record Review.

COO Mike Brethorst took roll call. Mayor Bauer stated the next item on the agenda was the pledge of allegiance. All rose to recite the pledge.

Mayor Bauer next read a few comments, since this was his last council meeting before the new council members take office. Mr. Bauer stated that the council has been excellent, and that the city of Barnesville continues to be a fine community.

COO Mike Brethorst next presented Mayor Bauer a gift for his years of service as Mayor and council member. COO Mike Brethorst next presented Jeremy Krause a gift for his years of service to the Planning Commission.

COO Mike Brethorst next called on Mr. Fred Dahnke. Mr. Brethorst gave Mr. Dahnke the oath of office for Mayor. Mr. Brethorst next called on Mr. Merlin Strom, Mr. Jeremy Krause, and Mr. Del Ellefson. Mr. Brethorst presented the oath of office to each council member.

Mayor Dahnke next asked if there were any additions or corrections to the agenda. COO Mike Brethorst stated that he would like to table the 2<sup>nd</sup> reading of Ordinance 2007-19, and table the 1<sup>st</sup> reading of Ordinance 2008-1, and would like to add the Gambling Permit for the Barnesville Rod & Gun, MRES Designation of Authorized Representation Resolution, and the WMMPA Designation of Authorized Representation Resolution. There were no other additions or corrections.

**01-14-08-01** Motion by Mr. Hagen and second by Mr. Davis to approve the agenda and the consent agenda as presented, with the following additions: Approval of the Barnesville Rod & Gun Gambling permit, MRES Designation of Authorized Representation Resolution, WMMPA Designation of Authorized Representation Resolution, tabling of the following items: 2<sup>nd</sup> reading of Ordinance 2007-19, and 1<sup>st</sup> reading of Ordinance 2008-1. Motion carried. The following items were on the consent agenda.

1. Approval of the minutes of the Regular meeting held on December 10, 2007.
2. Approval of the department head reports.
3. Finance report-approval of check numbers 62769-62922 in the amount of \$742,782.39, and EFT payments in the amount of \$123,268.58.
4. Approval of Peggy Riddering to the Park Board, with term expiring December 2010.
5. Approval of Eric Spilde to the Park Board, with term expiring December 2010.
6. Approval of Mike Detloff to the Planning Commission, with term expiring December 2008.
7. Approval of the Gambling permit for the Barnesville Fire Dept-January 25, 2008.
8. Approval of the gambling permit for the Barnesville Rod & Gun-February 15, 2008.
9. Approval of the resignation of Liquor Store Clerk Cheri Milligan.

Mayor Dahnke stated the next item on the agenda was the board and commission reports. Council member Merlin Strom stated that the Planning Commission was working on an ordinance regarding outdoor wood stoves. Council member Larry Davis, Jr. informed members that the Park Department has a full board again. Youth Board representative Desi Erickson went thru the Youth Board report with council members.

**01-14-08-02** Motion by Mr. Davis and second by Mr. Ellefson to approve the board and commission reports as presented. Motion carried.

Mayor Dahnke stated the next item on the agenda was the public forum. Mayor Dahnke asked if there were any citizens present to be heard. There were none.

Mayor Dahnke stated the next item on the agenda was to approve the portfolio holders.

**01-14-08-03** Motion by Mr. Hagen and second by Mr. Strom to approve the portfolio holders as presented. Motion carried.

<b>Admin, Finance &amp; Personnel</b>	Ellefson, Krause
<b>Liquor, Ordinances, &amp; Buildings</b>	Davis, Strom
<b>Water/Wastewater</b>	Strom, Cooper
<b>Streets &amp; Parks</b>	Cooper, Davis
<b>Police, Fire, &amp; Ambulance</b>	Dahnke, Hagen
<b>TEC Advisory Board</b>	Ellefson, Hagen, John Bodine, Rick Raftervold, Trent Bielejeski
<b>Planning Commission</b>	Strom
<b>Barnesville HRA</b>	Davis
<b>EDA</b>	Dahnke, Ellefson
<b>Library Board</b>	Hagen
<b>Golf Board</b>	Strom, Krause

Mayor Dahnke stated the next item on the agenda was the approval of the council appointments.

**01-14-08-04** Motion by Mr. Hagen and second by Mr. Strom to approve the council appointments as presented. Motion carried.

<b>Airport Advisory Board</b>	Hagen
<b>Park Board</b>	Davis
<b>Community Education</b>	Cooper
<b>Barnesville HRA</b>	Davis
<b>WACCO</b>	Dahnke, Ellefson-(Alternate)
<b>Emergency Operations Director</b>	Dahnke, Hagen
<b>JP Zoning Board</b>	Strom, Cooper
<b>JP Board of Adjustment</b>	Davis
<b>Library Board</b>	Hagen
<b>Golf Board</b>	Strom, Krause
<b>Clay County Rural Transit</b>	Krause
<b>Dev. Control Board</b>	Ellefson, Cooper
<b>Clay County Collaborative Board</b>	Krause

Mayor Dahnke stated the next item on the agenda was the appointment of the city officers.

**01-14-08-05** Motion by Mr. Hagen and second by Mr. Strom to approve the city officers as presented. Motion carried.

<b>Acting Mayor</b>	Chad Hagen
<b>Chief Operations Officer</b>	Michael Brethorst
<b>City Attorney</b>	John Shockley
<b>City Clerk</b>	Jeri Reep
<b>Chief of Police</b>	Dean Ernst

Mayor Dahnke stated the next item on the agenda was to designate the Official Depositories within the City.

**01-14-08-06** Motion by Mr. Davis and second by Mr. Cooper to approve the following as official depositories for the City of Barnesville. Wells Fargo, Wells Fargo Investment Services, Midwest Bank, MN Municipal Money Market Funds. Motion carried.

Mayor Dahnke stated the next item on the agenda was to designate the Official City Newspaper.

**01-14-08-07** Motion by Mr. Hagen and second by Mr. Strom to approve the Barnesville Record Review as the official city newspaper. Motion carried.

Mayor Dahnke stated the next item on the agenda was to approve the job descriptions for administration staff and the police chief.

**01-14-08-08** Motion by Mr. Cooper and second by Mr. Ellefson to approve the job descriptions for administration staff and police chief as presented. Motion carried.

Mayor Bauer next called on Mr. Bill Radio with Missouri River. Mr. Radio informed council members that Missouri River and the City of Barnesville have been doing business for 35 years. Mr. Radio informed council members that they have been working on a rate study for the city. Mr. Radio stated that the rate study should be completed in February. Mr. Radio presented council members a slide presentation of the MRES utility rate increase. Council members had no further questions for Mr. Radio.

Mayor Dahnke stated the next item on the agenda was the request to advertise for bids for the seal coating of streets. Public Works Supt. Dave Riddering informed council members that he would like to advertise for seal coating of city streets, with a bid opening date of March 31, 2008.

**01-14-08-09** Motion by Mr. Davis and second by Mr. Cooper to approve to advertise for seal coat bids until March 31, 2008, and to allow staff to proceed with the bid advertising. Motion carried.

Mayor Dahnke stated the next item on the agenda was the discussion on the Lass property legal description. COO Mike Brethorst informed council members that Mayor Dahnke, Public Works Supt. Dave Riddering, and himself will meet with the Lass's to discuss the property.

Mayor Dahnke stated the next item on the agenda was the MRES Designation of Authorized Representation Resolution.

**01-14-08-10** Motion by Mr. Cooper and second by Mr. Davis to approve the following resolution. Motion carried.

**CITY OF BARNESVILLE  
COUNTY OF CLAY  
STATE OF MINNESOTA**

**DESIGNATION OF AUTHORIZED REPRESENTATION  
RESOLUTION NO. 1-14-08-10**

**WHEREAS:** the Governing Body of the City of Barnesville, Minnesota has entered into an agreement to establish the **Missouri Basin Municipal Power Agency, d.b.a. Missouri River Energy Services (MRES)**, and as a member thereof is entitled to a representative who shall represent the Municipal Utility in the business of MRES.

**NOW, THEREFORE, BE IT RESOLVED** that Guy Swenson be and he is hereby authorized and appointed as the representative of the City of Barnesville, Minnesota, to represent the Municipal Utility in the business of MRES, with the powers, duties and responsibilities as provided in said agreement. The alternate representative, Michael Brethorst, is hereby authorized and appointed with equal powers.

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Fred Dahnke  
Mayor

ATTEST:

NOTARY:  
  
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\_\_\_\_\_  
Jeri L. Reep  
City Clerk

\_\_\_\_\_  
Date

Mayor Dahnke stated the next item on the agenda was the WMMPA Designation of Authorized Representation Resolution.

**01-14-08-11** Motion by Mr. Cooper and second by Mr. Ellefson to approve the following resolution. Motion carried.

**CITY OF BARNESVILLE  
COUNTY OF CLAY  
STATE OF MINNESOTA**

**DESIGNATION OF AUTHORIZED REPRESENTATION**  
**RESOLUTION NO. 1-14-08-11**

**WHEREAS:** the Governing Body of the City of Barnesville, Minnesota has entered into an agreement to establish the Western Minnesota Municipal Power Agency (**WMMPA**), and as a member thereof is entitled to a representative who shall represent the Municipal Utility in the business of WMMPA.

**NOW, THEREFORE, BE IT RESOLVED** that Guy Swenson be and he is hereby authorized and appointed as the representative of the City of Barnesville, Minnesota, to represent the Municipal Utility in the business of WMMPA, with the powers, duties and responsibilities as provided in said agreement. The alternate representative, Michael Brethorst, is hereby authorized and appointed with equal powers.

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Fred Dahnke  
Mayor

Attest:

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Jeri L. Reep  
City Clerk

Mayor Dahnke stated the 1<sup>st</sup> Reading of Ordinance 2008-1 would be tabled until the February 11, 2008 regular meeting.

Mayor Dahnke stated the next item on the agenda was the clarification regarding city demolition permits. EDA Director Karen Lauer discussed the permit fee process to the council members. Council members had not further questions for Mrs. Lauer.

Mayor Dahnke stated the next item on the agenda was the 2<sup>nd</sup> reading of Ordinance 2007-20, regarding permits and fees.

**01-14-08-12** Motion by Mr. Strom and second by Mr. Ellefson to approve the 2<sup>nd</sup> reading of Ordinance 2007-20. Motion carried.

**Ordinance 2007-20**

AN ORDINANCE TO AMEND SECTION 4.02 OF THE BARNESVILLE  
MUNICIPAL CODE RELATING TO PERMITS AND FEES:

**BE IT ORDAINED** by the City Council of the City of Barnesville that Section 4.02 is hereby amended as follows:

**SECTION 4.02 PERMITS AND FEES**

MISCELLANEOUS FEES:

Mfg. Bldgs., Houses moved in, Swimming Pools & Signs	By value above
Moving Permits (to be obtained by Licensed Mover)	\$50.00
Demolition Permits (Houses & detached buildings)	\$50.00
Re-Roof Permits	\$25.00
<i>Window Replacements (where no frame is removed)</i>	<i>\$25.00</i>

EFFECTIVE DATE: This ordinance becomes effective upon its passage and enactment, followed by publication according to law.

PASSED AND ADOPTED by the Barnesville City Council this 14<sup>th</sup> day of January 2008.

Approved by:

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Fred Dahnke, Mayor

Attest:

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Michael M. Brethorst

Chief Operating Officer

Mayor Dahnke stated the next item on the agenda is the joint meeting with the City Council, School Board, and Park & Recreation Board. Mr. Dahnke informed council members that this meeting is scheduled for Monday, January 28, 2008.

Mayor Dahnke stated that the LMC dividend check in the amount of \$11,950.00 was for information only.

**01-14-08-13** Motion by Mr. Hagen and second by Mr. Strom to adjourn the meeting at 8:10 p.m. Motion carried.

Submitted by:

Attest:

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Jeri L. Reep

City Clerk

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Fred Dahnke

Mayor

