

Barnesville City Council
Regular Meeting
April 13, 2009

Mayor Dahnke called this regular meeting to order at 7:00 p.m. Present were Mayor Dahnke and Council members Roger Cooper, Larry Davis, Jr., Del Ellefson, Jeremy Krause and Merlin Strom. Absent was council member Chad Hagen. Others in attendance were City Attorney John Shockley, Public Works Supt. Dave Riddering, City Clerk Jeri Reep, EDA Director Karen Lauer, Police Chief Dean Ernst, Ambulance Manger Jon Yeske, TEC Manager Guy Swenson, Sr. Accountant Laurie Schell, Brandon Anderson from People Service, Tom Sukko, Dan Hanson from Ulteig Engineering, and Pam Aakre from the Record Review.

Mayor Dahnke asked City Clerk Jeri Reep to take roll call. The next item on the agenda was the pledge of allegiance. All rose to recite the pledge of allegiance.

Mayor Dahnke asked if there were any additions or corrections to the agenda. City Clerk Jeri Reep stated that she would like to recommend hiring Holly Aberle as the Part-time Customer Service employee. Mayor Dahnke stated that the Park lease discussion would be tabled until the May meeting, and the discussion of the awarding bills on the Old City Hall renovation project will be tabled until May also.

04-13-09-01 Motion by Mr. Davis and second by Mr. Krause to approve the agenda as presented, with the addition of hiring Holly Aberle, and tabling the Park lease discussion, and the Old City Hall renovation project until the May regular meeting. Motion carried.

04-13-09-02 Motion by Mr. Krause and second by Mr. Davis to approve the consent agenda as presented. Mayor Dahnke thanked Maurice Nicklay for his 41 years of service to the city as a police officer. The following items were on the consent agenda.

1. Approval of the minutes of the regular meeting held on March 9, 2009.
2. Approval of the minutes of the special meeting held on March 23, 2009.
3. Department head reports.
4. Finance report-Approval of check numbers 65954-66116 in the amount of \$225,248.53 and EF payments in the amount of \$192,155.37.
5. Accept the resignation for Police Officer Maurice Nicklay.
6. Approve the travel for TEC Manger Guy Swenson to attend the Missouri River Annual Meeting.
7. Approve the travel for TEC Manager Guy Swenson to attend the Missouri River Bright Energy Solutions conference.
8. Approve to hire Holly Aberle as the Part-time customer service at \$10.50 per hour.
9. Approve Jennifer Kurtz and Ryan LeNoue as the Ex-officio student members on the Golf Course board.
10. Approve the resignation of Golf Board member Doris Hanson.

11. Approve to hire Ricky Getz as the Grounds Keeper at \$8.00 per hour.
12. Approve to hire Christopher Nosal as the Grounds Keeper at \$7.25 per hour.

Mayor Dahnke stated the next item on the agenda was the board and commission reports. Council member Merlin Strom stated that the Planning & Zoning discussed the storage tanks at the last meeting. Also they discussed the swimming pool fencing issue. Mr. Strom also stated that there will be a joint meeting with the Parks and P & Z. Mayor Dahnke stated that the Fire Board will be meeting on Tuesday, April 14th. Council member Jeremy Krause stated that the Golf Board has two new members. Mr. Krause also stated the Golf Course is looking at getting strong beer at the Golf Course. Council member Roger Cooper questioned if the Golf Course has money to support the fees to obtain a liquor license.

04-13-09-03 Motion by Mr. Ellefson and second by Mr. Strom to approve the board and commission reports as presented. Motion carried.

Mayor Dahnke stated the next item on the agenda was the citizens to be heard. Mayor Dahnke next asked if there were any citizens present to be heard. There were none.

Mayor Dahnke stated the next item on the agenda was the recommendation to hire a City Administrator. Mayor Dahnke stated that an employment offer was made to Mr. Rick Byzewski but he declined the employment offer. City Clerk Jeri Reep next called Ms. Sharon Klumpp with Springsted to discuss our options to continue our search for a City Administrator. Ms. Klumpp discussed with council members options that the city had. Ms. Klumpp stated that she would not charge the city additional monies, other than out of pocket expenses to continue the search. Council member discussed changing the position profile and the time frame for a new search. Council members informed Ms. Klumpp that City Clerk Jeri Reep will contact her about the changes that they would like to see made in the position profile. Mayor Dahnke stated that we would continue this discussion at the end of the meeting.

Mayor Dahnke stated the next item on the agenda was the resolution setting the Special Assessments. City Attorney John Shockley stated that this is a resolution setting the special assessment financing policy for the city. Mr. Shockley stated that the city presently has no current policy.

04-13-09-04 Motion by Mr. Ellefson and second by Mr. Cooper to approve the following resolution. Upon a roll call vote, the following voted in favor the resolution: council members Cooper, Ellefson, Davis, Strom and Krause. Those voting against: none. Council member Chad Hagen was absent. Motion carried.

1Resolution 04-13-09-04
City of Barnesville
County of Clay
State of Minnesota

Member Ellefson introduced the following resolution and moved for its adoption:

**RESOLUTION SETTING SPECIAL ASSESSMENT FINANCING POLICY FOR THE CITY
OF BARNESVILLE**

WHEREAS, the City of Barnesville utilizes public financing secured by special assessments to pay for the costs of public improvements; and

WHEREAS, the City of Barnesville has a special assessment policy which addresses the levying, spreading and apportionment of special assessments; and

WHEREAS, the City of Barnesville desires to supplement that policy by developing a policy which assists and guides city staff in the collection and disbursement of special assessment revenues.

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Barnesville that the policy and procedure that will guide the administration of the collection and disbursement of special assessment revenues is as follows:

A. INTRODUCTION AND BACKGROUND

1. In order to finance municipal improvements, the City of Barnesville often issues bonds which are to be repaid out of revenues generated by the apportionment and levy of special assessments. Generally, municipal improvement bonds have a 15-year term.

2. When the City of Barnesville issues a bond, the City is contractually obligated to make semi-annual debt-service payments during the 15- year term regardless of special assessment revenues.

3. However, the City of Barnesville utilizes different tools to assist developers in apportioning special assessments so as to enable developers to carry the financial costs of developing residential and commercial lots. These tools include deferments and programs by the Barnesville Economic Development Authority. Deferments can occur for up to five years, and programs by the Barnesville Economic Development Authority can have even greater duration.

4. As a result of the incentives described in paragraph 3, the City of Barnesville may not receive special assessment revenues sufficient to cover the costs of its debt service during periods of deferment. When this occurs, the City of Barnesville is required to utilize its general fund or enterprise funds to cover the debt service payments.

5. Conversely, because of deferments, a 15-year bond issue will be repaid prior to the termination of special assessments levied for a period of 15 years in addition to a 5-year deferral period. (As an example, a 15-year bond is issued in 2010, and the special assessment deferral period is 5 years. The City will not receive revenues from the special assessment until 2015. However, the bond will be paid off in 2025, but the special assessments will continue until 2030.)

6. This policy is intended to provide city staff with guidance on the administration of special assessment revenues with respect to deferments and collections after a bond has been retired.

B. GENERAL POLICY STATEMENT

1. The City of Barnesville desires to promote accurate and precise fund accounting.

2. Repayment of specials must be fair and equitable.

3. When the general fund or enterprise funds are utilized to cover debt-service payments during periods of special assessment deferrals, they need to be repaid.

4. In residential developments which have utilized deferments, all lots should be subject to the same length of the repayment of special assessments irrespective of whether the bond issued to finance the improvements has been retired.

C. TREATMENT OF FUNDS FOR PROJECTS INVOLVING SPECIAL ASSESSMENTS.

1. Each project which is financed by the issuance of a bond to be paid by special assessments shall have its own project fund detailing special assessment revenues, inter-fund transfers and debt service payments.

2. When general funds or enterprise funds are utilized to make debt service payments in a project fund, it shall be noted as an entry and the project fund shall maintain a running total of said inter-fund transfers.

3. When (as discussed below) a transfer from a project fund to the general fund or enterprise fund is made, it shall be noted as an entry, and the project fund shall maintain a running total of said inter-fund transfers.

4. In the event that the original bond is refunded (refinanced) with other outstanding bonds in order to save interest costs, each project fund shall evidence its debt service schedule with respect to the refunded bond. (As an example, if two bonds are refunded, each project fund shall evidence the percentage of debt service attributable to the project.)

D. REPAYMENT OF INTER-FUND TRANSFERS

1. In the event that a bond issued to cover municipal improvements has been retired (paid off) and special assessments are still be levied, the special assessment revenues shall first be used to repay the inter-fund transfers from the general fund or the enterprise funds.

2. Once the inter-fund transfers have been repaid, the remaining amount of the special assessment revenues shall be transferred to the general fund, but the appropriation of such excess funds must be approved by the City Council. In the event that the City Council does not appropriate the excess funds, such excess funds shall be transferred into a capital improvements fund to be utilized to off-set the costs of large city-wide infrastructure projects or reconstruction projects.

E. DISCLAIMER

1. This document is a policy document and is not intended to confer any rights or privileges upon any individual or organization.

2. The City of Barnesville expressly reserves the right to alter, adjust, or amend the above policies and procedures to adjust for unforeseen circumstances, changes in City Council policy, or any other reason.

3. THIS IS A POLICY STATEMENT AND AS SUCH IS NOT TO BE USED IN CONNECTION WITH OR TO INDUCE ANYONE TO ENTER INTO A TRANSACTION TO PURCHASE ANY LOT, BUILDING OR ANY OTHER MATTER OR TRANSACTION. ALL POLICIES ARE SUBJECT TO CHANGE AND ADJUSTMENT.

Mayor

ATTEST:

City Clerk

The motion for the adoption of the foregoing Resolution was duly seconded by Member Cooper. On roll call vote, the following Members voted aye: Council members Cooper, Ellefson, Davis, Strom and Krause. The following Members voted nay: none

The following Members were absent and not voting: Council member Hagen. The majority having voted aye, the motion carried and the resolution was duly adopted.

Mayor Dahnke stated the next item on the agenda was the SAIFI, SAIDI, and CAIDI report. TEC Manager Guy Swenson informed council members that this is a required report, and that it is a report showing the interruptions in power over the past year.

Council member Chad Hagen arrived at 7:38 p.m.

04-13-09-05 Motion by Mr. Krause and second by Mr. Ellefson to approve the SAIFI, SAIDI, and CAIDI report as presented. Motion carried.

Mayor Dahnke stated the next item on the agenda was the discussion of the light pole removal by the Clay County Fairgrounds. TEC Manager Guy Swenson stated that he had received a request for assistance in removing the lights and poles in front of the grandstand at the Fairgrounds. Mr. Swenson informed council members that a few of the fixtures have fallen to the ground, and the Fair Association was concerned that there would be an injury. The costs to remove the lights and poles would not exceed \$1200.00, and would be shared by the City, School District 146, and the Clay County Fair. Mr. Swenson stated that the poles could be used at the Golf Course.

04-13-09-06 Motion by Mr. Davis and second by Mr. Ellefson to approve the light pole removal agreement with the Clay County Fair-Ag Society, Barnesville Independent School District 146, and the City of Barnesville, not to exceed \$1200.00. Motion carried.

Mayor Dahnke stated the next item on the agenda was the discussion of the meter at Our Saviors Lutheran Church. TEC Manager Guy Swenson informed council members that Our Savior's Church has made several changes to their heating systems in an effort to reduce the heating costs. Mr. Swenson was recommending to a meter system upgrade at the Church and share the costs with the church for the meter socket with test switches and pole type CT in the amount of \$450.00, and the City will cover the installation of \$250.00, Cannon AMR meter in the amount of \$380.00, and the testing and verification in the amount of \$160.00.

04-13-09-07 Motion by Mr. Ellefson and second by Mr. Davis to approve the meter system upgrade at Our Saviors Lutheran Church and share the costs with the church for the meter socket with test switches and pole type CT in the amount of \$450.00, and the City will cover the installation of \$250.00, Cannon AMR meter in the amount of \$380.00, and the testing and verification in the amount of \$160.00. Motion carried.

Mayor Dahnke stated the next item on the agenda was the photocopier purchase for the Police Dept. Police Chief Dean Ernst informed council members that the copier at the Police Dept. was not working. Mr. Ernst stated that he did have \$3,000.00 in the budget for a copier replacement. Mr. Ernst stated that Reardon's Office Equipment had a copier in the amount of \$1500.00, and asked permission to purchase the copier.

04-13-09-08 Motion by Mr. Ellefson and second by Mr. Krause to authorize Police Chief Dean Ernst to purchase a copier, not to exceed \$1500.00. Motion carried.

Mayor Dahnke stated that the next item on the agenda was the rezoning request from Dean's Bulk Service. EDA Director Karen Lauer informed council members that Dean's Bulk Service has requested that their property be rezoned from I-1, Light Industrial District to I-2, Highway Industrial District. Mrs. Lauer stated that the Planning Commission and staff recommend that the property be rezoned, that the rezoning is compatible with the area, and there would be no detrimental effect on the neighboring properties.

04-13-09-09 Motion by Mr. Cooper and second by Mr. Strom to approve the rezoning request from Dean's Bulk Service, parcel 50.900.244, be rezoned from I-1, Light Industrial District to I-2, Highway Industrial District. Motion carried.

Mayor Dahnke stated the next item on the agenda was the TIF 1-4 Budget Modification Resolution EDA Director Karen Lauer informed council members that this TIF 1-4 is for the Amoco Store. This resolution is to clarify some line items.

04-13-09-10 Motion by Mr. Strom and second by Mr. Davis to approve the following resolution. Upon a roll call vote, the following voted in favor of: Council members Hagen, Cooper, Ellefson, Davis, Strom and Krause. The following voted against: none. Motion carried.

**CITY OF BARNESVILLE
CLAY COUNTY
STATE OF MINNESOTA**

RESOLUTION NO. 04-13-09-10

**RESOLUTION ADOPTING AN ADMINISTRATIVE
MODIFICATION TO THE TAX INCREMENT FINANCING
PLAN FOR TAX INCREMENT FINANCING DISTRICT NO. 1-4.**

BE IT RESOLVED by the City Council (the "Council") of the City of Barnesville, Minnesota (the "City"), as follows:

Section 1. Recitals.

1.01. The Barnesville Economic Development Authority, Minnesota (the "EDA") has heretofore established Tax Increment Financing District No. 1-4 within Redevelopment Project

No. 1 and adopted a Tax Increment Financing Plan (the "TIF Plan") therefore. It has been proposed that the EDA adopt an administrative modification to the Tax Increment Financing Plan (the "Administrative Modification") for Tax Increment Financing District No. 1-4 (the "TIF District"); all pursuant to and in conformity with applicable law, including Minnesota Statutes, Sections 469.124 to 469.134, Sections 469.174 to 469.1799, and Sections 469.090 to 469.1081 all inclusive, as amended, (the "Act"), all as reflected herein, and presented for the Council's consideration.

1.02. The Council has investigated the facts related to the Administrative Modification.

1.03. The Council has performed all actions required by law to be performed prior to the adoption and approval of the proposed Administrative Modification. Because of the nature of this modification, and because this Administrative Modification does not entail an enlargement of geographic area, an increase in the amount of bonded indebtedness, an increase to the amount of interest on debt, an increase in the portion of the captured net tax capacity, or an increase in the total estimated tax increment expenditures, this Administrative Modification is not subject to a public hearing requirement.

1.04. The EDA is not modifying the boundaries of the TIF District.

1.05. The EDA is not extending the term of the TIF District.

Section 2. Findings:

2.01. The Council hereby reaffirms the original findings previously made for the TIF District, as a "small city economic development district" under Minnesota Statutes, Section 469.174, Subd. 12 and 27.

2.2. The Administrative Modification clarifies the August 1, 2000 budget amendment and includes the reallocation of currently authorized tax increments. The EDA is neither enlarging the boundaries of the TIF District nor extending the duration of the District. The Administrative Modification does not increase the TIF Plan's total budget.

Section 3. Public Purpose.

3.01. The Council hereby finds that the Administrative Modification conforms in all respects to the requirements of the Act and will afford maximum opportunity, consistent with the sound needs of the City as a whole, for the development or redevelopment of Development District No. 2 by private enterprise and will result in higher quality development in the City, and thereby serves a public purpose.

Section 4. Approval of the Modification; Filing.

4.01. The Administrative Modification is hereby approved, and shall be placed on file in the office of the City Clerk. Approval of the Administrative Modification does not constitute approval of any project or a development agreement with any developer.

4.02. The staff of the City and the City's advisors and legal counsel are authorized and

directed to proceed with the implementation of the Administrative Modification and for this purpose to negotiate, draft, prepare and present to the Council for its consideration all further plans, resolutions, documents and contracts necessary for this purpose.

The motion for the adoption of the foregoing resolution was duly seconded by Council member Larry Davis Jr, and upon a vote being taken thereon, the following voted in favor thereof: Council members Chad Hagen, Roger Cooper, Del Ellefson, Larry Davis, Jr., Merlin Strom, and Jeremy Krause.

and the following voted against the same: none

Dated: April 13, 2009

Fred Dahnke
Mayor

Attest:

Jeri Reep
City Clerk

Mayor Dahnke stated the next item on the agenda was the TIF 1-4 District Decertification Resolution. EDA Director Karen Lauer informed council members that this is a resolution to decertify, and it was calculated into the 2009 budget.

04-13-09-11 Motion by Mr. Ellefson and second by Mr. Cooper to approve the following resolution. Upon a roll call vote, the following voted in favor of: Council members Hagen, Cooper, Ellefson, Davis, Strom and Krause. The following voted against: none. Motion carried.

**CITY OF BARNESVILLE
COUNTY OF CLAY
STATE OF MINNESOTA**

RESOLUTION NO. 04-13-09-11

RESOLUTION APPROVING THE DECERTIFICATION OF TAX INCREMENT FINANCING DISTRICT NO. 1-4 OF THE CITY OF BARNESVILLE.

WHEREAS, on April 13, 1998, the City of Barnesville (the "City") created its Tax Increment Financing District No. 1-4 (the "District"), within its Redevelopment Project No. 1 (the "Project"); and

WHEREAS, as of the date hereof all bonds and obligations to which tax increment from the District have been pledged have been paid in full or defeased and all other costs of the Project have been paid; and

WHEREAS, the City desires by this resolution to cause the decertification of the District after which all property taxes generated by property within the District will be distributed in the same manner as all other property taxes.

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Barnesville that the City's staff shall take such action as is necessary to cause the County Auditor of Clay County to decertify the District as a tax increment district and to no longer remit tax increment from the District to the City.

The motion for the adoption of the foregoing resolution was duly seconded by Council member Roger Cooper, and upon a vote being taken thereon, the following voted in favor thereof: Council members Hagen, Cooper, Ellefson, Davis, Strom and Krause.

and the following voted against the same: none.

Dated: April 13th, 2009

Fred Dahnke
Mayor

ATTEST:

JERI REEP
CITY CLERK

Mayor Dahnke stated the next item on the agenda was the Charitable Grant Agreement. EDA Director Karen Lauer informed council members that the EDA Board of Directors has been working closely with Midwest Regional Development regarding the possible

gift of undeveloped property located in the Heartland Addition. There will be some minimal financial obligations in terms of property taxes and special assessments. The EDA has made arrangements to obtain a loan from the Barnesville Economic Development Corporation for the necessary funds to meet those obligations. The Charitable Grant Agreement is needed to complete the land gift. City Attorney John Shockley stated that the city will pro-rate the special assessments, and the EDA and developer specials will be adjusted accordingly.

04-13-09-12 Motion by Mr. Ellefson and second by Mr. Strom to approve the Charitable Grant Agreement as per Paragraph 5. Motion carried.

Mayor Dahnke stated the next item on the agenda was the update on the house behind Barnesville Chiropractic & Fitness Center. Council member Merlin Strom informed council members that Building Inspector Roland Holm did speak to the owner of the property, and the administrative fines are in place. Council directed City Attorney John Shockley to send a letter to the owner of the property.

Mayor Dahnke stated the next item on the agenda was the 2008 4th quarter transfers. Council member Del Ellefson stated that the transfers were discussed at the personnel and finance meeting, but never had council approval.

04-13-09-13 Motion by Mr. Ellefson and second by Mr. Krause to approve the 2008 4th quarter transfers. Motion carried.

Mayor Dahnke stated the next item on the agenda was the 1st quarter transfers. Sr. Accountant Laurie Schell presented council members with the recommended transfers.

04-13-09-14 Motion by Mr. Ellefson and second by Mr. Krause to approve the recommended 2009 1st quarter transfers. Motion carried.

Mayor Dahnke stated the next item on the agenda is the Liquor Store building. Council member Larry Davis, Jr. along with Merlin Strom had put together some estimates on the cost for a new store. Council member Larry Davis, Jr. stated that it would be nice to have a new store, but thought we should remodel instead. Council member Merlin Strom stated that the store only received one bid. Council member Del Ellefson questioned if the remodeling included making the store ADA compliant.

04-13-09-15 Motion by Mr. Davis and second by Mr. Strom to proceed with the Liquor Store remodeling, not to exceed \$16,306.00. Council member Del Ellefson stated he would like to receive a detailed bid. No vote was taken. Motion failed.

04-13-09-16 Motion by Mr. Ellefson and second by Mr. Hagen to table the Liquor Store remodeling discussion to the May regular meeting. Motion carried.

Mayor Dahnke stated the next item on the agenda was the Golf Course By-laws. Council member Jeremy Krause stated that the Golf Board updated the By-laws. Mr. Krause stated that minor changes were made.

04-13-09-17 Motion by Mr. Krause and second by Mr. Hagen to approve the Golf Course By-laws as presented. Motion carried.

Mayor Dahnke stated the next item on the agenda was the Golf Course Management Board Resolution. Council member Jeremy Krause stated that the Golf Board recommended approval of this resolution, and to change the resolution to the appointment of City Council board members to two years instead of each and every year, and change the appointment of Willow Creek Golf Club, Inc. board members to April appointment.

04-13-09-18 Motion by Mr. Krause and second by Mr. Hagen to approve the following resolution. Upon a roll call vote, the following voted in favor of: Council members Hagen, Cooper, Ellefson, Davis, Strom and Krause. The following voted against: none. Motion carried.

Resolution 04-13-09-18

RESOLUTION ESTABLISHING GOLF COURSE MANAGEMENT BOARD

WHEREAS, pursuant to Section 2.60 of the Barnesville City Code, the City Council is authorized to create various boards and commissions; and

WHEREAS, the City of Barnesville has previously created the Barnesville Golf Course Management Board by resolution on or about March 10, 1986 (hereinafter referred to as the “prior resolution”); and

WHEREAS, THE City Council desires to amend and reenact the prior resolution.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Barnesville, Minnesota, as follows:

1. Creation of Golf Course Management Board. There is hereby created a Golf Course Management Board, which shall consist of seven (7) voting members:

Two (2) of whom shall be members of the City Council and whom shall be appointed by the Mayor with the advice and consent of the City Council. The two (2) City Council members shall be appointed every two years at the first regular City

Council meeting held in January and shall serve a two-year term.

The Mayor, with the advice and consent of the City Council, shall appoint five (5) directors from Willow Creek Golf Club, Inc. as members of the Board, whom shall be referred to as the at large members. The five (5) at large members shall be appointed each and every year at the City Council meeting held in April, or as soon thereafter as practicable.

The Mayor may appoint a non-voting youth representative to the Board.

2. Organization. The members of the Golf Course Management Board shall elect a President and Vice President. The President and Vice President shall be members of the Golf Course Management Board. A secretary shall be appointed by the Golf Course Management Board. The President shall chair all meeting and conduct the same in accordance with Roberts Rules of Order. The Vice President shall serve as the chair in the absence of the President. The secretary shall take minutes of all meetings of the Golf Course Management Board and maintain the same in accordance with current City policies.

3. Relationship with Non-Profit. Willow Creek Golf Club, Inc. shall submit names of Directors whom shall be submitted for approval by the Mayor and City Council to be the at large voting members of the Golf Course Management Board. Willow Creek Golf Club, Inc. shall advise the Management Board with respect to matters affecting Willow Creek Golf Course.

4. Purpose. The Golf Course Management Board shall establish and implement bylaws, rules and regulations necessary to ensure a successful operation of the Willow Creek Municipal Golf Course. The Golf Course Management Board shall perform the following duties:

- (a) Establish golfing fees and keep an accurate accounting of daily receipts so that records can be kept in accordance with the following sales categories:
 - (1) Seasonal Memberships
 - (2) 9 and 18 Hole Green Fees
 - (3) Golf Club and Pull Cart Rental.
 - (4) Motorized Cart Rentals
 - (5) Alcohol Beverages
 - (6) Non-Alcohol Beverages
 - (7) Confectioneries and Food
 - (8) Club and Cart Storage
 - (9) Miscellaneous Merchandise
 - (10) Golf Equipment
- (b) Adopt bylaws to govern Willow Creek Municipal Golf Course.
- (c) Prepare and submit to the City Council a monthly report relating to the golf course.
- (d) Reserve time for men s and women s golf leagues.

- (e) Appoint a tournament chairperson, whose duty shall be to schedule and coordinate tournaments at Willow Creek Municipal Golf Course.
- (f) Operate Willow Creek Municipal Golf Course in a manner that will provide the community with the best possible golfing facility. This includes developing rules and policies which provide for timely maintenance of the grounds, as well as regularly scheduled maintenance of the grounds equipment.
- (g) Adopt rules and regulations to govern the clubhouse and other buildings located on Willow Creek Municipal Golf Course.

5. Fees. The Golf Course Management Board shall study and recommend to the City Council fees that provide for the payment of operating expenses and other debts incurred by Willow Creek Municipal Golf Course. The City Council, upon the recommendation of the Golf Course Management Board, shall set the golf course fees.

6. Golf Fund. In accordance with Section 2.54 of the Barnesville City Code, an enterprise fund known as the golf fund is hereby established. This fund shall be a City of Barnesville fund, and into this fund shall be deposited all monies received by Willow Creek Municipal Golf Course. Disbursements out of this fund shall be limited to those disbursements which are related to Willow Creek Municipal Golf Course as determined by the Golf Course Management Board, with the approval and consent of the City Council. All disbursements from this fund must be approved by the City Council. However, The City Administrator may enter into a contract for the benefit of Willow Creek Municipal Golf Course if the total amount of the contract does not exceed two thousand dollars (\$2,000.00). Any and all income generated from fees, or the buildings or premises of Willow Creek Municipal Golf Course, shall be deposited in the golf fund.

7. Cash Register Established. The City Administrator, in consultation with the Club House Manager, shall make arrangements and provide the golf course with cash sufficient to operate a cash register. All funds utilized for this purpose shall be accounted for pursuant to Barnesville City Policy.

8. City to Provide Accounting Services. The City shall provide accounting services to the Golf Course Management Board and the golf fund. City staff shall prepare monthly reports evidencing the financial condition of the golf fund and evidencing income, expenses occurred and cash on hand in that month and year to date.

9. Nuisances Prohibited. No business will be permitted on the golf course premises that is unlawful, nor shall the Golf Course Management Board permit the existence of any nuisance or the accumulation of any waste material or refuse on the golf course premises, and shall at all times keep the same in a clean and sanitary condition, and shall comply with all laws and regulations in connection with the operation thereof.

10. Employees. The Golf Course Management Board shall recommend the number and pay of golf course staff to the City Council. The Golf Course Management Board shall make recommendation regarding discipline and other employment-related decisions to the City Council.

11. Day to Day Management. Except as otherwise limited herein, the Golf Course Management Board, in cooperation with the Club House Manager, Golf Course Supervisor and City Administrator, is hereby charged with the daily operation and maintenance of the golf course, and said duties are hereby delegated to the Golf Course Management Board.

APPROVED:

Mayor

ATTEST:

City Clerk

Date: _____

Mayor Dahnke next called on Mr. Dan Hanson with Ulteig Engineers. Mr. Hanson gave council members an update on the stimulus package for the Front Street project. Mr. Hanson stated that they are looking at a possible start date of 2010, and possibly a 10% grant money available for projects that are shovel ready. Council members authorized Mr. Hanson to talk to Clay County for funding possibilities for this project. Mr. Hanson stated that he would set up a meeting with Clay County and staff to attend.

Mayor Dahnke stated that they would now continue the discussion of the search for a City Administrator. Council members agreed to continue the search with Springstead, since it will be minimal costs. The cost will be the out of pocket expenses. Council members agreed to advertise locally for this position. Council members agreed to offer the position up to \$72,000.00. There was no other discussion regarding the Administrator position.

04-13-09-19 Motion by Mr. Davis and second by Mr. Strom to adjourn the meeting at 9:26 p.m. Motion carried.

Submitted by:

Attest:

Jeri Reep

Fred Dahnke

City Clerk

Mayor