

**Barnesville Planning Commission  
Regular Meeting  
Monday, April 6, 2015**

The regular meeting of the Barnesville Planning Commission was called to order by Vice Chairperson Steve Mortensen at 6:30 p.m.

Members present: Jaime Anderson(Gott), Brent Berg, Steve Mortensen, Don Goedtke, Rick Hamman and Paul Karsnia

Members absent: None

Others present: Mike Rietz, Gene Prim, Karen Lauer, Michelle Zajac, Mike Detloff, Dustin Kortya and Pam Aakre.

**AGENDA**

**4-6-15-01** Motion by Berg and seconded by Anderson to approve the agenda. Unanimously carried.

**MINUTES**

**4-6-15-02** Motion by Anderson and seconded by Berg to approve the minutes of the December 1, 2014 meeting. Unanimously carried.

**ELECTION OF OFFICERS**

**4-6-15-03** Motion by Mortensen and seconded by Anderson to appoint Brent Berg as Chairperson and Steve Mortensen as Vice-Chairperson. Unanimously carried.

**DEL ACRES-GILBERTSON 2ND ADDITION SKETCH PLAN**

Mayor and EDA Board member Gene Prim presented the Sketch Plan for the next phase of the Del Acres-Gilbertson Subdivision. Mayor Prim explained to the Planning Commission that due to the lack of local developers, the EDA, with support of the City Council, is pursuing the development contained in the sketch plan being presented. City Administrator Rietz indicated that this is a very preliminary step in the platting process. This provides the Planning Commission with the opportunity to review the conceptual plan prior to the development of the Preliminary Plat. Approval of this sketch plan is not required, but the EDA wanted to have the Planning Commission review it prior to moving to the Preliminary Plat stage.

Mayor Prim also presented an agreement between the land owner, the City and the EDA on the components of the deal. This is a non-binding "agreement to agree". City Administrator Mike Rietz informed the Planning Commission that this agreement does bind the Planning Commission to any particular course of action and does not alter their ability to use their discretion in evaluating the future plans for this property.

**4-6-15-04** Motion by Mortensen and seconded by Goedtke approve the Sketch Plan. Unanimously carried.

**DISCUSSION OF CHANGES TO THE HOME OCCUPATION SECTION OF THE CODE**

City Administrator Rietz explained that he was made aware of the existence of a dog boarding business being run by Michelle Zajac out of her residence in Barnesville. This is a violation of the Home Occupation section of the Code. Ms. Zajac was on hand to describe her business. She indicated that about 75% of her business consists of watching other people's pets at her house. She also shared pictures of how she conducts that business at her residence. The Planning Commission decided to consider making changes to the code that would allow this business and others like it to operate as a Home Occupation upon issuance of a Conditional Use Permit.

**4-6-15-05** Motion by Hamman and seconded by Mortensen to call a public hearing to consider changes to the zoning section of the code allowing dog boarding as a home occupation. Unanimously carried.

**RECOMMENDATION FOR APPOINTMENT OF NEW BOARD MEMBER**

**4-6-15-06** Motion by Goedtke and seconded by Anderson to recommend to the City Council the appointment of Dustin Kortya to the Planning Commission.

**BUILDING PERMIT LIST**

The building permits for January through March were reviewed. 53 permits with a total valuation of \$114,600.

**4-6-15-07** Motion by Anderson, seconded by Mortensen to adjourn. Unanimously carried. Meeting adjourned at 8:00 p.m.

Submitted by:  
Michael Rietz  
City Administrator