

Barnesville City Council
Regular Meeting
April 9, 2012

Mayor Dahnke called this regular meeting to order at 7:00 p.m. Members present were Mayor Dahnke and Council members Darin Allmaras, Betty Strom, Richard Sylvester, Cathy Enstad, Larry Davis, Jr. and Jason Rick. Others in attendance were, City Administrator Mike Rietz, Chris McShane with Ohnstad Twichell, City Clerk Jeri Reep, EDA Director Karen Lauer, Finance Director Laurie Schell, Police Chief Dean Ernst, Brandon Anderson with People Service, TEC Manager Guy Swenson, Ambulance Manager Jon Yeske, Jon Olson with Ulteig Engineers, Ron Baebler, and Pam Aakre with the Record Review.

Mayor Dahnke called the meeting to order at 7:00 p.m.

Mayor Dahnke asked City Administrator Mike Rietz to take roll call.

The next item on the agenda was the pledge of allegiance. All rose to recite the pledge of allegiance.

Mayor Dahnke next asked if there were any corrections or additions to the agenda. City Administrator Mike Rietz stated to add the appointment of Heather Weber to the Park Board, and to remove the Community Education donation request from the consent agenda, and move it to the regular agenda for discussion.

04-09-12-01 Motion by Mr. Allmaras and second by Mr. Rick to approve the agenda, with the additions of the appointment of Heather Weber to the Park Board and to remove the Community Education donation request from the consent agenda, and move it to the regular agenda for discussion. Council member Sylvester questioned if when hiring employees, if it should be on the regular agenda, rather than the consent agenda. Council member Allmaras stated that the portfolio members ask for this item to be on the consent agenda. Motion carried.

Mayor Dahnke stated the next item on the agenda was the consent agenda. Council member Strom asked that the minutes of the March 12, 2012 meeting to be reflected that the EDA can make decisions, without City Council approval.

04-09-12-02 Motion by Mr. Davis and second by Mr. Allmaras to approve the consent agenda as presented. Motion carried. The following items were on the consent agenda.

1. Approval of the minutes of the regular meeting held on March 12, 2012
2. Department head reports
3. Approval of check numbers 73002 – 73161 in the amount of \$275,222.45 and EFT's in the amount of \$166,274.61.
4. Hire the following as seasonal Golf Course employees:
 - a. Wayne Emerson at \$8.25

- b. Gloria Emerson at \$9.00
- c. Cody Schepp at \$7.75
- d. Chelsey Halverson at \$7.50
- e. Mary Ann Thompson at \$9.00
5. Approve the resignation of Park Board member Jan Bauer.
6. Approve the appointment of Heather Weber to the Park Board with her term to expire December 31, 2014.
7. Approval of travel for TEC Manager Guy Swenson to attend the Missouri River Annual meeting-May 9th-10th, 2012.
8. Approval of travel for TEC Manger Guy Swenson, Tele. Supt. Elliot Goheen, Cable Supt. Mike Pearson, and TEC Assistant Diane Hanson to attend the Telecom Operations Conference-May 8th-10th, 2012.
9. Approval of removing the “right of reverter” from the Mike Layton property deed
10. Approval of travel for City Administrator Mike Rietz to attend the MCMA annual meeting-May 2-4, 2012.
11. Approval of wage adjustment for Public Works Supt. Terry Ystenes.
12. Approval of gambling permit for Barnesville FFA-August 24, 2012.
13. Approval of lot merge request from Buffalo Red River Watershed District: Lots 2, 3, and 4, Blk 2, Barnesville Commercial Park.
14. Approval of 1st quarter transfers.
15. Approval of EMT reimbursement for Scott Nelson.

Mayor Dahnke stated the next item on the agenda was the board and commission reports.

Council member Allmaras stated that the Planning & Zoning had met that month.

Council member Sylvester stated that the airport is open.

Council member Davis stated that the Park Department had a resignation, and a new board member appointment.

04-09-12-03 Motion by Mrs. Strom and second by Mrs. Enstad to approve the board and commission reports. Motion carried.

Mayor Dahnke stated the next item on the agenda was the Front Street update.

Mr. Jon Olson with Ulteig Engineers next approached the council with an update on the Front Street project. Mr. Olson stated that the following items were remaining: wear course, manhole/gate valve adjustment, and permanent striping. Front Street could have paving next week, pending the weather. The paving should be completed within 2-3 days of start. The pavement striping will be within a month of final wear paving. Final completion date is June 15, 2012. Council members had no further questions for Mr. Olson.

Mayor Dahnke stated the next item on the agenda was the 2nd reading of Ordinance 2012-03.

City Administrator Mike Rietz stated that this is the 2nd reading of Ordinance 2012-03; this will allow the City to establish a 3% tax on the gross receipts of lodging at motels, hotels, and the campground.

04-09-12-04 Motion by Mr. Davis and second by Mr. Rick to approve the 2nd reading of Ordinance 2012-03. Motion carried.

**CITY OF BARNESVILLE
ORDINANCE NO. 2012-03**

**AN ORDINANCE CREATING CHAPTER 2, SEC. 2.76, OF THE MUNICIPAL
CODE ESTABLISHING A LODGING TAX PURSUANT TO MINNESOTA
STATUTES SECTION 469.190.**

NOW THEREFORE, BE IT ORDAINED by the City Council of the City of Barnesville as follows:

CHAPTER 2, SECTION 2.76 is created to read as follows:

As authorized by Minn. Stat. Sec. 469.190 the City of Barnesville hereby imposes a tax of three percent on the gross receipts from the furnishing for consideration of lodging at a hotel, motel, rooming house, tourist court or resort, other than the renting or leasing of it for a continuous period of 30 days or more. This tax is also imposed on the camping site receipts of the municipal campground. In the case of a rental for a continuous period of thirty (30) days or more, resulting in lodging tax exemption, occupancy must be by the same person or persons for the entire period.

The tax authorized herewith shall be the obligation of the operator of any such motel; hotel, rooming house, tourist court or other space used by a transient and shall constitute a debt owed to the city by the operator extinguishable only by payment to the city.

PASSED AND ADOPTED by the Barnesville City Council this 9th day of April, 2012.

APPROVED:

Fred Dahnke, Mayor

ATTEST:

Jeri Reep, City Clerk

First Reading: March 12, 2012
Second Reading: April 9, 2012
Adopted: April 9, 2012
Publication: April 16, 2012

Mayor Dahnke stated the next item on the agenda was the 2nd reading of Ordinance 2012-04.

City Administrator Mike Rietz stated that this Ordinance is to increase the garbage rates. This increase covers the cost of the new garbage contract.

04-09-12-05 Motion by Mr. Davis and second by Mrs. Strom to approve the 2nd reading of Ordinance 2012-04. Council member Sylvester stated that the apartment owners pay for the dumpster at the apartments, can't see where it's justified. Council member Davis stated that the Personnel and Finance portfolio reviewed this and the garbage collection is a convience for everyone. Everyone has the same service. The following voted aye: Council members Rick, Allmaras, Strom, Davis, and Enstad. The following voted nay: Council member Sylvester. Motion carried.

**CITY OF BARNESVILLE
ORDINANCE NO. 2012-04**

**AN ORDINANCE AMENDING CHAPTER 19, SEC. 3.20 OF THE MUNICIPAL
CODE REGARDING REFUSE COLLECTION FEES.**

NOW THEREFORE, BE IT ORDAINED by the City Council of the City of Barnesville as follows:

CHAPTER 19, SECTION 3.20 is amended to read as follows:

Fees payable by those receiving the garbage collection service shall be payable on a monthly basis, and are hereby established as follows:

May 1, 2012	\$15.06 monthly per residential customer
January 1, 2013	\$15.31 monthly per residential customer

January 1, 2009

\$1.50 garbage tag

PASSED AND ADOPTED by the Barnesville City council this 9th day of April, 2012.

Approved:

Fred Dahnke
Mayor

Attest:

Jeri Reep
City Clerk

First Reading: March 12, 2012
Second Reading: April 9, 2012
Adopted: April 9, 2012
Published: April 16, 2012

Mayor Dahnke stated the next item on the agenda was to approve changes in the Council representatives and appointments.

Mayor Dahnke stated that he has received a request from Betty Strom to be moved to another committee, to be removed from the TEC Board. Mayor Dahnke stated that he is recommending appointing Betty Strom from the TEC Board to the EDA board, and Richard Sylvester from the EDA to the TEC Board. Mayor Dahnke stated that he would like to thank those involved.

04-09-12-06 Motion by Mr. Davis and second by Mrs. Enstad to appoint Betty Strom from the TEC board to the EDA Board and Richard Sylvester from the EDA board to the TEC board. Motion carried.

Mayor Dahnke stated the next item on the agenda was the Community Education Summer Recreation program request.

Council member Allmaras questioned who else donates to the Community Education summer recreation program. Mr. Allmaras questioned where the money is going. The City is trying to reduce spending, we have LGA cuts. Mr. Allmaras stated that he is just looking at the bottom line. City Administrator Mike Rietz stated that this request was discussed at budget time. This is reviewed on a yearly basis.

04-09-12-07 Motion by Mr. Davis and second by Mr. Rick to approve the Community Education Summer Recreation program request in the amount of \$17,500. The following voted aye: Council members Rick, Strom, Davis, Sylvester, and Enstad. The following voted nay: Council member Allmaras. Motion carried.

Mayor Dahnke stated the next item on the agenda was the toner cable equipment purchase.

TEC Manager Guy Swenson informed council members that this request is to purchase an OTOT-1000E-6* fiber TX for \$1790.00 and an OTPN-2000C fiber receiver for \$950.00. This connection allows us to provide Cable TV over fiber as we convert to fiber in specific areas of town. It also provides a better signal to all of our cable TV subscribers in the N and NW areas of town by removing the copper feed from the Headend to the Central office. The total for this purchase is \$2740.00 plus any shipping charges and taxes. There are funds available in the system upgrade to purchase.

04-09-12-08 Motion by Mr. Davis and second by Mrs. Enstad to approve the purchase of One OTOT 1000E 6* Fiber TX for \$1790.00 and One OTPN-2000C Fiber receiver for \$950.00 from Toner Cable Equipment for a total of \$2740.00, plus shipping charges and taxes. Council member Sylvester questioned if we need this good of a system. Motion carried.

Mayor Dahnke stated the next item on the agenda was the telephone line tester purchase.

TEC Manager Guy Swenson stated that this tool will help to lessen the time it takes to locate and repair a bad or noisy line. Presently we have been borrowing Red River Telephone tester.

04-09-12-09 Motion by Mr. Rick and second by Mr. Allmaras to approve the purchase of the JDSU HST-3000 from Graybar in the amount of \$6375.00 plus shipping charges and taxes. Council member Sylvester questioned why staff was recommending the most expensive option. TEC Manager Guy Swenson stated that each tester has a different function; we need to be able to test all three options. Motion carried.

Mayor Dahnke stated the next item on the agenda was the Western Area Power Administration Market initiative and contract.

TEC Manager Guy Swenson informed council that our current contract with WAPA is to expire December 31, 2020. The 2021 Power Marketing Initiative (PMI) extends the existing Firm Electric Service contract from January 1, 2021 to December 31, 2050. WAPA is requesting all members to sign a Reserve Contract which reserves the principals of the 2021 PMI while the final documents are being drafted and executed. City Attorney John Shockley has reviewed the contract.

04-09-12-10 Motion by Mr. Allmaras and second by Mrs. Strom to approve and authorize TEC Manager Guy Swenson to execute 2 copies of the Firm Electric Service Reserve Contract with Western Area Power Administration. Motion carried.

Mayor Dahnke stated the next item was the Cannon/Cooper controller purchase.

TEC Manager Guy Swenson stated that this request is to purchase 54 LCR 3100 controllers at \$133.00 each for a total cost of \$7325.64, including shipping. Our supply of load controllers has depleted to only 4 units in stock. These controllers are required to be installed on every electric water heater connected to the cities electric services. These controllers are used to control dual fuel systems, and slab heating system. There are funds available in the capital expenditures for this purchase.

04-09-12-11 Motion by Mrs. Enstad and second by Mrs. Strom to approve the purchase of 54 LCR 3100 controllers from Cooper Power Systems for a total cost of \$7325.64. Motion carried.

Mayor Dahnke stated the next item on the agenda was the CISCO SMARTnet renewal.

TEC Manager Guy Swenson informed council that DSL is delivered to our customers through a Cisco 720VXR router. Access to 24 hour technical support is vital to providing quality, uninterrupted DSL service to our customers through this router. This is an annual renewal with funding available in professional services.

04-09-12-12 Motion by Mr. Davis and second by Mr. Sylvester to approve the Cisco SMARTnet Service renewal with Datalink, not to exceed \$2480.40. Motion carried.

Mayor Dahnke stated the next item on the agenda was the water tower cleaning proposals.

City Administrator Mike Rietz stated that the Public Works committee is recommending hiring Water Tower Wash to clean the exterior of the water tower at a cost of \$3900.00.

04-09-12-13 Motion by Mr. Rick and second by Mr. Allmaras to approve the proposal from Water Tower Wash to clean the exterior of the water tower at a cost of \$3900.00. Motion carried.

Mayor Dahnke stated the next item on the agenda was the existing housing incentive.

City Administrator Mike Rietz stated that the EDA and Personnel and Finance committee are recommending offering a \$500.00 credit on utilities when purchasing an existing home in Barnesville from May 15, 2012 through November 1, 2012.

04-09-12-14 Motion by Mr. Rick and second by Mr. Davis to proceed with the existing housing incentive, offering a \$500.00 credit on utilities when purchasing an existing home in Barnesville from May 15, 2012 through November 1, 2012. Council member Sylvester stated he does not agree with this incentive. The following voted aye: Council members Rick, Allmaras, Strom, Davis, and Enstad. The following voted nay: Council member Sylvester. Motion carried.

City Administrator Mike Rietz next stated that the Board of Equalization will be held April 16, 2012 at the Clay County Courthouse. Mr. Rietz also stated that the League of MN Cities Annual conference will be held June 20-22nd, and to let staff know if they would like to attend.

Council member Davis thanked EDA Director Karen Lauer for the grant from the State of MN in the amount of \$82,125.00 for the demolition of the Mike Layton potato wash plant building that the City of Barnesville just received.

Mayor Dahnke next asked if there were any citizens present to be heard. There were none.

04-09-12-15 Motion by Mr. Davis and second by Mr. Rick to adjourn the meeting at 8:10 p.m. Motion carried.

Submitted by:

Attest:

Jeri Reep
City Clerk

Fred Dahnke
Mayor