

**Barnesville City Council  
Special Meeting  
April 19, 2016**

Mayor Gene Prim called this special meeting to order at 7:00 p.m. Members present were Council members Jason Rick, Don Goedtke, Betty Strom, Larry Davis, Jr., Dawn Stuvland and Brad Field. Others in attendance were City Administrator Mike Rietz, City Clerk Jeri Reep, Finance Director Laurie Schell, Public Works Supt. Trever Moen, TEC Manager Guy Swenson, Mary Reedy with CliftonLarsonAllen and Pam Aakre with the Record Review.

Mayor Prim stated the first item on the agenda was the 2015 annual audit report from CliftonLarsonAllen.

Ms. Mary Reedy with CliftonLarsonAllen next approached the council and discussed the 2015 audit. Ms. Reedy stated that their primary responsibility is to provide their opinion on the fairness of presentation of the financial statements. Ms. Reedy stated that they found no unusual transactions. Ms. Reedy stated that there were three material weaknesses: segregation of duties, audit adjustments and auditor drafts financial statements and notes. The number of general fund day's expenditures in fund balance is 250 days. The MN Office of the State Auditor recommends no less than 5 months of operating expenditures for the General Fund. Ms. Reedy discussed each fund and discussed any changes in the fund. Ms. Reedy stated that the audit report will be sent to the State Auditor's office. The transfers of about \$759,000 from proprietary funds in the current year compared to about \$730,000 in the prior year. The General Fund had an increase of approximately \$46,000 leaving approximately 8 months of expenditures in total fund balance. All major enterprise funds, except the Liquor Store had a positive change in net position. The Electric and Telephone funds continue to transfer significant amounts to the General Fund while maintaining a positive change in net position. Ms. Reedy asked council members if they had any questions for her. Councilmembers had no further questions.

Mayor Prim stated the next item on the agenda was the 1<sup>st</sup> Reading of Ordinance 2016-05.

City Administrator Mike Rietz stated that language was added to the R-2 section dealing with the side setbacks for twin homes. Mr. Rietz stated another change was in the R-3 section regarding townhome projects. The other change was in the Manufactured Homes section, some changes to the foundation requirements.

**04-19-16-01** Motion by Mr. Goedtke and second by Mr. Davis to approve the 1<sup>st</sup> reading of Ordinance 2016-05. Motion carried.

**CITY OF BARNESVILLE  
ORDINANCE NO. 2016-05**

**AN ORDINANCE TO AMEND AND REENACT CHAPTER 7-02, SEC. 7-0203, SUBD. 4,  
SEC. 7-02, SUBD 4 REGARDING YARD AND LOT REQUIREMENTS AND CHAPTER  
7-05, SEC. 7-0501 REGARDING MANUFACTURED HOMES.**

NOW THEREFORE, BE IT ORDAINED by the City Council of the City of Barnesville as follows:

SECTION 1. Chapter 7-02 of the Municipal Code of the City of Barnesville is hereby amended and reenacted to read as follows:

SEC. 7-0203. R-2 URBAN RESIDENTIAL DISTRICT

**Subd. 4. Yard and Lot Requirements:**

	<u>One Family</u>	<u>All Other Uses</u>	<u>Accessory Structures</u>
Minimum Lot Area (sq. ft.)	6,000	6,000	
Minimum Lot Width at Setback Line (ft.)	50	50	
Minimum Lot Depth (ft.)	120	120	
Minimum Rear Yard Setback (ft.)	25	25	[3]
Minimum Front Yard Setback (ft.)	[1]	[1]	25
Minimum Side Yard Setback	[2]	[2]	[3]
Maximum Lot Coverage	35%	35%	

[1] Twenty-five (25) feet from the property line except on residential streets where the right-of-way is one hundred (100) feet, in which case the setback shall be seventeen and one-half (17.5) feet from the property line.

[2] 10% of the lot width at the front yard setback. On corner lots, the setback on the side yard adjacent to the street shall be a minimum of twelve (12) feet from the property line. For attached single-family dwellings with a common wall the setback on that side shall be zero (0) feet.

[3] Five (5) feet unless a garage entrance faces onto a street, avenue or alley, the minimum setback will be 18 feet from the property line to accommodate vehicle parking off the right-of-way. On corner lots, the setback on the side yard adjacent to the street shall be a minimum of twelve (12) feet from the property line. A setback of ten (10) feet is required if there is a utility easement. On a lot 30,000 sq. ft. or larger accessory buildings with sidewalls greater than ten feet shall have a required setback of 15 feet from the property line.

SEC. 7-0204 R-3 MULTI-FAMILY RESIDENTIAL DISTRICT

**Subd. 4. Yard and Lot Requirements:**

	<u>Townhouses</u>	<u>Multiple Family and Other Uses</u>
Minimum Lot Area (sq. ft.)	<u>3,600</u>	[1]
Minimum Lot Width at Setback Line (ft.)	<u>30</u>	60
Minimum Lot Depth (ft.)	<u>120</u>	120
Minimum Rear Yard Setback (ft.)	<u>25</u>	25
Minimum Front Yard Setback (ft.)	<u>25</u>	25
Minimum Side Yard Setback	<u>[2]</u>	[2]
Maximum Lot Coverage	<u>[3]</u>	[3]

[1] Not less than 7,200 sq. ft for each multiple-family ~~dwelling building~~ having four (4) dwelling units or less, and not less than 750 additional sq. ft. for each additional dwelling unit.

[2] Side yard setback shall be a minimum of fifteen (15) feet except on corner lots where the side adjacent to the street ~~it shall be a minimum of twelve 12 feet from the property line.~~ For attached single-family dwellings with a common wall the setback on that side shall be zero (0) feet. However, a minimum distance of 30 feet must be maintained between structures on adjacent parcels if one of the structures is a multi-story building of 3 or more dwelling units.

[3] Maximum lot coverage for a single-story units building is 40%. For all other ~~units buildings~~ the maximum is 35%.

SECTION 2. Chapter 7-05 of the Municipal Code of the City of Barnesville is hereby amended and reenacted to read as follows:

SEC. 7-0501 MANUFACTURED HOMES. Manufactured homes as defined in the Chapter, are permitted in R-1 and R-2 Districts subject to the following conditions:

Subd. 1. All manufactured homes shall be constructed after June 15, 1976 and bear the HUD certification seal.

Subd. 2 The minimum width of the structure at its narrowest point shall not be less than ~~twenty-two~~ twenty-four (22 24) feet.

Subd. 3 All dwellings shall be placed on a continuous permanent exterior perimeter foundation with the necessary frost footings in compliance with the ~~Uniform~~ International Building Code as adopted by the City.

Subd. 4 Hitches or other visible transport equipment shall be removed.

PASSED AND ADOPTED by the Barnesville City Council this 9<sup>th</sup> day of May, 2016.

APPROVED:

---

Eugene Prim  
Mayor

ATTEST:

---

Jeri Reep  
City Clerk

First Reading: April 19, 2016  
Second Reading: May 9, 2016  
Adopted: May 9, 2016  
Published: May 16, 2016

Mayor Prim stated the next item on the agenda was the priority setting discussion.

Mayor Prim next asked each council member what their priorities are for the coming years.

Council member Field stated he would like to see additional market for apartments. Also additional businesses to the Commercial Park.

Council member Stuvland stated she would like to see infrastructure be updated and apartment rental property.

Council member Davis stated he would like to see a hotel/convention center and a new Fire Hall with a Community Center included in the building.

Council member Rick stated he would like to see new infrastructure in the West part of town, and improvements on 13<sup>th</sup> Street.

Council member Goedtke stated he would like to see water and sewer infrastructure repairs be made, and would like to see a new motel be built.

Council member Strom stated she would like to see the infrastructure repairs be made, a recreation center be built, and baseball or softball fields be built in the Heartland Addition.

Mayor Prim stated he would like to see the entrances to Barnesville be cleaned up, improvements at the Blue Eagle Lake, and the vacant buildings downtown and residences be improved.

Mayor Prim and council members next discussed the priorities listed in detail.

Mayor Prim adjourned the meeting at 8:12 p.m.

Submitted by:

Attest:

---

Jeri Reep  
City Clerk

---

Eugene Prim  
Mayor